

CONTRACT 2012-2 'Unleaded/Diesel/Propane Fuel' Board Agenda Item

Recommendation: Award a multi-term, multi-award contract for Unleaded/Diesel/Propane Fuel for District vehicles and buses, IFB 2014-02, to the lowest responsive and responsible bidders; GRIFFINS PROPANE, INC. (Propane) and MV ENTERPRISES (Unleaded and Diesel). Further, the Board delegates the authority to the Business Manager to sign the offer and acceptance page.

Supporting information: The purpose of this solicitation was to obtain the most competitive pricing on bulk fuels including gasoline, UNSD clear and red dye, and propane for District vehicles, trucks, and school buses.

On October 10, 2013 the solicitation was sent to 32 registered vendors through AZ Purchasing website. Bids were opened on November 6, 2013 at 3:00 pm with 11 responses including 9 no-bid responses. The Purchasing Department reviewed the bids and checked for responsiveness to ensure that pricing submitted and products offered meet specifications and delivery schedules required. While only one vendor responded for the propane component of the bid, and one vendor for the unleaded/diesel component, the District completed a single bid determination and reviewed the competitiveness of the response to the existing expenses for the fuel. Due to the competitiveness of the responses; the recommendation is to award this contract to the above mentioned vendors.

This is a multi-term contract with the expected start date of January 1, 2014 for one (1) year with four (4) one year renewal options.

Thank you for your consideration on this recommendation.