

LEARNING ISD

Long Range Plan

Annual Goals & Objectives

2008

Mission Statement

The mission of the Learning District is to provide recreational programs, facilities, and open space that will enhance the quality of life for residents of all age groups and abilities.

Summary of Goals

1. The Learning District will provide a safe environment at all programs, properties, and facilities.
2. The Learning District will attempt to construct new facilities and acquire additional open space for park sites and facilities to meet the needs of District residents as funding is available.
3. The Learning District will provide and maintain a quality system of existing parks and facilities by updating and improving each site as per recent surveys and the Master Plan as funding becomes available.
4. The Learning District will provide creative programs and facilities to meet the needs of its residents as influenced by evaluations, surveys, the Master Plan and other research tools.
5. The Learning District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.
6. The Learning District will continue to meet population growth demands by hiring additional personnel as needed if funding is available, by retaining competent present personnel, and by training new personnel accordingly. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary, and if funding is available.
7. The Learning District will offer educational programs, classes, and stewardship opportunities that increase the environmental literacy of residents. Through education and example, the District will encourage efficient use of natural resources.

Goal #1 The Learning District will provide a safe environment at all programs, properties, and facilities.

DEPARTMENT	OBJECTIVES	COMMENTS	STATUS / COMPLETION DATE
	SHORT-TERM		
ADMINISTRATION			
	LONG TERM		
	• Prepare for and conduct a full re-evaluation for the Distinguished Agency Award.		2008-2009
	SHORT-TERM		
PARKS DEPT.	• Implement computer tracking program for facility inspection and repair.		2008
	• Continue to educate and certify certain full-time Parks Dept. employees concerning playground inspections, reports and maintenance.		Ongoing
	• Continue to improve the Security Program.		Ongoing
	• Set facility & park inspection schedule and adhere to it throughout the year to ensure that all facilities and parks are inspected appropriately with documentation.	Add playground safety surface to parks as needed.	Ongoing
	LONG TERM		
	SHORT-TERM		
RECREATION DEPT.	• Hold fire and storm drills at the Community Center to be documented. Two per year.		Ongoing
	• Continue to increase safety awareness among full-time staff and instructors by increased training and communication meetings in addition to biannual full-time staff meetings.	Safety Committee to facilitate additional training.	Ongoing
	• Continue quarterly staff meetings for Recreation Dept., Parks Dept., and Front Office for special training session re: safety issues and awareness.	Must be documented.	Ongoing
FACILITIES	• Establish an efficient checklist to make sure all staff and volunteers have updated applicable certifications for First Aid, CPR and ASEP training as well as a completed background check.		Ongoing
	LONG TERM		

Goal #2 The District will attempt to construct new facilities and acquire additional open space for new park sites and facilities to meet the needs of District residents as funding is available.

DEPARTMENT	OBJECTIVES	COMMENTS	STATUS / COMPLETION DATE
SHORT-TERM			
PARKS – ADMIN./ DEVELOPMENT	• Research additional office space at Peck Farm Park.		2008
	• Complete Phase I of Peck Lake Restoration.		2008
	• Develop new parks in Mill Creek subdivision if land is available.		2008
	• Develop Sandholm Woods Park & convert house into office space & storage or remove building.		2008-2009
	• Develop Phase III & IV of Peck Farm. Complete units C & D.		2008-2009
	• Extend the boardwalks within Peck Farm Park.		2008-2009
	• Continue restoration and over seeding prairie at Peck Farm. Continue construction of Phase III and begin construction of IV units A, B, C.		2008-2011
	• Consider purchasing open space in strategic locations per Master Plan.		Ongoing
	LONG-TERM		
• Construct additional bike/pedestrian trails per City of Geneva Strategic Plan.		2008-2010	
• Convert red metal barn at Peck Farm to classroom/nature exhibit or construct a new building at that location.		2009-2010	
• Continue Trout Farm (Batavia) bike path to the south across McKee Street to connect with Batavia Park District Trail.		2009-2011	
• Construct new water playground in second location west of Randall Road if necessary.		2009-2011	
SHORT-TERM			
RECREATION/ FACILITIES	• Develop a marketing plan for the new facility at Peck Farm Park.		2008
	• Construct a new gymnasium with a track and program space at Peck Farm Park.		2008

Goal #2 Continued

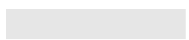
DEPARTMENT	OBJECTIVES	COMMENTS	STATUS / COMPLETION DATE
	LONG-TERM		
	<ul style="list-style-type: none"> • Finalize outdoor pool third phase expansion to include lap lanes & activities for older children. 		2009-2011
	<ul style="list-style-type: none"> • Review renovating and expanding StoneCreek Mini Golf to include expanded concessions, a program/party room and a game room. 		2009-2011
	<ul style="list-style-type: none"> • New soccer fields. 		Ongoing
	<ul style="list-style-type: none"> • New baseball fields. 		Ongoing
	<ul style="list-style-type: none"> • New football fields. 		Ongoing

Goal #3 The District will provide and maintain a quality system of existing parks and facilities by updating and improving each site per the most recent Community Survey and Master Plan as funding becomes available.

DEPARTMENT	OBJECTIVES	COMMENTS	STATUS / COMPLETION DATE
	SHORT-TERM		
PARKS	• Resurface bike/pedestrian trails at Sterling Manor Park, Wheeler Park etc. as necessary.		2008-2009
	• Resurface Fox River Trail or portions thereof as necessary.		2008-2009
	• Develop & improve hardscape area between silo and shelter.		2008-2009
	• Restore edge of baseball infields.	At certain fields and as necessary.	Ongoing
	• Remove tree stumps from parks.		Ongoing
	LONG-TERM		
	• Start a burn test plot and seed Good Templar Park to provide a more natural look with savanna plants.		2008-2010
	• Repair bridges at Island Park.		2008-2011
	• Repair or replace N.E. section of river wall at Island Park.		2008-2011
	• Renovate Harrison Street School Playground.		2009-2010
	SHORT-TERM		
RECREATION – FACILITIES/ DEVELOPMENT	• Prepare sign audit and replacement at pool, fitness center and mini golf.		2008-2009
	• Construct new tennis courts west of Randall Road.		2008-2009
	• Seal surface at all Park District tennis courts as needed.		Ongoing
	LONG-TERM		
	• Renovate & improve one hole per year at Stone Creek Miniature Golf Course as budget allows.		2008-2010
	• Replace SFRC equipment as necessary.		Ongoing

Goal #4 The Learning District will provide creative programs and facilities to meet the needs of its residents per the surveys, Master Plan and other research tools.

DEPARTMENT	OBJECTIVES	COMMENTS	STATUS / COMPLETION DATE
	SHORT-TERM		
ADMINISTRATION/FINANCE	• Review programs and the registration process for possible updates and computer technology upgrades.	Survey participants.	Ongoing
	LONG-TERM		
	SHORT-TERM		
RECREATION	• Streamline sponsorship efforts to fully realize sponsorship potential.		2008
	• Prepare for and implement a Before & After School Program at the Geneva elementary schools.	Need school district approval for this to work.	2008
	• Based on community survey results, implement additional programs in the areas of teens, seniors, and health and wellness programming for all ages.		2008
	• Increase the opportunities for teen programs by meeting with Middle School representatives.		Ongoing
	• Continue to maintain quality swim lesson program per community survey and 2007 lesson evaluations.		Ongoing
	LONG-TERM		
	• Work with school district for possible additional programming opportunities in the new preschool wing.		2008-2009
	• Work to maximize new program space at the new Peck Farm Park Community Center.		2008-2009
	SHORT-TERM		
FACILITIES	• Change existing displays at Peck Farm Park.		Ongoing
	• Increase marketing efforts for miniature golf course.		Ongoing
	• Conduct more onsite training programs to remind and improve staff on customer service.		Ongoing



Goal #5 The Learning District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.

DEPARTMENT	OBJECTIVES	COMMENTS	STATUS / COMPLETION DATE
	SHORT-TERM		
ADMINISTRATION/FINANCE	• Meet with Township to program new senior facility at Wheeler Park.		2008-2009
	• Continue to work with the City of Geneva regarding the Strategic PlanBike/Pedestrian issues. Work should be financed between City, Park District, Forest Preserve & Township.	Complete Wheeler Park Trail to Route 38.	2008-2009
	• Continue to meet with legislators to inform them of park district issues.	Include additional staff and/or board.	Ongoing
	LONG TERM		
	SHORT-TERM		
PARKS-DEVELOPMENT	• Research land acquisition possibilities with Forest Preserve District.		Ongoing
	• Work with the Geneva School District to renovate Harrison Street School Playground.		2009-2010
	LONG-TERM		
	SHORT-TERM		
RECREATION	• Continue to work with school district to implement a Before & After School Program and maximize facility use.		2008
	• Conduct joint programs with the Library, School District, Forest Preserve and other Park Districts.		Ongoing
	LONG TERM		

Goal #6 The Learning District will continue to meet population growth demands by hiring additional personnel as needed if funding is available, by retaining competent present personnel, and by training new personnel accordingly. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary and if funding is available.

DEPARTMENT	OBJECTIVES	COMMENTS	STATUS / COMPLETION DATE
	SHORT-TERM		
ADMINISTRATION/FINANCE	<ul style="list-style-type: none"> Retain a full time Recreation Supervisor to support growth and new programming if necessary. 		2008-2009
	<ul style="list-style-type: none"> Update computer system software as necessary. Continue to update and improve website. 		Ongoing
	<ul style="list-style-type: none"> Assess the salaries and benefits for full-time employees. 		Ongoing
	<ul style="list-style-type: none"> Encourage continuing education and training for full time staff in all departments. 		Ongoing
	LONG-TERM		
	SHORT-TERM		
PARKS	<ul style="list-style-type: none"> Retain a part time Naturalist at Peck Farm to operate programs and classes. 		2008-2009
	<ul style="list-style-type: none"> Retain additional Parks Dept. employees for maintenance demands of new parks, etc. Part-time or Full-time. 		2008-2009
	<ul style="list-style-type: none"> Develop parks-oriented information for inclusion on website. 		2008-2009
	<ul style="list-style-type: none"> Develop GIS with City & Kane County identifying our parks & physical needs of parks. 		2008-2009
	<ul style="list-style-type: none"> Continue volunteer programs for Peck Farm to operate or maintain butterfly house, assist with programs and operations. 		Ongoing
	<ul style="list-style-type: none"> Hold staff training and communication meetings twice per year, minimum. 		Ongoing
	LONG-TERM		
	<ul style="list-style-type: none"> Retain second full-time Naturalist for Peck Farm Park if funds are available. 		2010-2011