

# **Minutes of the Regular Meeting of the Unity Board of Education**

## **December 16, 2013 – 6 p.m. – Board Room**

(Not official until Board Approved)

Call to Order/Notice of Meeting/Roll Call – The meeting was called to order by Chairperson Debbie Ince-Peterson; roll call was taken, members present: Debbie Ince-Peterson, Jim Beistle, Kelly Bakke, Pat Kastens, Dave Moore, and Sheryl Holmgren. Others present: Brandon Robinson.

Approval of the Agenda – A unanimous Moore/Holmgren motion approved the agenda as written.

Consideration to Suspend Regular Session – A unanimous Beistle/Holmgren motion suspended regular session to convene closed session for the purpose of WI Statutes 19.85 (1)(c) ; all members present as listed above and voting in favor of convening closed session.

Adjourn Closed Session – A unanimous Beistle/Holmgren motion adjourned closed session to reconvene regular session; all members present as listed above and voting in favor of reconvening regular session. Others present: Brandon Robinson, Elizabeth Jorgensen, Jason Cress, Zack Fugate, Sarah Pohl, Dylan Kern Nora Kern, Richard Kern, Greg Westigard, Calyn Johnson, Jennifer Tretsven, Ryan Peterson, Scott Hensiak, Kara Holden, Tom Kortas, Kyle Hammers, and Jaclyn Ahlgren.

### **CITIZEN'S REQUEST TO SPEAK/ADDRESS the BOARD**

Dylan Kern attended the Board Meeting to ask the board for the approval of a clean-up project. He wants to improve the outdoor learning and recreational area. The board approved his request. He has agreed to put a formal project plan together, and have it ready by January 9, 2014.

### **STUDENT REPRESENTATIVE INTRODUCTION**

The High School counselor and advisor, Calyn Johnson, spoke on behalf of student representatives. He noted that his knowledge in the proposed course book offerings made his appearance relevant.

### **INFORMATION**

Standing Committee Reports –David Moore reported on CESA. David Moore also reported on the PSDC Committee Meeting which occurred on December 5, 2013, and on the Policy and Programming meeting that was held on November 19, 2013. James Beistle reported on the Building and Long Range Planning meeting that was held on December 5, 2013. Pat Kastens reported on the Community Education meeting that took place on December 5, 2013. Suggestions were given on how to communicate Community Education events effectively and it was noted the Deb Paulsen does a great job brainstorming various events and advertising strategies.

District Administrator's Report – Mr. Robinson presented the District Administrator's Report. He noted that the "Farm to School Seminar," which was held December 5, 2013, was a success. He also discussed the new District website and noted that it is now live. Mr. Robinson voiced that Unity is a leader in technology integration, and mentioned the approaches that are being taken to develop 21st century learners. Another important issue reported was inclement weather conditions. Mr. Robinson outlined weather conditions that would be considered hazardous and would result in a possible school closing. The complete District Administrator's Report can be read online at [www.unity.k12.wi.us](http://www.unity.k12.wi.us).

### **CONSENT AGENDA**

Approval of Minutes, November 12, 2013 – A unanimous Beistle/Kastens motion approved the minutes of November 12, 2013.

Approval of Vouchers and Financial Reports – A unanimous Beistle/Moore motion approved the vouchers as listed. A unanimous Moore/Kastens motion accepted the activity accounts as presented. The financial report for November, 2013 presented by Brandon Robinson showed a beginning balance of \$3,037, 630.46, total cash receipts of \$211,616.65, total disbursements of \$1,039,727.10, for an ending balance of \$2,209,520.01. The Accounts Balances Chart was reviewed. A unanimous Beistle/Moore motion accepted the financial report as presented.

Personnel- A unanimous Moore/Kastens motion approved the hiring of Administrative Assistant, Jaclyn Ahlgren. A unanimous Holmgren/Beistle motion approved the hiring of Weekend Custodians (2), Charles Hill and Ryan Finnegan. A unanimous Moore/Holmgren motion approved the hiring of Destination Imagination Coordinator, Cory Mulhollam.

### **ACTION AGENDA**

The WASB Resolutions were presented. No motion was granted.

Consideration of the 2013-2014 High School Course Offering Booklet took place. Suggestions were made to review the course descriptions. A unanimous Moore/Kastens motion approved the Course Offering Booklet with latitude to change course descriptions.

The 2012-2013 financial audit was presented by Tom Kortas. A unanimous Bakke/Kastens motion approved the audit.

Consideration of the 2014 Band and Choir Trip took place. Kyle Hammers and Scott Hensiak detailed the trip's agenda and expenses. A unanimous Beistle/Kastens motion approved the trip.

Consideration and Appointment of the school Board Vacancy occurred. Jennifer Tretsven and Ryan Peterson applied as candidates for the available position. The Board voted by ballot, and Ryan Peterson was announced as the new board member. The Board thanked Jennifer for her interest. Ryan was inducted by the "Official Oath," which was read by Debbie Ince-Peterson. A unanimous Beistle/Kastens motion approved the appointment.

A unanimous Moore/Beistle motion adjourned the meeting.

Respectfully Submitted,

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Jaclyn Ahlgren, Recording Secretary

Kelly Bakke, Clerk