

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

August 13, 2012



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Craig T. Collins
RE: August 13, 2012 Personnel Report
DATE: August 9, 2012

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/20/12	Cater, Sherri	GMSN	Special Education	1.0
8/20/12	Curl, Rebecca	WES	Grade 4	1.0
8/20/12	Evangelista, Logan	GHS	Spanish	.40
8/20/12	Kosar, Angelina	MCS	Kindergarten	.50
8/20/12	Mansk, Karen	MCS	Grade 2	1.0
8/20/12	Palmquist, Christine	GHS	Science	.20
8/20/12	Putz, Lindsay	WES	Kindergarten	1.0
8/20/12	Romaneck, Erin	FS	Special Education	1.0
8/20/12	Simmons, Melissa	MCS	Grade 3	1.0
8/20/12	Skelton, Krista	HSS	Art	.30
8/20/12	Winters, Jessica	HES	Psychologist	.50
8/20/12	Welker, Megan	MCS	Grade 1	1.0

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Damato, Ashley	GMSN	Special Education	6/4/12	1.0
Vaughn, Barb	MCS	Kindergarten Foundation	6/4/12	1.0

III. Reappointments

Name	School	Subject/Grade	2011-2012 FTE	2012-2013 FTE
Montgomery, Stefany	GHS	Guidance Counselor	.50	.40

IV. Reclassifications

Name	School	Subject/Grade
Ney, Scott	CO	From Interim Director of Facilities to Director of Facilities
Zahn, Anna	GHS	From Mathematics .80 FTE at GHS to Mathematics 1.0 FTE at GHS

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
8/13/12 - 8/24/12	Findley, Gayle (Julie Mueller)	GHS	Guidance Counselor	1.0
8/20/12 - 9/28/12	Abts, Jamie (Cathy Dodge)	HSS	Grade 1	1.0
8/20/12 - 9/21/12	Brauweiler, Corrine (Molly Lindsey)	GMSS	Language Arts	1.0
8/20/12 - 11/11/12	Potnick, Ellen (Molly Bryant)	GMSS	Language Arts	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Dodge, Cathy	HSS	Grade 1	8/20/12 - 9/28/12	1.0
Mueller, Julie	GHS	Guidance Counselor	8/20/12 - 11/13/12	1.0
Snodgrass, Jennifer	GMSN	Math	11/26/12 - 1/25/13	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
8/21/12	Malkowski, Mark	GMSN	Special Education Assistant	9 month
8/21/12	Phillips, Maria	HSS	Bi-lingual Classroom Assistant	9 month
8/21/12	Polinsky, Robin	GMSN	Special Education Assistant	9 month
8/20/12	Rinne, Kristin	GHS	Building Secretary	9 month
8/21/12	Walker, Emily	GMSN	Special Education Assistant	9 month

II. Resignations

Name	School	Position	Effective Date	School Year
Bennett, Kristina	GMSN	Special Education Assistant	6/4/12	9 month
Brigham, Sughey	GMSN	Special Education Assistant	6/4/12	9 month
Nerad, Rachel	GMSS	Special Education Assistant	6/4/12	9 month
Wilbur, Helen	WES	Reading Tutor	6/4/12	9 month

III. Reappointments/Reclassifications

Name	School	Position	School Year
Bailey, Jeanne	GHS	From 9 month Special Education Secretary to 10 month Special Education Secretary	10 month
DeMarco, Pamela	GMSN	From Reading Lab Assistant (21.5 hrs a week) to Special Education Assistant (35 hrs a week)	9 month
Little, Regis	FES	Special Education Assistant - 3 hrs a day	9 month
Macritchie, Jennifer	TBD	Kindergarten Assistant - 3 hrs a day	9 month
Monahan, Colleen	TBD	Kindergarten Assistant - 5.75 hrs a day	9 month
Pray, Dina	TBD	Kindergarten Assistant - 3 hrs a day	9 month
Siciliano, Teresamarie	TBD	Kindergarten Assistant - 5.75 hrs a day	9 month
Vandenakker, Nancy	TBD	Kindergarten Assistant - 3 hrs a day	9 month
Walker-Adkins, Jacqueline	MCS	Special Education Assistant - 3 hrs a day	9 month

IV. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	School Year
Benjamin, Dan	GMSS	Maintenance	7/23/12 - 8/6/12	12 month
Page, Kim	GMSS	2nd shift Custodian	7/30/12 - 8/10/12	12 month
Schmook, Nancy	WES	Technology Assistant	8/20/12 - 9/21/12	9 month

V. Retirement

None