



Don A Williams School of Education  
Department of Exercise and Sports Science



## AGREEMENT CONCERNING PLACEMENT OF CLINICAL TEACHERS AND PARTICIPANTS IN PUBLIC SCHOOLS

The Undersigned, Boerne ISD, a Texas Public School (hereinafter referred to as the Public School) as represented by Superintendent, Dr. Kristin Craft, and Wayland Baptist University (hereinafter referred to as the University) as represented by Dr. Sarah Hartman, Dean of the School of Education, hereby enter into the following agreement:

1. **SCOPE OF THE AGREEMENT:** This agreement shall set out the responsibilities and rights of the Public School, of the University, and of any clinical teacher in the Public School or as an observer or participant in the Public School. For ease of reference, the following words shall have the following meanings:
  - A. **CLINICAL TEACHER** shall mean a University student enrolled at the University assigned by it to teach in the Public School as part of his/her preparation for entering the teaching profession.
  - B. **STUDENT PARTICIPANT** shall mean a University student assigned as part of his/her University course work to observe or participate in a project at the Public School in some manner other than clinical teaching.
  - C. **COOPERATING TEACHER** shall mean a classroom teacher in the Public School to whom the Clinical Teacher or Student Participant is assigned and who directs the work or activities.
  - D. **UNIVERSITY SUPERVISOR** shall mean the University supervisor who is in charge of conducting observations in connection with which the Clinical Teacher or Participant is assigned to the Public School.

The University will be represented by such persons as its Dean of Education shall delegate. In the absence of a contrary delegation, it will be represented in regard to placement, assignment, and change or termination of assignment of Clinical Teachers by a **DIRECTOR OF CLINICAL TEACHING** and will be represented with respect to conduct of Clinical Teachers or Participants by a **UNIVERSITY SUPERVISOR** who will supervise the work of all Clinical Teachers and Participants.

The Public School shall be represented in dealing with the University by its SUPERINTENDENT or by such other administrative personnel as he/she shall designate.

2. **PLACEMENT OF CLINICAL TEACHERS AND STUDENT PARTICIPANTS:** The placement of Clinical Teachers and Participants shall be a cooperative venture involving both the University and the Public School although both institutions will retain the individual right to determine the number of Clinical Teachers and Student Participants to be assigned or accepted.

A. **Clinical Teachers:** Placement of a Clinical Teacher shall be initiated by the University by filing an application for each proposed Clinical Teacher setting out his/her background and type of assignment appropriate for his/her needs. This may be accompanied by suggested names of teachers of the Public School, who would be recommended by the University as a Cooperating Teacher. No assignment of a Clinical Teacher shall be made without the approval of the Public School. Such assignment will be made after consultation with the Cooperating Teacher and Principal under whose jurisdiction he/she teaches.

B. **Student Participants:** Assignment of Observers and Participants will be similarly handled. All such applications shall be made in such form as the University and the Public School, shall, from time to time, determine. Assignments as Clinical Teachers or Student Participants, the identification of projects, and all determination of the assignment of any Clinical Teacher or Student Participant shall be evidenced by letters or other written documents signed by a representative of the University and of the Public School.

C. **Professional Standards:** Both parties to this agreement have the right and obligation to insist on standards of professional decorum on the part of the Clinical Teachers and Student Participants that are consonant with prevailing standards in the school community. Neither part shall discriminate in the choice of schools, cooperating teachers, or Clinical Teachers on the basis of race, creed, or color.

3. **TERMINATION OF CHANGE OF ASSIGNMENTS AND PROJECTS:** Either the Public Schools or the University may, at any time, change or terminate the assignment of any Clinical Teacher or the assignment of particular Student Participants. Before doing so, each party shall give the other party notice and shall make reasonable efforts before such time to consult the other party. It is the intention of this agreement that the parties be free to terminate any assignment, at any time, but that they may work cooperatively through their designated representative to make the experience as valuable as possible to them, consistent with the responsibilities of the Public School to its pupils and patrons and the responsibilities of the University to its Clinical Teachers and Student Participants.

4. **CLINICAL TEACHER AND STUDENT PARTICIPANT SUPERVISION:**

- A. Within the classroom and at all school functions, the Cooperating Teacher and the Clinical Teacher will be subject, at all times, to the supervisory authority of the Principal of any school building involved and the administrative personnel of the Public School with respect to teachers in general.
  - B. The Cooperating Teacher may leave the classroom with the Clinical Teacher in charge of the class, but the Cooperating Teacher shall, at all times, retain the supervisory control over the class and the program of instruction.
  - C. The University Supervisor and any other designated representatives of the University shall have access, at all times, to visit the class for the purpose of observing the Clinical Teacher or Student Participant.
  - D. The Cooperating Teacher shall file such reports as are prescribed by the University and the Public School.
  - E. Student Participants shall be subject to the supervision of the designated teacher in the same way as the Clinical Teacher.
5. STATUS OF CLINICAL TEACHERS AND STUDENT PARTICIPANTS: Clinical Teachers and Student Participants shall remain students of the University and shall not be employees of the Public School for any purpose. Clinical Teachers and Student Participants shall be under the direction and control of the Public School through the Cooperating Teacher, Principal, and other administrative personnel while they are on the premises of the Public School.
  6. IN-SERVICE EDUCATION FOR COOPERATING TEACHERS: The University shall provide in-service training for Cooperating Teachers through a Cooperating Teacher Orientation.
  7. CRIMINAL BACKGROUND CHECK: The Clinical Teacher or Student Participants must submit an online volunteer application/criminal history form. A printed copy of the CHR clearance report must be submitted to the campus before the Clinical Teacher or Student Participant will be permitted to begin the student teaching experience.
  8. All Clinical Teachers and Student Participants must sign an agreement to comply with and not violate the Family Educational Rights and Privacy Act (FERPA).
  9. Any video or audio recording of students must have parent permission, and may, depending on the circumstances, become part of a student's record, and therefore a copy will be required to be provided to the Public School.

10. This agreement shall be governed by Texas law, and venue(s) shall be in Bexar, Comal, and Kendall Counties, Texas.

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Boerne Independent School District Representative

*Sarah R. Hartman*

Dean, Don A. Williams School of Education  
Wayland Baptist University

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Date

*12/16/2024*

Date