



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

Minutes of Regular Meeting

**The Board of Trustees
South San Antonio ISD**

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, November 20, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival
Mr. Kevin Rasco	X		
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		6:05 PM
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Stacey E. Alderete	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga-Collier, Community Relations Officer

Section end time: 6:01 PM.

CITIZENS TO BE HEARD

Section start time: 6:01 PM.

1. *Tom Cummins*, South San AFT President, thanked the Board regarding the opening of the Care Zone, asked that Athens become a community school offering other services, and proposed a personal outreach program to bring back former South San ISD students that are currently in charter schools.

Section end time: 6:04 PM.

RECOGNITION

Section start time: 6:04 PM.

1. Recognition of Business/Community Partners Scholarship Donors (Requested by Trustee Homer Flores)

Item start time: 6:04 PM.

Dolores Sendejo, Interim Superintendent, Jennifer Suniga-Collier, Community Relations Officer, and Charlie Gallardo, Director of Counseling, were called to recognize scholarship donors.

Item end time: 6:08 PM.

2. Blue Santa Parade Invitation to Board of Trustees and Community

Item start time: 6:08 PM.

Dolores Sendejo, Interim Superintendent, Jennifer Suniga-Collier, Community Relations Officer, and a Blue Santa Representative, were called to invite the Board and community to attend the Blue Santa Parade as well as recognize the card contest winner.

Item end time: 6:17 PM.

Section end time: 6:17 PM.

SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)

Section start time: 6:17 PM.

Mrs. Sendejo addressed the Board and audience regarding the successful Care Zone ribbon cutting event, and first round of common assessments being conducted, and she announced that the first week of December, the first South San newsletter will be released.

Mrs. Prado, Board President, read board meeting rules of decorum aloud.

Section end time: 6:20 PM.

CONSENT

Section start time: 6:20 PM.

Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
 - A. October 7, 2019 Special Called
 - B. October 16, 2019 Regular Called
2. Approval of the November Budget Amendment
3. Approval of the Arbitrage Rebate Compliance Service Agreement with Hilltop Securities Asset Management
4. Approval of the 2019-2020 Campus' Targeted Improvement Plans
5. Approval of Handle with Care Memorandum of Understanding (MOU)
6. Approve the Supplemental List of 2019-2020 T-TESS Certified Appraisers
7. Approve Interlocal Agreement with The University of Texas at Austin Institute for Public Schools Initiatives for GEAR UP Grant

8. Approve Letter of Agreement Between Texas A&M Engineering Experiment Station (TEES) and South San Antonio ISD
9. Approve the Memorandum of Understanding between Texas A&M University-San Antonio and South San Antonio ISD.
Section start time: 6:20 PM.
Item start time 6:20 PM
Mr. Rodriguez moved to approve the consent agenda items 1 – 9 as presented, Mr. Rasco seconded and the Board of Trustees voted 6/0 to approve the item as presented. Motion passed.
Item end time: 6:25 PM.
Section end time: 6:25 PM.

CLOSED / EXECUTIVE SESSION

Section start time: 6:25 PM.

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion with legal counsel regarding procedure deadlines for filling Trustee vacancy
3. Review applicants and/or conduct interviews and discussion concerning District 1 Trustee vacancy

4. Discussion with legal counsel regarding procedures and options available for filling Superintendent Search position, including selection of consultants.
Section end time: 8:21 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 8:21 PM.

1. Discussion and possible action concerning closed meeting items 1-4 above.

Item start time: 8:21 PM.

Item#3: Review applicants and/or conduct interviews and discussion concerning District 1 Trustee vacancy

Mr. Rodriguez made a motion: I move that we approve appoint Ms. Veronica Barba to the vacant District 1 Trustee vacancy, Ms. Ibarra Pena seconded

Mr. Flores made a substitute motion: I want to motion that we do not accept the applications but that we continue the search for a new Trustee and put it out there for applications to be accepted up until the next school board meeting, seconded by Ms. Alderete

Vote on substitute motion:

Vote:	Yes	No	Abstained
Mr. Kevin Rasco		X	
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena		X	
Mrs. Connie Prado		X	
Mr. Gilbert Rodriguez		X	
Mrs. Stacey E. Alderete	X		

and the Board of Trustees voted 2/4. Motion failed.

Main motion:

Vote:	Yes	No	Abstained
Mr. Kevin Rasco	X		
Mr. Homer Flores		X	
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Stacey E. Alderete		X	

and the Board of Trustees voted 4/2. Motion passed.

Item end time: 8:23 PM.

Item#4: Discussion with legal counsel regarding procedures and options available for filling Superintendent Search position, including selection of consultants.

Mrs. Alderete made a motion: I motion to direct legal counsel to post the job opening of Superintendent of School, Ms. Ibarra Pena seconded, and the Board of Trustees voted 6/0 to approve. Motion passed

Item end time: 8:25 PM.

2. Selection of Single Member District 1 Trustee and administration of Oath of Office, if selected.
 Item start time: 8:25 PM.
 Recess: 8:25 PM. – 8:28 PM.
 Mrs. Martinez, Senior Executive Assistant, Notary Public Officer, was called to administer the Oath of Office.
 Item end time: 8:30 PM.

3. Reorganization of Board Officers pursuant to District Policy BDAA (Local) (Requested by Trustee Homer Flores).
 Item start time: 8:30 PM.
 Mr. Flores made a motion: I motion that we appoint new officers and that Gilbert Rodriguez be named President, that Stacey Rodriguez be named I mean Stacey Alderete Estrada be named Vice President and that Kevin Rasco be named Secretary, Mrs. Alderete seconded
 Per Mrs. Prado, let the record reflect that Mr. Rodriguez and Mr. Rasco have deferred the recommendation
 and the Board of Trustees voted 3/4. Motion failed.

Vote:	Yes	No	Abstained
Ms. Veronica Barba	X		
Mr. Kevin Rasco		X	
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena		X	
Mrs. Connie Prado		X	
Mr. Gilbert Rodriguez		X	
Mrs. Stacey E. Alderete	X		

Item end time: 8:37 PM.

4. Approve the 2019-2020 District Improvement Plan and Campus Improvement Plans
 Item start time: 8:37 PM.
 Mrs. Sendejo, Interim Superintendent, was called to present and answer questions related to this item.
 Mr. Rodriguez moved to approve the item as presented, Mrs. Alderete seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.
 Item end time: 8:39 PM.
 Section end time: 8:39 PM.

PRESENTATIONS / REPORTS

Section start time: 8:39 PM.

1. Monthly Financial Statements for the month ending October 2019
 Item start time: 8:39 PM.
 Mrs. Sendejo, Interim Superintendent, was called to present and answer questions related to this item.
 Item end time: 8:41 PM.

2. Oral Report about GED Program (Requested by Trustee Stacey Alderete)
Item start time: 8:41 PM.
Mrs. Sendejo, Interim Superintendent, and Dr. Luisa Sandoval, GED instructor, were called to present and answer questions related to this item.
Item end time: 8:55 PM.

3. Presentation of Bilingual Program Evaluation
Item start time: 8:55 PM.
Mrs. Sendejo, Interim Superintendent, and David Abundis, Director of Federal Programs, were called to present and answer questions related to this item.
Item end time: 9:23 PM.

4. Presentation - Price Elementary; Aquaponics Project (Trustee Homer Flores)
Item start time: 9:23 PM.
Florinda Castillo, Price ES Principal, Miguel Quintanilla, Special Ed Teacher, were called to present and answer questions related to this item.
Kevin O'Hanlon, Legal Counsel, offered to purchase one of the greenhouses included in the presentation to support the Aquaponics Project at Price ES.
Item end time: 9:54 PM.
Section end time: 9:54 PM.

ADJOURNMENT

Mrs. Alderete moved to adjourn the meeting, Mr. Rodriguez seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 9:54 PM.

ATTEST

Connie Prado, Board President

Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: November 20, 2019

Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:01 PM	1 Min.	Other
Total section time: 1 Min.				
Citizens to be Heard	6:01 PM	6:04 PM	3 Min.	Other
Total section time: 3 Min.				
Recognitions – 14 Minutes				
Item #1	6:04 PM	6:08 PM	4 Min.	Other
Item #2	6:08 PM	6:17 PM	9 Min.	Other
Total section time: 13 Min.				
Superintendent's Remarks (Board President read meeting rules of decorum aloud)	6:17 PM	6:20 PM	3 Min.	Other
Total section time: 3 Min.				
Consent – 10 Minutes				
Item # 1-13	6:20 PM	6:25 PM	5 Min.	Other
Percentage of Consent Item Pulled 0.00% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 5 Min.				
Closed/Executive Session – 1 Hour				
Item #1	6:25 PM	8:21 PM	116 Min.	N/A
Total section time: 116 Min.				
Discussion and Possible Action – 14 Minutes				

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Item #1	8:21 PM	8:25 PM	4 Min.	Other
Item #2	8:25 PM	8:30 PM	5 Min.	Other
Item #3	8:30 PM	8:37 PM	7 Min.	Other
Item #4	6:37 PM	8:39 PM	2 Min.	Other
Total section time: 18 Min.				
Presentations/Reports – 14 Minutes				
Item #1	8:39 PM	8:41 PM	2 Min.	Other
Item #2	8:41 PM	8:55 PM	14 Min.	Other
Item #3	8:55 PM	9:23 PM	28 Min.	Other
Item #4	9:23 PM	9:54 PM	31 Min.	Other
Total section time: 75 Min.				
Adjournment	9:54 PM	9:54 PM	0 Min.	Other

Total Meeting Time: 234 Minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability				
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure				
Structure	Voting			
Advocacy				
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other				
Other	Other	118 Min.	100%	
Total Vision-focused Minutes				
		0	0%	
Total Minutes				
		118 Min.	100%	116 minutes - closed session not included

Total Meeting 3 hours and 54 minutes = 234 minutes
 234 - 116 closed session = 118 Total Tracker Minutes



November 20, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Inertim Superintendent Dolores Sendejo	4	4	1	\$82.81	\$745.29
Senior Staff Members					
Lorraine De Leon	4	4	1	\$54.98	\$494.82
David Abundis	2	3	1	\$49.29	\$295.74
Sherri Seaman	1	4	1	\$53.86	\$323.16
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
Florinda Castillo	2	4	1	\$50.34	\$352.38
Charlie Gallardo	2	2		\$40.30	\$161.20
Julie Silva				\$46.26	\$0.00
Scott Laleman	1	4	1	\$48.42	\$290.52
Robert Zamora				\$47.31	\$0.00
Denise Orosco	2	4	1	\$47.82	\$334.74
Miguel Quintanilla	2	4	1	\$42.44	\$297.08
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
					\$0.00
Scott Stephens	2		1	\$50.33	\$150.99
Chad Doucet	3	4	2	\$56.84	\$511.56
Jenny Suniga Collier	1	4	1	\$43.72	\$262.32

					\$0.00
Other Staff					
Michelle Martinez	4	4	4	\$34.75	\$417.00
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr	1			\$27.32	\$27.32
Cristina Moreno				\$28.79	\$0.00
Cristina Morales	3			\$27.85	\$83.55
Clarita Trevino				\$44.80	\$0.00
Carlos Rodriguez	1			\$27.24	\$27.24
Dr. Luisa Sandoval	1	3		\$40.00	\$160.00
					\$0.00
					\$0.00
				\$1,264.91	\$4,934.91