



Craig City School District

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Memorandum Item 9a

TO: CCSD School Board Members
FROM: Jackie Hanson, Superintendent
DATE: August 22, 2024
SUBJECT: CCSD Board Policy & Administrative Regulation Updates (Second Reading)

The CCSD Board Policy Committee met on Monday, June 10, 2024, and reviewed Board Policies and Administrative Regulations from Series 3000 - Business and Non-Instructional Operations. The CCSD Board Policy Committee suggested recommendations for the CCSD School Board's consideration on BP 3513.3. The added suggested language is noted in **Bold Green** font for ease of reference. Please note, the CCSD School Board approved the review and suggested recommendations of these policies and regulations as a first reading at the CCSD Board Meeting on Wednesday, July 10, 2024.

Series 3000 – Business and Non-Instructional Operations

Electronic Fund Transactions	BP 3305
Purchasing Procedures	BP 3310
Contracts	BP 3312
Payments for Goods and Services	BP 3314
Relations with Vendors	BP 3315
Management of District Assets/Accounts	BP/AR 3400
Inventories	BP/AR 3440
Money in School Buildings	BP 3450
Petty Cash Funds	AR 3450
Student Activity Funds	BP 3452
Periodic Financial Reports	BP 3460
Fund Balance Classification	BP 3470
Maintenance	BP 3510
Energy Conservation	BP/AR 3511
Tobacco-Free Schools/Smoking	BP 3513.3
Environmental Safety	BP 3514

Suggested Motion: Move to approve the presented Board Policies and Administrative Regulations as a second and final reading.