

OPERATIONAL SERVICES

4:150 Facility Management and Building Programs

The Superintendent shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with law, the standards set forth in this policy, and other applicable Board of Education policies. The Superintendent or designee shall facilitate: (1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee, (2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district, and (3) compliance with the 10-year safety survey process required by the School Code.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board approval is needed for all renovations or permanent alterations to buildings or grounds when the total cost will exceed \$17,500, including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council, if economically and practically feasible.

Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Ill. State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Integrate facilities planning with other aspects of planning and goal-setting.
2. Base educational specifications for school buildings on identifiable student needs.
3. Design buildings for sufficient flexibility to permit new or modified programs.
4. Design buildings for maximum potential for community use.
5. Meet or exceed all safety requirements.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

Naming Buildings and Facilities

Recognizing that the name for a school building, facility, room, ground, or field reflects on its public

image, the Board's primary consideration will be to select a name that enhances the credibility and stature of the school or facility. Any request to name or rename an existing facility should be submitted to the Board by an application process. Interested public can contact the Superintendent's office for the nominating application. When the Superintendent has received an application, the Superintendent will notify the Board President of the request. When a request has been received for a facility to be named or renamed, the Board President will, at a public Board meeting, appoint a special committee to consider nominations and make a recommendation, along with supporting rationale, to the Board. The special committee will be comprised of seven (7) members along with seven (7) alternate members. The President will ask each Board member to submit the names of a committee member and an alternate member who live in each Board member's sub-district to serve on the special committee.

The Board will make the final selection based on the following criteria:

1. A significant monetary contribution toward the acquisition or development of land or a new public facility in the district has been made.
2. Fifty percent or more of the cost of a project or facility has been donated by an individual.
3. Major involvement in the renovation or modification of an existing facility within the district has been made by an individual.
4. A major contribution has been made to enhance the quality of life in the community or within the organization.
5. An outstanding accomplishment has been achieved by an individual for the good of the community or organization.

It is the responsibility of the applicant to provide rationale for their request which would include substantiating the quality and significance of any contributions that have been made by the nominated individual. The quality of any contribution should be examined along with consideration of character, reputation, and influence of the individual who is giving an endowment to the district and who is being considered for facility-naming recognition. Monetary donations should not present a conflict of interest between the school district and the donor. The selected name will not duplicate or cause confusion with the names of existing facilities in the District.

Once a facility, grounds, room, or building is named after an individual, the Board of Education retains the right to remove the name of the individual from the facility, grounds, room, or building if events occur in the future that would dishonor, embarrass, or bring humiliation upon the district for retaining the name of the individual on the building, grounds, room, or facility for which the building, grounds, room, or facility was named.

LEGAL REF.:

[42 U.S.C. §12101](#) *et seq.*, Americans with Disabilities Act; [28 C.F.R. Parts 35](#) and [36](#).

[20 ILCS 3130/](#), Green Buildings Act.

[105 ILCS 5/2-3.12](#), [5/10-20.49](#), [5/10-22.36](#), [5/10-20.63](#) and [5/17-2.11](#).

[105 ILCS 140/](#), Green Cleaning Schools Act.

[105 ILCS 230/](#), School Construction Law.

[410 ILCS 25/](#), Environmental Barriers Act.

[410 ILCS 35/25](#), Equitable Restrooms Act.

[820 ILCS 130/](#), Prevailing Wage Act.

[23 Ill.Admin.Code Part 151](#), School Construction Program; [Part 180](#), Health/Life Safety Code for Public Schools; and [Part 2800](#), Green Cleaning for Elementary and Secondary Schools.

[71 Ill.Admin.Code Part 400](#), Ill. Accessibility Code.

CROSS REF.: 2:150 (Committees), 2:170 (Procurement of Architectural, Engineering, and Land Surveying Services), 4:60 (Purchases and Contracts), 8:70 (Accommodating Individuals with Disabilities)

Adopted: January 21, 2025

Crete-Monee School District 201-U
