



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

## Agenda Item Summary

Meeting Date: 2/17/2016

Meeting Type: ☐ Special ☒ Regular

Item Title: Report of Superintendents approved functional Budget Amendments not exceeding \$25,000 in accordance with Policy CE Local

Purpose: ☐ Discussion/ Possible Action ☐ Recognition ☒ Report Only

Requested By: Jesus G. Salazar, Chief Financial & Business Operations Officer

Presenter(s): Dr. Abelardo Saavedra, Superintendent

Description of item to include your specific request:

This report consist of eight (8) functional budget amendments below \$25,000 approved by the Superintendent. Each of the amendments enclosed reflect the purpose and the budget amended amounts requested.

Total Amended Requests **11** Total Amount Amended **\$46,631**

Supporting Documentation Enclosed ☒

Please select the appropriate District Goal(s):

Goal 5 We will prioritize district revenues to guide student future choices.

Department Initiatives/Other:

Funding source-program and/or Budget Code:

CFO Approval

Details attached

ROUTE APPROVAL

SIGNATURE

DATE

Principal/Director:

Executive Director:

Chief Administrator:

Superintendent:

*Jesus Salazar*  
*Abelardo Saavedra*

*2-5-2016*  
*2-8-2016*

# BUDGET AMENDMENTS

DATE	JE#	CAMPUS/DEPARTMENT	AMOUNT	DATE ENTERED	Board Meeting	Approved Date
12/15/2015	010005	Alternative School	125.00	1/11/2016	2/17/2016	
12/15/2015	010004	Division Academics	2,500.00	1/11/2016	2/17/2016	
1/12/2016	010039	Kazen Middle School	500.00	1/25/2016	2/17/2016	
1/14/2016	010040	Human Resources	15,000.00	1/25/2016	2/17/2016	
1/14/2016	010041	Division Academics	4,762.00	1/25/2016	2/17/2016	
1/8/2016	010042	Alternative School	243.00	1/25/2016	2/17/2016	
1/13/2016	010043	Alternative School	160.00	1/25/2016	2/17/2016	
1/14/2016	010044	Division Academics	1,241.00	1/25/2016	2/17/2016	
1/6/2016	010049	Special Education	15,000.00	1/28/2016	2/17/2016	
2/3/2016	020001	Division Academics	3,600.00	2/3/2016	2/17/2016	
2/4/2016	200004	Division Academics	3,500.00	2/4/2016	2/17/2016	
			46,631.00			



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent  
FROM: Jesus Salazar, CFO  
DATE: January 7, 2016  
SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$125.00

FROM	TO
Function 11 Instruction	Function 13 Curriculum & Instructional Staff Dev.

The amendment is for Professional Development.

xx

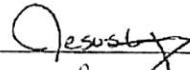

Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:

(Each person signing this form will receive a copy for their files.)



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
BUDGET AMENDMENT FORM**

**ENTERED**

**JAN 11 2016**

CAMPUS OR DEPARTMENT: Alternative School

DATE: January 6, 2015

Provide details of goods or services to be purchased or rendered:

Professional Development

Explain how the goods or services support your Campus/Department Improvement Plan:

This will align with the Campus Improvement Plan Objective 2.1 Professional Development requirement will impact all instruction

To cover other professional development fees for campus staff

**BUDGET CODE**

FROM ACCOUNT					A: B C A-C						
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATION
167	11	6399	55	039	624	000	General Supplies	7,424.00	3,475.11	\$125	7,299.00

TO ACCOUNT					A							B	C	A+C
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATION			
167	13	6234	56	039	624	000	Region 20 Services (PD)	\$125	\$125	\$125	\$250			

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER: [Signature]

Date: 1-6-16

Approved by: Federal Programs Director (Federal Funds Only)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: Chief Academic Officer

Signature: [Signature]

Date: 1-6-16

Approved by: Chief Financial Officer

Signature: [Signature]

Date: 1-7-16

Approved by: Chief Of Staff

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: Superintendent of Schools

Signature: [Signature]

Date: 1-8-2016

**FINANCE OFFICE USE ONLY**

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):

Amendment #:

Entered by:

**LEGEND**

BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES  
REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES

**RECEIVED**

**JAN 08 2016**

Effective date 9/28/15



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent  
FROM: Ricardo Rodriguez, Division of Finance  
DATE: December 16, 2015  
SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$2,500.00

FROM	TO
Function 11 Instruction	Function 13 Curriculum & Instructional Staff Dev.

The amendment is for monies that will be utilized for Professional Development for S. Witherell-Hunter Instructor Education Course, T. Crawford-Tiva and Maria Ludi Ortega-TAFE.

xx

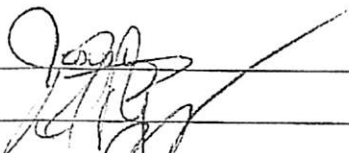
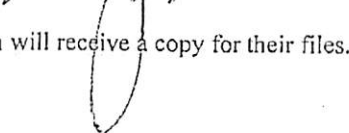
Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:

  
\_\_\_\_\_  
  
\_\_\_\_\_

(Each person signing this form will receive a copy for their files.)



010004

**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**BUDGET AMENDMENT FORM**

ENTERED

JAN 11 2016

CAMPUS OR DEPARTMENT: Division of Academics

DATE: 12-15-15

Provide details of goods or services to be purchased or rendered:

Monies will be utilized for Professional Development for S. Witherell-Hunter  
Instructor Education Course, T.Crawford-Tiva and Maria Ludi Ortega-TAFE

Explain how the goods or services support your Campus/Department Improvement Plan:

C.I.P. 2.1 Develop a professional development requirement for all staff who  
impact instruction.

**BUDGET CODE**

FROM ACCOUNT							A	B	C	A-C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPLAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATION
165	11	6411	00	001	622	000	Travel & Subs. Emp	\$3,913.00	\$3,062.00	\$2,500.00	\$1,413.00
TO ACCOUNT							A	B	C	A-C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPLAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATION
165	13	6411	00	001	622	000	Travel & Subs. Emp	0	0	\$2,500.00	\$2,500.00

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER: CHARLES ERVIN

Date: 12-15-15

Approved by: Federal Programs Director (Federal Funds Only)

Signature:

Date:

Approved by: Chief Academic Officer

Signature:

Date: 12-15-15

Approved by: Chief Financial Officer

Signature:

Date: 12-15-15

Approved by: Chief Of Staff

Signature:

Date:

Approved by: Superintendent of Schools

Signature:

Date: 1/5/2016

**FINANCE OFFICE USE ONLY**

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):

Amendment #:

Entered by:

**LEGEND**

BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES  
REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent  
FROM: Jesus Salazar, CFO  
DATE: January 19, 2016  
SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$500.00

FROM  
Function 23 School Leadership

TO  
Function 11 Instruction

The amendment is to purchase two laptops for the Kazen Middle School.

xx

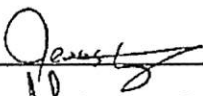
Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:

  
\_\_\_\_\_  
1.22.16

(Each person signing this form will receive a copy for their files.)

**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**BUDGET AMENDMENT FORM**

#010039

RECEIVED  
SOUTH SAN ANTONIO JAN 25 2016  
2016 JAN 20 PM DATE: 1/12/2016

**CAMPUS OR DEPARTMENT:\_\_\_\_\_**

## Kazen Middle School

## DIVISION OF ACADEMICS

**Provide details of goods or services to be purchased or rendered:**

**To purchase two laptops for the campus.**

**Explain how the goods or services support your Campus/Department Improvement Plan:**

**Goal 2: We will develop a strong support system offering opportunities across the curriculum to create an innovative school experience, teaching students to value their education and motivate them to achieve excellence.**

**Objective 2.2: Establish resources to create an innovative school experience.**

**BUDGET CODE**[illegible]

**CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER:**

Date: 1-13-10

**Approved by: Federal Programs Director (Federal Funds Only)**

**Signature:**

**Date:**

**Approved by: Chief Academic Officer**

**Signature:**

Date: 1-20-16

**Approved by: Chief Financial Officer**

**Signature:**

Date: 1-22-66

**Approved by: Chief Of Staff**

**Signature:**

Date:

**Approved by: Superintendent of Schools**

**Signature:**

Date: 2-21

**FINANCE OFFICE USE ONLY**

**Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):**

Amendment #:

**Entered by:**

## LEGEND

**BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES**  
**REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES**

Scanned  
11/25/16





SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent

FROM: Jesus Salazar, CFO

DATE: January 20, 2016

SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$15,000.00

FROM	TO
Function 31 Guidance & Counseling	Function 41 General Administration

The amendment is to be used for the ACA-Affordable Care Act implementation for all district employees.

xx

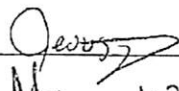

Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:

  
\_\_\_\_\_  
 1-22-16  
\_\_\_\_\_

(Each person signing this form will receive a copy for their files.)



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BUDGET AMENDMENT FORM

ENTERED

JAN 25 2016

DATE: January 14, 2016

CAMPUS OR DEPARTMENT: Human Resources Department

Provide details of goods or services to be purchased or rendered:

To be used for the ACA-Affordable Care Act implementation for all district employees.

Explain how the goods or services support your Campus/Department Improvement Plan:

We will be entering all district employees insurance status manually for the Affordable Care Act.

## BUDGET CODE

FROM ACCOUNT							A				B		C		D	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATION					
167	31	6142	19	999	624	0	Group Health Insurance	116,763.00	116,763.00	15,000.00	101,763.00					

TO ACCOUNT							A				B		C		D	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATION					
199	41	6121	0	727	699	OPM	Extra Duty/Overtimes	2,231.00	381.79	15,000.00	17,231.00					

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER: Monica Lopez *Monica Lopez* Date: January 14, 2016

Approved by: Federal Programs Director (Federal Funds Only)

Signature:

Date:

Approved by: Chief Academic Officer

Signature:

Date:

Approved by: Chief Financial Officer

Signature: *Jim H*

Date: 1-22-16

Approved by: Chief Of Staff

Signature:

Date:

Approved by: Superintendent of Schools

Signature: *[Signature]*

Date: 1-22-2016

## FINANCE OFFICE USE ONLY

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):

Amendment #:

Entered by:

## LEGEND

BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES  
REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES

Scanned  
1-25-16



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent  
FROM: Jesus Salazar, CFO  
DATE: January 19, 2016  
SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$4,762.00

FROM	TO
Function 21 Instructional Leadership	Function 11 Instruction

The amendment is to realign budget to purchase credit by examinations for acceleration for secondary students.

xx

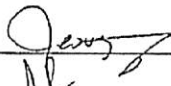
Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:

  
\_\_\_\_\_  
1-22-2016

(Each person signing this form will receive a copy for their files.)



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT ENTERED

## BUDGET AMENDMENT FORM

JAN 25 2016

CAMPUS OR DEPARTMENT: Division of Academics

DATE: 01-08-16

**Provide details of goods or services to be purchased or rendered:**

In order to realign budget to purchase credit by examinations for acceleration for secondary students.

**Explain how the goods or services support your Campus/Department Improvement Plan:**

This will aligned to DIP Objective 3.4 -Implement instructional frameworks to support special populations in attaining high achievement across the content areas.

### BUDGET CODE

FROM ACCOUNT								A	B	C	A-C
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATON	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATON
199	21	6216	00	709	699	000	Consulting Services	15,519.00	4,519.00	2,381.00	13,138.00
199	21	6299	00	709	699	000	Misc Contracted Services	6,826.00	6,826.00	2,381.00	4,445.00

TO ACCOUNT								A	B	C	A+C
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATON	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATON
199	11	6339	00	001	611	000	Testing Materials	1,629.00	1,263.00	3,244.00	4,873.00
199	11	6339	00	041	611	000	Testing Materials	866.00	500.00	506.00	1,372.00
199	11	6339	00	042	611	000	Testing Materials	866.00	500.00	207.00	1,073.00
199	11	6339	00	044	611	000	Testing Materials	366.00	-	805.00	1,171.00

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER: [Signature]

Date: 1-8-16

Approved by: Federal Programs Director (Federal Funds Only)

Signature: [Signature]

Date: 1-8-16

Approved by: Chief Academic Officer

Signature: [Signature]

Date: 1-8-16

Approved by: Chief Financial Officer

Signature: [Signature]

Date: 1-22-16

Approved by: Chief Of Staff

Signature: [Signature]

Date: 1-22-16

Approved by: Superintendent of Schools

Signature: [Signature]

Date: 1-22-16

### FINANCE OFFICE USE ONLY

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):

Amendment #:

Entered by:

### LEGEND

BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES  
REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES

Scanned  
1-25-16



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent  
FROM: Jesus Salazar, CFO  
DATE: January 19, 2016  
SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$243.00

FROM	TO
Function 23 School Leadership	Function 13 Curriculum & Instructional Staff Dev.

The amendment for Professional Development CPR certification for all teachers.

XX

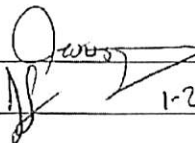
Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:

  
1-22-16

(Each person signing this form will receive a copy for their files.)

**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**BUDGET AMENDMENT FORM**

#010042

2016 JAN 13 AM 9:05

DIVISION OF ACADEMICS DATE: January 13, 2016

**CAMPUS OR DEPARTMENT:** Alternative Center

ENTERED  
JAN 25 2016

**Provide details of goods or services to be purchased or rendered:**

**Professional Development CPR certification for all teachers**

**Explain how the goods or services support your Campus/Department Improvement Plan:**

**This will align with the Campus Improvement Plan Objective 2.1 Professional Development requirement will impact all instruction**

**To cover professional development fees**

## BUDGET CODE

FROM ACCOUNT							A	B	C	A-C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPLAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATION
167	23	6299	56	039	624	000	Misc Contract Services	\$352	\$352	\$243 ✓	\$109

**TO ACCOUNT:**

TO ACCOUNT:							A	B	C	A+C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATION
167	13	6299	56	039	624	000	Misc Contract Services	\$0	\$0	\$243 ✓	\$243

**CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER:**

Date: 1-13-16

**Approved by: Federal Programs Director (Federal Funds Only)**

**Signature:**

**Date:**

**Approved by: Chief Academic Officer**

**Signature:**

Date: 1-2-16

**Approved by: Chief Financial Officer**

**Signature:**

Date: 1-22-16

**Approved by: Chief Of Staff**

**Signature:**

**Date:**

**Approved by: Superintendent of Schools**

**Signature:** \_\_\_\_\_

Date: 2-10-16

**FINANCE OFFICE USE ONLY**

**Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):**

Amendment #:

**Entered by:**

### LEGEND

**BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES**  
**REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES**

Scanned Effect  
1-25-16



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent  
FROM: Jesus Salazar, CFO  
DATE: January 19, 2016  
SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$160.00

FROM  
Function 11 Instruction

TO  
Function 13 Curriculum & Instructional Staff Dev.

The amendment is for Travel for Professional Development.

xx

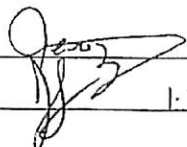
Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:

  
1.22.16

(Each person signing this form will receive a copy for their files.)

**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT** **ENTERED**  
**BUDGET AMENDMENT FORM** **JAN 28 2016**

**JAN 25 2016**

**CAMPUS OR DEPARTMENT:** Alternative School

**DATE: January 13, 2016**

**Provide details of goods or services to be purchased or rendered:**

### Travel for Professional Development

**Explain how the goods or services support your Campus/Department Improvement Plan:**

This will align with the Campus Improvement Plan Objective 2.1 Professional Development requirement will impact all instruction

**To cover other professional development travel for campus staff**

RECEIVED  
SOUTH SAN ANTONIO ISD  
2016 JAN 14 AM 7:57  
DIVISION OF ACADEMICS  
Instructional Services

**BUDGET CODE**

[illegible]

**TO ACCOUNT**

[illegible]

**CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER:**

Date: 1-14-66

**Approved by: Federal Programs Director (Federal Funds Only)**

**Signature:**

**Date:**

**Approved by: Chief Academic Officer**

Signature: \_\_\_\_\_

~~Water~~

**Approved by: Chief Financial Officer**

**Signature:** \_\_\_\_\_

Date:

**Approved by: Chief Of Staff**

**Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

**Approved by: Superintendent of Schools**

**Signature.**

**Date:**

**FINANCE OFFICE USE ONLY**

**Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):**

Amendment #:

Entered by:	
-------------	--

## LEGEND

**BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES**  
**REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES**





SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent  
FROM: Jesus Salazar, CFO  
DATE: January 19, 2016  
SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$1,241.00

FROM	TO
Function 31 Guidance & Counseling	Function 23 School Leadership

The amendment is for monies that will be utilized to pay for Career and Technical Education publication to the San Antonio Express News for 2015-2016 school year.

xx

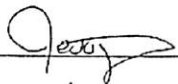

Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:

  
\_\_\_\_\_  
 1-22-2016  
\_\_\_\_\_

(Each person signing this form will receive a copy for their files.)



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BUDGET AMENDMENT FORM

ENTERED

JAN 25 2016

#010044

RECEIVED  
SOUTH SAN ANTONIO ISD

CAMPUS OR DEPARTMENT: Division of Academics

2016 JAN 14 AM 9:44

DATE: 01-14-16

Provide details of goods or services to be purchased or rendered:

Monies will be utilized to pay for Career and Technical Education publication to the San Antonio Express News for 2015-2016 school year.

Explain how the goods or services support your Campus/Department Improvement Plan:

3:1 Create Innovative Instructional opportunities that allow students to interact through technology with resources around the world.

## BUDGET CODE

FROM ACCOUNT							A	B	C	A-C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATON	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATON
165	31	6329	00	1	<del>601</del> <del>622</del>	<del>622</del> <del>000</del>	READING MATERIAL	\$684.00	\$684.00	\$684.00	\$0.00
165	31	6411	00	1	<del>622</del> <del>622</del>	<del>000</del> <del>000</del>	TRAVEL & SUB-EMPL	\$515.00	\$515.00	\$515.00	\$0.00
165	31	6499	00	1	<del>622</del> <del>622</del>	<del>000</del> <del>000</del>	MISC. OPERATING CO	\$2,960.00	\$2,960.00	\$42.00	\$2,918.00
TO ACCOUNT							A	B	C	A+C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATON	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATON
165	23	6499	00	1	<del>601</del> <del>622</del>	<del>622</del> <del>000</del>	MISC. OPER. COST	\$181.00	\$181.00	\$1,241.00	\$1,422.00

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER:

Date: 1-14-16

Approved by: Federal Programs Director (Federal Funds Only)

Signature:

Date:

Approved by: Chief Academic Officer

Signature:

Date:

Approved by: Chief Financial Officer

Signature:

Date: 1-22-16

Approved by: Chief Of Staff

Signature:

Date:

Approved by: Superintendent of Schools

Signature:

Date: 1-22-16

FINANCE OFFICE USE ONLY

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):

Amendment #:

Entered by:

## LEGEND

BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES  
REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES

Scanned



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent  
FROM: Jesus Salazar, CFO  
DATE: January 21, 2016  
SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$15,000.00

FROM  
Function 11 Instruction

TO  
Function 31 Guidance & Counseling

The amendment is to move funds to the correct line item for a consultant to provide counseling services for a student as per legal agreement.

xx

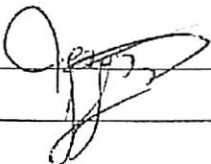
Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:



(Each person signing this form will receive a copy for their files.)



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

## BUDGET AMENDMENT FORM

CAMPUS OR DEPARTMENT: Special Education

RECEIVED  
SOUTH SAN ANTONIO ISD  
2016 JAN 20 PM 4:27

DATE: 1/6/2016

Provide details of goods or services to be purchased or rendered:  
Moving funds to the correct line item for consultant to provide counseling services for student as per legal agreement

Explain how the goods or services support your Campus/Department Improvement Plan: **DIP 3.4**  
Implement instructional frameworks to support special populations in attaining high achievement across the content area.

### BUDGET CODE

FROM ACCOUNT							A	B	C	A-C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATION
166	11	6216	01	999	623	000	Consulting Services	331,736.00	80,426.00	15,000.00	316,736.00
											0.00
											0.00
											0.00
TO ACCOUNT							A	B	C	A+C	
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATION
166	31	6299	00	713	623	000	Misc Contracted Services	-	-	15,000.00	15,000.00
											0.00
											0.00
											0.00

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER: Julia Silva

Date: 1-20-16

Approved by: Federal Programs Director (Federal Funds Only)

Signature:

Date:

Approved by: Chief Academic Officer

Signature: [Signature]

Date: 1-20-16

Approved by: Chief Financial Officer

Signature:

Date:

Approved by: Chief Of Staff

Signature: [Signature]

Date: 1-22-16

Approved by: Superintendent of Schools

Signature: [Signature]

Date: 1-25-16

### FINANCE OFFICE USE ONLY

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):

Amendment #:

Entered by:

### LEGEND

BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES  
REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent

FROM: Jesus Salazar, CFO

DATE: February 3, 2016

SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$3,500.00

FROM	TO
Function 21 Instructional Leadership	Function 61 Community Services

The amendment is to pay for District Parental Engagement Meetings for Early College High School Parental Information meeting on February 2<sup>nd</sup>, 9<sup>th</sup>, 11<sup>th</sup>, 16<sup>th</sup>, and 23<sup>rd</sup>, 2016.

xx

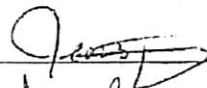
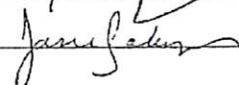
Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:

(Each person signing this form will receive a copy for their files.)

## SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BUDGET AMENDMENT FORM

#020004

ENTERED  
FEB 04 2016

**CAMPUS OR DEPARTMENT:** Division of Academics

**DATE: 02-02-2016**

Provide details of goods or services to be purchased or rendered:											
In order to pay for District Parental Engagement Meetings for Early College High School Parental Information meeting on February 2nd, 9th, 11th, 16th, and 23rd, 2016.											
Explain how the goods or services support your Campus/Department Improvement Plan:											
This will aligned with DIP 1 Objective 1.3 - Communicate school and district level measurements that help create an inclusive environment for all students.											
BUDGET CODE											
FROM ACCOUNT								A	B	C	A-C
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	DECREASE	AMENDED APPROPRIATION
199	21	6399	55	709	699	000	General Supplies	18,526.00	18,388.00	3,500.00	15,026.00
TO ACCOUNT								A	B	C	A+C
FUND	FUNC	OBJ	SUB OBJ	ORG	PROG	EXPAN	DESCRIPTION	CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	INCREASE	AMENDED APPROPRIATION
199	61	6499	00	709	699	000	MISCELLANEOUS OPERATING CO	-	-	3,500.00	3,500.00
CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER: <u>Delinda Castro, Chief Academic Officer</u> Date: <u>2-3-2016</u>											
Approved by: Federal Programs Director (Federal Funds Only)								Signature: _____		Date: _____	
Approved by: Chief Academic Officer								Signature: <u>[Signature]</u>		Date: <u>2-3-16</u>	
Approved by: Chief Financial Officer								Signature: <u>[Signature]</u>		Date: <u>2-3-16</u>	
Approved by: Chief Of Staff								Signature: _____		Date: _____	
Approved by: Superintendent of Schools								Signature: <u>[Signature]</u>		Date: <u>2-3-16</u>	
FINANCE OFFICE USE ONLY											
Director of Budget (Verification of Maximum Amount, If greater than \$25,000 Board approval required):											
Amendment #:						Entered by:					

**LEGEND**

**BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES**  
**REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES**



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
San Antonio, Texas

TO: Abelardo Saavedra, Superintendent  
FROM: Jesus Salazar, CFO  
DATE: January 27, 2016  
SUBJECT: Review and Approve a Budget Amendment below \$25,000

The attached amendment is to move \$3,600.00

FROM	TO
Function 21 Instructional Leadership	Function 13 Curriculum & Instructional Staff Dev.

The amendment is to realign the budget to pay for Professional Development for San Antonio Writing Project and Math and Science services rendered on November 2015 and January 2016.

XX

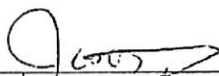
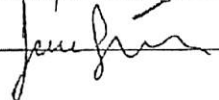
Enclosure

ROUTE APPROVAL

SIGNATURE AND DATE

Director of Budget:

CFO:

(Each person signing this form will receive a copy for their files.)

## SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BUDGET AMENDMENT FORM

#020001

CAMPUS OR DEPARTMENT: Division of Academics

DATE: 01/27/2016

Provide details of goods or services to be purchased or rendered:

In order to realigned the budget to pay for Professional Development for San Antonio Writing Project and Math and Science services rendered on November 2015 and January 2016.

Explain how the goods or services support your Campus/Department Improvement Plan:

This will align with DIP Objective 2.1 - Develop a Professional Development requirement for all who impact instruction (teachers, assistant principals, principals, paraprofessionals).

## BUDGET CODE

[illegible]

CAMPUS PRINCIPAL/DEPARTMENT BUDGET OFFICER:

Date: 1-27-16

Approved by: Federal Programs Director (Federal Funds Only)

Signature:

Date:

Approved by: Chief Academic Officer

Signature:

Date: 1-27-16

Approved by: Chief Financial Officer

Signature:

Date: 1-28-11

Approved by: Chief Of Staff

Signature:

Date:

Approved by: Superintendent of Schools

Signature 

Date: 2/28

## FINANCE OFFICE USE ONLY

Director of Budget (Verification of Maximum Amount, if greater than \$25,000 Board approval required):

Amendment #:

Entered by:	
-------------	--

### LEGEND

BUDGET AMENDMENT-INCREASING ANY ONE OF THE FUNCTIONAL SPENDING CATEGORIES  
REFER TO ACCOUNT CODE SHEET FOR FUNCTION ACCOUNT CODES

SCANNED

2 | 3 | 1 | 4

Effective date 9/29/15