

**Facilities Committee Meeting  
Sr. High Library  
June 14, 2012**

**Meeting was called to order at 5:00 p.m. by Chairman, Bill Beyers.**

<b>Members Present:</b>	<b>Beyers, McLeod</b>
<b>Members Absent:</b>	<b>Foor, Dively</b>
<b>Superintendent Present:</b>	<b>Yes</b>
<b>Facilities Director Present:</b>	<b>Yes</b>
<b>Visitors:</b>	<b>Dan Brown, intern</b>

Minutes of March 7, 2012 meeting were approved and signed on a motion by McLeod and seconded by Beyers.

The facilities committee began the meeting with looking at a couple of interior facility items in the High School, followed by a tour of the outside track and parking lot areas.

• **Roof Repairs**

- Jefferson Middle School – A determination should be forthcoming next week on the Jefferson roof. There were some delays from the contractor due to some health issues of the main contact, but we are moving forward. Advanced Wayne Cain is the contractor working with the warranty company at this time, and they have assured me that the work can be completed on the roof prior to the start of school.
- Bus Garage/Unit Office – Craftmasters had given us a quote to replace the roof over the bus garage area due to some really bad spots. They fixed some leaks earlier in this year, and then provided a quote to fix the entire roof. The quote is about \$8,900. Due to other priority facility items, the committee agreed to delay the roof replacement at the Bus Garage at this time.

• **JH/HS Parking Lot Resurfacing**

- The committee did a walk through of the parking lot areas that will be resurfaced this summer. Attached is the updated quote from Dunn Co. regarding the parking lot resurfacing. Per the board's recommendation, Dr. Lett and I approved Dunn Co. to move forward with the work on Area's A & B. The other areas C, D, E, & F will be crack-filled by our maintenance staff this year, and then Darrin with Dunn Co. will advise us on a maintenance/rotation program for the different lots. The quote for the two areas that Dunn Co. will repair this summer is \$56,091. There could be an additional unknown cost associated with Area B (bus exchange). There could possibly be some subsurface water that has made the base layer unstable, which

won't be known until the area is opened. There was no way to estimate what the additional cost might be, but Darren with Dunn Co. said he would know immediately once they start on that area.

- **ISBE Maintenance Grant**

- The ISBE \$50,000 matching grant was approved this week. The work included in this grant is brick work/tuck-pointing/sealing at Lincoln and Washington, moving emergency fuel switches in science classrooms at Jr. High and Jefferson, and changing duct work in the Jr. High Auditorium for better air quality.

- **Summer Work Items/Update**

- Bleacher Repairs/Replacements – Per the bleacher inspection that was conducted last October by BLDD, we have several sets of bleachers that have some major repairs needed. The district is in the process of working with the booster organizations to see if there would be available funds to help defray the cost of replacing the current wood/metal bleachers located on the south and west sides of the football complex, and at the baseball field.
- Technology Recycling – Scott Savage has scheduled a firm to arrive July 10<sup>th</sup> to take old technology equipment for recycling.

- **Disposal Service – Tower Hill**

- Doty Sanitation/Shelbyville Disposal – There are currently two vendors providing disposal service in Tower Hill. Doty Disposal has been servicing our Tower Hill facilities since May. Lori is working with the vendors to set up service for the upcoming year. A formal recommendation will be given to the board at the June 18<sup>th</sup> meeting.
- Other Garbage Bids – The Pana disposal bids for the 12-13 school year will be gathered next week and a formal recommendation will be made at the July board meeting.

- **Miscellaneous**

- Custodial Position – Dr. Lett and Lori are working on some suggestions/recommendations to the board on filling an 8 hour custodial position. No action was taken, but simply an FYI to the facilities committee.
- Custodial In-Service – The annual custodial in-service is tentatively scheduled for August 10<sup>th</sup>. At this in-service, custodians review procedures, practices, and policies.

- Building Operator Certification – Lori is attending training classes in Springfield that will help the district with energy efficiencies, preventative maintenance ideas/suggestions, overall systems knowledge, and funding & networking resources for the district. This training is provided at no cost to the district, and Lori will receive her building operator certification at the completion of the training.
- Radio Narrow banding Mandates – Per the FCC mandates, all FCC licensees must migrate systems from 25 kHz (wideband) to 12.5 kHz (narrow band) channel bandwidth or a technology that achieves equivalent efficiency by January 1, 2013. Lori is working on getting quotes for upgrades/replacements of our current equipment. The equipment would include all hand-held radios in the schools, the bus radios, and the base units.
- Tower Hill Chimney – The chimney on the 6<sup>th</sup> grade building has deteriorated to an unsafe level. Lori received a quote from TC Masonry of \$8647 for the repairs, which includes removing about half of the chimney altogether and then replacing, recapping, and sealing the brick that remains. Lori will work with TC Masonry to get the work scheduled.
- High School Track – As previously reported, the committee took a tour of the track repairs made during the past week. The track was resurfaced in 2010, and for whatever reason, the rubber coating did not adhere in many spots, and the track showed excessive wear within this 2 years. Athletic Field Services (AFS) repaired the track and field areas as needed last week, and returned this week to repaint all markings and lane lines. There was no cost for this work as it was agreed that we should not have seen this wear in just 2 years. The track was installed during the summer of 1996 (16 years) and has a life expectancy of 20-25 years. The track was resurfaced in 2003 and then again in 2010. Devin with AFS said that as the track ages, with each resurfacing, you won't get the quality of adherence that you would get on a newer track.

The next meeting is scheduled for Thursday, September 6<sup>th</sup> beginning Next Meeting: June 14, 2012 5:30 p.m.

A motion was made by McLeod, and seconded by Beyers to adjourn at 6:30 p.m.

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Member

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Member