

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES
June 22, 2010**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, June 22, 2010, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Lee Tucker who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne
Mrs. Amy Heyer
Mr. John Nail
Mr. Eddie Prather
Mr. Lee Tucker

| | | |
|----------------|-------------------------|----------------------|
| Staff Present: | Dr. Randy Shaver | Mrs. Jennifer Strunk |
| | Mrs. Diana Ezell | Mrs. Kay Bishop |
| | Dr. Fred Hill | Mrs. Marissa Martin |
| | Dr. George Noflin, Jr. | Mrs. Kay Bishop |
| | Mr. David Meadows | Ms. Patrice Tate |
| | Mrs. Julie Hinds | Mr. Marvin Nickels |
| | Mrs. Brenda Meriweather | Mr. Kenneth Roberts |
| | Mr. Jim Turner | Mr. Larry Harmon |
| | Mrs. Linda Pannell | Mr. Terry Hatch |
| | Mrs. Dale Warriner | Mrs. Glenda Scott |
| | Dr. Derwood Tutor | Mrs. Julie Connolly |

Mr. Tucker announced a quorum and stated that the meeting was lawfully in session. Several members of the press were present.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Clayborne, seconded by Mr. Prather, the Board voted unanimously to approve the agenda with the following additions:

1. Addendum to Personnel Report
2. Single Source #SS129 Apple, Inc. (Apple MacBooks Grades 6-11)

Mr. Tucker announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to approve the minutes of the May 11, 2010, 10:00 a.m. called meeting, noon meeting and 5:00 p.m. meeting as presented. The President of the Board declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for public comments were received for this meeting of the Board.

B. Recognitions

No recognitions were scheduled for this meeting of the Board.

COMMUNICATION TO THE BOARD

A. Board Audit Committee Report for 2008-2009 Audit

Board Members John Nail and Lee Tucker reported on their recent meeting with auditors during the 2008-2009 Audit Exit Interview. The meeting was conducted by auditors from J. E. Vance and Company and was also attended by Superintendent Randy McCoy and Finance Director Linda Pannell.

B. FY11 Budget Report

Finance Director Linda Pannell and Mr. David Meadows provided an update report on the development of the FY11 Tupelo Public School District Operating Budget. This report focused primarily on the FY11 projected revenue across local, state and federal sources. The report also provided initial budget information on new programs and services previously approved by the Board of Trustees for inclusion in the 2010-2011 education plan of the Tupelo Public School District.

A copy of the above report is on file in the Superintendent's Office.

C. Statement of Cash Flow for Months Ending April 30, 2010, and May 31, 2010

Finance Director Linda Pannell submitted the Statement of Cash Flow for months ending April 30, 2010, and May 31, 2010, for information and review.

A copy of the above report is on file in the Superintendent's Office.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. Shaver's recommendations, Mr. Clayborne moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements (CO1056 through CO1073)
Contracts for Rental of School Facilities #SFR131 and #SFR132
2. Single Source Purchases #SS128 (Stanley Best Access Systems) and
#SS129 Apple, Inc. (Apple MacBooks for Grades 6-11)
3. Donations #2009-2010-151 and #2009-2010-152
4. Authorization to Apply for TPSD Grants #1025 through #1029
5. Granted Permission to Request Bus Turn-Around for 133 Drive 57, Tupelo, MS
from Lee County Supervisor Tommy Ivy

The motion was seconded by Mr. Prather and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Personnel Recommendations

The Personnel Report was moved to the end of the agenda.

C. Docket of Claims

Mrs. Heyer reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval as listed below:

- Docket of Claims for the period May 15 through June 11, 2010, Docket of Claims #84854 through #85668, Accounts Payable Checks #60456 through #60927 in the amount of \$1,724,111.81.
- Tupelo High School Activity Check Register for the period May 2010, Checks #3192 through #3212 in the amount of \$3,541.01.
- Athletic Activity Check Register for the period May 2010, Checks #4443 through #4478 in the amount of \$7,675.76.

The motion was seconded by Mr. Nail and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

D. May 31, 2010, Financial Statements

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month ending May 31, 2010, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Nail, seconded by Mr. Clayborne the Board voted unanimously to approve the May 31, 2010, Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the May 31, 2010, Financial Statements is on file in the Superintendent's Office.

E. Fourth Nine Weeks Discipline Report

Assistant Superintendent George Noflin presented the Fourth Nine Weeks Student Discipline Report which included the following information:

1. Fourth Nine Weeks - Tabulations of incidents from each school in the Tupelo Public School District. These incidents include: fights, drugs, weapons, profanity, bullying and counseling.
2. Discipline comparison of the Fourth Nine Weeks (2008-2009) and (2009-2010) school year.
3. 2009-2010 - Yearly Discipline Report - Tabulations of incidents from each school in the Tupelo Public School District. These incidents include: fights, drugs, weapons, profanity, bullying and counseling.
4. Yearly Discipline Comparison (2008-2009) and (2009-2010).
5. Fourth Nine Weeks Suspension Comparison Report for K-2, 3-5, and 6-12 students by demographic data (gender, race, and free/reduced or paid lunch).
6. Yearly Suspension Comparison Report (2009-2010) for K-2, 3-5, and 6-12 students by demographic data (gender, race, and free/reduced or paid lunch).
7. A list of students placed at the Fillmore Center, their demographic data, the reason of their placement, and length of their placement.

Mr. Nail moved to ratify the Fourth Nine Week Student Discipline Report as recommended. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed.

A copy of the Fourth Nine Weeks Student Discipline Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

F. Policy Changes

Following discussion, Mr. Prather moved to amend the following policies as recommended:

| DESCRIPTOR | DESCRIPTOR ITEM |
|-------------------|--|
| KBA | Parent Involvement in Education Title 1 Programs |
| IKF | Graduation Requirements |
| IKE | Promotion, Retention and Acceleration of Students |
| DHA | Signing Authority |
| GB | General Human Resources Policies: Calendar |
| GGA | Open Hiring/Equal Opportunity and Affirmative Action |
| GBAA | Employee Discrimination and Harassment |
| GBAC | Criminal Background Checks |
| GBEA | Staff Conflict of Interest |
| GCBC | Licensed Staff Supplementary Pay Plans |
| GCIC | Staff Development |

The motion was seconded by Mr. Clayborne and was approved unanimously. The President of the Board declared the motion passed.

Copies of the above policies are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

Awarding of Advertised Bids #BD1012, #BD1013, #BD1014, and #BD1016

Superintendent Randy Shaver recommended awarding of the following advertised bids:

| | |
|--------|--|
| BD1012 | Milk Bid (Barber Milk) |
| BD1013 | Athletic Supplies (Low Bidder Per Line Item for Term Bid) |
| BD1014 | Classroom Supplies (Low Bidder Per Line Item for Term Bid) |

BD1016 Bank Depository Bid (Designate all five banks as depositories and designate BancorpSouth as “bank of record”

Mrs. Heyer moved to approve the above advertised bids as recommended. The motion was seconded by Mr. Clayborne and was approved unanimously. The President of the Board declared the motion passed.

Detailed information regarding BD1012, BD1013, BD1014 and BD1016 is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. Revised Memorandum of Understanding for Jobs for Mississippi Graduates Program for Tupelo High School

On a motion by Mr. Clayborne, seconded by Mr. Nail, the Board voted unanimously to approve a revised Memorandum of Understanding for Jobs for Mississippi Graduates Program for Tupelo High School which bears additional responsibilities and costs due to the decreased funding for next year’s Jobs for Mississippi Graduates Program. The President of the Board declared the motion passed.

A copy of the revised Memorandum of Understanding for the 2010-2011 Jobs for Mississippi Graduates Program is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

B. 2010-2011 GED Option Program

On a motion by Mrs. Heyer seconded by Mr. Prather, the Board voted unanimously to approve the 2010-2011 GED Option Program at Tupelo High School. The President of the Board declared the motion passed.

A copy of the 2010-2011 GED Option Program is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

C. 2010-2011 TPSD Consolidated Federal Program Application

Mrs. Warriner presented the 2009-2010 TPSD Consolidated Federal program Application for review and consideration for approval. Included for information and review were the following Program Application documents:

Statement of Assurances
Funding Allocation
Synopsis of Application Narrative
Supplemental Materials: School-Wide Plans
Parent Involvement Policy

Mrs. Warriner announced that to date, 2010-2011 estimated budget allocations with 90% or 85% of the FY09-10 allocations for Title I, Title II are as listed:

| | <u>2010-2011 @ 90%</u> | <u>2010-2011 @ 85%</u> |
|----------|------------------------|------------------------|
| Title I | \$1,385,504 | \$1,308,532 |
| Title II | \$ 362,188 | \$ 342,066 |
| Total | \$1,747,692 | \$1,650,598 |

On a motion by Mrs. Heyer seconded by Mr. Prather, the Board voted unanimously to approve the 2010-2011 TPSD Consolidated Federal Program Application as presented. The President of the Board declared the motion passed.

A copy of the 2010-2011 TPSD Consolidated Federal Program Application is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

On a motion by Mr. Clayborne, seconded by Mrs. Heyer, the Board voted unanimously to approve the following future agenda topics:

1. Mr. Clayborne requested a report on IRS regulations for school related organizations.
2. Mr. Tucker requested that a consistent instrument be developed for the supplemental pay schedule.

The President of the Board declared the motion passed.

B. Executive Session

Board President Lee Tucker suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing personnel matters.

On a motion by Mrs. Heyer, seconded by Mr. Prather, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Lee Tucker with the following people present: Mr. Mike Clayborne, Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mr. Lee Tucker, Dr. Randy Shaver, Mr. Jim Turner, and Ms. Patrice Tate.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mrs. Heyer with a second by Mr. Prather, the Board voted unanimously to remain in Executive Session for the purpose of discussing personnel matters.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mr. Tucker reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss personnel matters.

Next, the Board discussed personnel matters. Mr. Turner left the meeting following discussion of several personnel matters. No action was taken during the Executive Session.

Upon a motion by Mrs. Heyer with a second by Mr. Prather, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

C. Personnel Recommendations

In open session, Mr. Clayborne moved to approve the Personnel Report which included the following items:

- (1.) CONSIDERATION OF LICENSED STAFF
- (2.) CONSIDERATION OF CLASSIFIED STAFF
- (3.) REQUEST FOR NEW POSITIONS-(1) Gifted Coordinator, (2) Assistant Testing Coordinator, (3) Director of Student Support Services, (4) Computer Technicians (2), (5) Instructional Technology Specialist, (6) Curriculum Specialist, (7) School Psychologist, (8) Lead Teacher School Aged Mothers (SAM), (9) Lead Teacher High School Advancement Academy (HSAA), (10) Director of Innovative and Alternative Programs, (11) HSAA 1 English, 1 Social Studies and 1 Science, (12) HSAA 1 Lead Teacher/Math, (13) HSAA 1 Secretary, (14) SAM 1 Math, 1 Science, 1 Social Studies, (15) SAM 1 Lead Teacher/Math, (16) SAM 1 Secretary
- (4.) CONSIDERATION OF SUBSTITUTES FOR 2010-2011 SCHOOL YEAR
- (5.) CONSIDERATION OF JOB DESCRIPTIONS-(1) Lead Teacher School Aged Mothers (SAM) (2) Lead Teacher High School Advancement Academy (HSAA) (3) Director of Innovative and Alternative Programs (4) School Psychologist (5) Director of Student Support Services (6) Curriculum Specialist (7) Instructional Technology Specialist
- (6.) Addendum to Personnel Report – Change of Status for Raymond L. Stratton, from interim principal to principal at Tupelo High School effective July 1, 2010 and other Personnel Recommendations described in detail in EXHIBIT 11.

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Personnel Report is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

ADJOURNMENT

On a motion by Mr. Clayborne, seconded by Mr. Nail, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:30 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Lee Tucker, President

Eddie Prather, Secretary