

## POLICY 4078

### Class Disclosure Statements – Elementary

- A. Each elementary class will have a Class Disclosure Statement.
- B. Class Disclosure Statements shall be updated regularly, contain accurate information, and be available to parents and students at the beginning of the school year.
- C. Class Disclosure Statements shall contain information and guidelines consistent with Box Elder School District Policies and student handbooks including the schools Vision, Mission, and Collective Commitments.
- D. Class Disclosure Statements shall contain at least the following information:
  - 1. A brief description of the class/grade level objectives, including Essential Learning Standards for the grade.
  - 2. A statement on attendance and tardiness and the impact of such on student achievement.
  - 3. A statement on how proficiency will be measured using standards-based practices that may include:
    - a. A grading rubric;
    - b. A statement on how extensions, and interventions will be provided
  - 4. A statement on or a listing of class rules and/or expectations;
  - 5. A statement on any additional materials that may be useful;
    - a. The items on this list will be used during the regular school day. They may be brought from home on a voluntary basis, otherwise, they will be furnished by the school.
  - 6. A statement offering accommodations for qualifying individuals with disabilities;
  - 7. Notation of how to contact the teacher and when she/he is available to meet with parents and/or students;

- E. In addition to the required information listed in Section D, teachers are encouraged to include suggestions for success in the class, encouragement to students, and other information to help students be successful.