



## JUDSON INDEPENDENT SCHOOL DISTRICT

**Meeting Date:** June 26, 2025

**Submitted By:** Dr. Milton Fields  
**Title:** Superintendent

**Agenda Item:** Policy Update 125 affecting (LOCAL) Policies First Reading, and FD(LOCAL) Admissions and FM(LOCAL) Student Activities First Reading

### DISCUSSION ITEM

#### **RECOMMENDATION:**

It is recommended that the Board of Trustees review the first reading of the following Local Policies included in Update 125 as presented by TASB:

1. BDAA(LOCAL): OFFICERS AND OFFICIALS - DUTIES AND REQUIREMENTS OF BOARD OFFICERS
2. BDB(LOCAL): BOARD INTERNAL ORGANIZATION - BOARD COMMITTEES
3. BDF(LOCAL): BOARD INTERNAL ORGANIZATION - ADVISORY COMMITTEES
4. EI(LOCAL): ACADEMIC ACHIEVEMENT
5. FDE(LOCAL): ADMISSIONS - SCHOOL SAFETY TRANSFERS
6. FEC(LOCAL): ATTENDANCE - ATTENDANCE FOR CREDIT

OFFICERS AND OFFICIALS  
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA  
(LOCAL)

Board Officers	The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. <del>The Board may assign a District employee to provide clerical assistance to the Board.</del> Officers shall be elected by majority vote of the members present and voting.
Vacancy	A vacancy among officers of the Board shall be filled by majority action of the Board.
Term and Duties	Board officers shall serve for a term of <del>one year</del> <u>one year</u> or until a successor is elected. Officers may succeed themselves in office. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.
President	<p>In addition to the duties required by law, the President of the Board shall:</p> <ol style="list-style-type: none"><li>1. Preside at all Board meetings unless unable to attend.</li><li>2. Have the right to discuss, make motions <del>and</del> <u>propose</u> resolutions, and vote on all matters coming before the Board.</li></ol>
Vice President	<p>The Vice President of the Board shall:</p> <ol style="list-style-type: none"><li>1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.</li><li>2. Become President only upon being elected to the position.</li></ol>
Secretary	<p>The Secretary of the Board shall:</p> <ol style="list-style-type: none"><li>1. Ensure that an accurate record is kept of the proceedings of each Board meeting.</li><li>2. Ensure that notices of Board meetings are posted and sent as required by law.</li><li>3. In the absence of the President and Vice President, call the meeting to order and act as presiding officer.</li><li>4. Sign or countersign documents as directed by action of the Board.</li></ol>

### Special Committees

~~The President shall appoint members to special~~Note: For ad-  
visory committees ~~created by the Board to fulfill specific~~  
~~assignments, unless otherwise provided that include~~  
staff, parents, community members, or students, see  
BDF.

### Board Committees

For purposes of this policy, a Board committee is a committee com-  
posed only of current Board members.

Formation of a Board committee shall be by Board action. ~~These~~  
~~committees may include District personnel~~When establishing a  
Board committee, the Board action shall, at a minimum, specify  
the:

- Number of Board members on the committee;
- Process to appoint Board members to the committee;
- Term of committee membership; and ~~citizens. The function of~~  
~~committees~~
- Responsibilities of the committee.

A Board committee shall be fact-finding, deliberative, and advisory,  
~~but not administrative. Special~~and shall make recommendations in  
the areas of their responsibility. Board committees shall report their  
findings and recommendations to the Board and shall ~~be dissolved~~  
~~upon completion of the assigned task or vote of the Board~~not as-  
sume administrative duties or responsibilities.

~~The President of the Board and the Superintendent shall be ex-offi-~~  
~~cio members of all Board committees, unless otherwise provided~~  
~~by Board action.~~

Transacting  
Business

~~Committees may transact business only within the specific author-~~  
~~ity granted~~Unless specified by the Board. ~~To be binding, all such~~  
~~business, a Board committee shall not have final decision-making~~  
authority. Board committee recommendations must be reported to  
the Board at ~~the next~~ regular or special meeting ~~for approval and~~  
~~entry into the minutes as a public record.~~ The Board shall not ac-  
cept a Board committee's recommendation without due considera-  
tion of the matter.

### Dissolution

A Board committee shall be dissolved upon Board action.

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**Note:** This local policy has been revised in accordance with the District's [innovation plan](#).<sup>1</sup>

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**School Health  
Advisory Council**

In accordance with the District's innovation plan, the District shall be exempt from forming a School Health Advisory Council (SHAC) and all the duties associated with the SHAC.

The District health coordinator shall be appointed to collaborate with the District and campus improvement committees to obtain feedback regarding health-related curriculum, food service, budget, and other related items.

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<sup>1</sup> Innovation Plan: <https://www.judsonisd.org>

ACADEMIC ACHIEVEMENT

EI  
(LOCAL)

**Certificate of  
Coursework  
Completion**

The District shall issue a certificate of coursework completion to a student who has successfully completed state and local credit requirements for graduation but has failed to meet all applicable state testing requirements. [See EIF, FMH]

**Partial Credit**

When a student earns a passing grade in only half of a course and the ~~combined grade for~~average of both halves is lower than 70, the District shall award the student credit for the half with the passing grade.

**Safe Schools Data**

The Superintendent shall ensure that the District complies with Texas Education Agency (TEA) guidelines for the collection and maintenance of data regarding:

1. Mandatory expellable offenses committed at school or at a school-related or school-sponsored activity, on or off school property [see FOD]; and
2. Any student who becomes a victim of one of the following violent criminal offenses, ~~as defined by the Penal Code~~, while on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property:
  - a. Attempted murder;
  - b. Indecency with a child;
  - c. Aggravated kidnapping;
  - d. Aggravated assault on someone other than a District employee or volunteer;
  - e. Sexual assault or aggravated sexual assault against someone other than a District employee or volunteer;
  - f. Aggravated robbery; ~~or~~
  - g. Continuous sexual abuse of a young child or disabled individual; or
  - ~~g-h.~~ Bullying.

**School Safety  
Transfers**

The parent of a student who becomes a victim of a violent criminal offense as described in the state guidance for unsafe school choice options or who is assigned to a campus identified by TEA as persistently dangerous shall be offered a transfer to a safe public or charter school within the District.

For each transfer requested, the District shall explore transfer options, as appropriate. Options may include a transfer agreement with another school district.

**From a Persistently  
Dangerous School**

The parent of a student attending a school identified as persistently dangerous shall be provided notification of his or her right to request a transfer. Notification shall occur at least 14 days prior to the start of the school year or, for a student enrolling subsequently, upon the student's enrollment.

The parent must submit to the Superintendent an application for transfer. The Superintendent shall complete the transfer prior to the

ADMISSIONS  
SCHOOL SAFETY TRANSFERS

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(LOCAL)

beginning of the school year, if applicable, or within 14 calendar days of the request for a subsequently enrolling student.

Any transfer arranged for a student from a campus identified by TEA as persistently dangerous shall be renewed so long as the campus from which the student transferred retains that designation.

The District shall maintain, in accordance with the District's record retention schedule, documentation of notification to parents of the transfer option, transfer applications submitted, and action taken.

For a Victim of a  
Violent Criminal  
Offense

Within 14 calendar days after a violent criminal offense described above occurs in or on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property, the District shall notify the parent of a student who is a victim of the offense of the parent's right to request a transfer. The parent must submit to the Superintendent an application for transfer. The Superintendent shall approve or disapprove the request within 14 calendar days of its submission.

Any transfer arranged for a student who was a victim of a violent crime as described above shall be renewed so long as the threat to the student exists at the campus to which the student would typically be assigned.

For each offense, the District shall maintain for at least five years documentation of the nature and date of the offense, notification to the parent of the transfer option, transfer applications submitted, action taken, and other relevant information regarding the offense.

**Additional Transfer  
Options**

In circumstances described by Education Code 25.0341, a parent of a student who has been the victim of a sexual assault, regardless of whether the offense occurred on or off school property, may request a transfer of the parent's child or the student assailant from the same campus.

[For other transfer provisions, see also FDA and FDB.]

ATTENDANCE  
ATTENDANCE FOR CREDIT

FEC  
(LOCAL)

	<p><del>This policy shall apply to a student who has not been in attendance for 90 percent of the days the class is offered.</del></p>
<b>Absences Considered</b>	<p>Except as otherwise provided by law, all absences incurred while enrolled in the District shall be considered in determining whether a student has <del>attended</del> <u>been in attendance for 90 percent of the re-</u> <del>quired percentage of days under this policy</del> <u>the class is offered.</u></p>
<b>Attendance Committees</b>	<p>The Board <del>shall establish</del> <u>authorizes the establishment of</u> an attendance committee or as many <u>attendance</u> committees as necessary for efficient implementation of <del>Education Code 25.092</del> <u>state law.</u></p> <p>The Superintendent <del>shall</del> <u>is authorized to</u> make the specific appointments in accordance with legal requirements.</p>
<b>Parental Notice of Excessive Absences</b>	<p>A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered.</p>
<b>Methods for Regaining Credit or Awarding a Final Grade</b>	<p>When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.</p> <p>If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.</p> <p><del>Petitions</del> <u>A petition</u> for credit or a final grade may be filed <del>at any time the student receives notice but, in any event, no later than 30 days after the last day of classes.</del></p> <p><u>in accordance with administrative regulations.</u> The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. <del>The</del> <u>[See Imposing Conditions for Awarding Credit or a Final Grade, below]</u></p> <p><u>Regardless of whether a petition is filed, the</u> attendance committee may also, <del>whether a petition is filed or not,</del> review the records of all students whose attendance drops below 90 percent of the days the class is offered.</p>



ATTENDANCE  
ATTENDANCE FOR CREDIT

FEC  
(LOCAL)

A student who has lost credit or has not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee.

**Personal Illness**

The principal or attendance committee may require verification from a health-care provider in accordance with administrative regulations as a condition of classifying an absence for personal illness as one for which there are extenuating circumstances.

**Best Interest Standard**

In reaching consensus regarding a student's absences and how the student can be awarded credit or a final grade, the attendance committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent shall develop administrative regulations to document the attendance committee's decision.

**Guidelines on Extenuating Circumstances**

The attendance committee shall consider whether a student has mastered the essential knowledge and skills and maintained passing grades in the course or subject.

When makeup work is completed satisfactorily, the attendance committee shall consider extracurricular absences and other excused absences as days of attendance for award of credit or a final grade. [See FEA]

The attendance committee shall consider whether the reasons for the absences were out of the parent's or student's control and whether documentation for the absence is acceptable.

The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.

**Imposing Conditions for Awarding Credit or a Final Grade**

The attendance committee or principal, as applicable, is not required to assign a student to attend a specified program for an amount of time equivalent to the student's absences (i.e., "seat time").

The attendance committee or principal, as applicable, shall consider the student's unique circumstances and, if necessary, shall impose other conditions for awarding credit or a final grade that permit the student to meet the instructional requirements of the class ~~rather than assigning a student to attend a specified program for an amount of time equivalent to the student's absences.~~ Conditions may include:

1. Maintaining attendance standards for the rest of the semester.
2. Completing additional assignments, as specified by the committee or teacher.

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3. Attending tutorial sessions as scheduled.
4. Completing other instructional programs, as specified by the committee.
5. Taking an examination to earn credit. [See EHDB]

In all cases, the student must earn a passing grade in order to receive credit.

**Appeal Process**

A parent or student may appeal the decision of the attendance committee in accordance with FNG(LOCAL).

## PROPOSED REVISIONS

<b>Persons Age 21 and Over</b>	The District shall not admit into its public schools any person age 21 or over unless otherwise required by law.
<b>Registration Forms</b>	The student's parent, legal guardian, or other person having lawful control shall annually complete registration forms. A student who has reached age 18 shall be permitted to complete these forms.
Proof of Residency	In accordance with administrative regulations, the parent, guardian, or other person having lawful control of the student under order of a court shall present proof of residency. The District may investigate stated residency as necessary.
<b>Minor Living Apart</b>	A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District.
Person Standing in Parental Relation	
Misconduct	A minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.
Exceptions	Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a power of attorney or authorization agreement and to the exclusion for misconduct.
Extracurricular Activities	The Superintendent shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.
<b>Nonresident Student in Grandparent's After-School Care</b>	<p>The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.</p> <p>The Superintendent shall have authority to approve or deny such admissions requests in accordance with criteria approved by the Board.</p>
<b><u>Students Not Enrolled</u></b>	<u>A student enrolled in a private school, including a homeschool, shall not be eligible for concurrent enrollment in the District nor for participation in curricular or extracurricular activities, except as required by law. [See EEL and FM]</u>
<b>"Accredited" Defined</b>	For the purposes of this policy, "accredited" shall be defined as accreditation by TEA, an equivalent agency from another state, or an

accrediting association recognized by the commissioner of education.

**Grade-Level  
Placement**

Accredited Schools

The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District. The student shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

Nonaccredited  
Schools

A student enrolling in a District school from a nonaccredited public, private, or parochial school, including a homeschool, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

**Transfer of Credit**

Accredited Texas  
Public Schools

Credit toward state graduation requirements earned in an accredited public school district in Texas shall be transferable and recognized by the District.

Other Accredited or  
Nonaccredited  
Schools

Before recognizing credit in a course earned in an accredited non-public school, an accredited school outside of Texas, or a nonaccredited school, appropriate personnel shall evaluate a student's records and transcript. The District may require the student to demonstrate mastery of the content or use alternative methods to verify course content for the award of credit.

Transition  
Assistance

In accordance with law, when a student who is identified as homeless or in substitute care enrolls in the District, the District shall assess the student's available records and other relevant information to ensure credit, including proportionate credit, is awarded appropriately for all subjects and courses taken prior to enrollment.

[See EI]

**Withdrawal**

A parent or guardian wishing to withdraw a minor student shall present a signed statement that includes the reason for the withdrawal. A student who is 18 or older may submit a withdrawal statement without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL).]

### PROPOSED REVISIONS

#### **Extracurricular Activity Absences**

For performances and competitions associated with UIL activities, the District shall allow a student a maximum of ten absences not related to post-district competition, a maximum of five absences for post-district competition prior to state, and a maximum of two absences for state competition.

For other extracurricular activities approved by the Board, the District shall allow a student a maximum of five absences in a school year but only when a student has a grade average of at least 70 in the courses or subjects to be missed and no more than three unexcused absences in the courses or subjects to be missed.

[\[For eligibility of a private school student, including a homeschool student, to participate in extracurricular activities, see FD\(LOCAL\).\]](#)

#### **Use of District Facilities**

School-sponsored student groups may use District facilities with prior approval of the appropriate administrator. Other student groups may use District facilities in accordance with policy FNAB.