

# Bullying Protocol / Flow Chart

Decide: Classroom or Office Managed  
Elementary / Secondary



Teacher Side

Teacher Classroom Management  
Interventions: Drop Down Options

Classroom Interventions Successful  
Contact home as appropriate

Parent/Student Unsatisfied or Classroom Interventions Not Successful

Refer to Building Administration

Administration Side

Investigation and Remediation Option #1  
Simple Form w/ Drop down boxes  
Document in I.C. as appropriate

Investigation and Remediation Option #2  
Letter Template & Example  
Document in I.C. as appropriate

Interventions successful, send documentation home

Parent/Student Unsatisfied or Interventions Not Successful

In person meeting or phone call to:  
Hear Concerns  
Discussion options  
Agree on plan  
Document in writing  
Follow-up  
Involve Asst. Sup. as needed