



Kinney, Texas A&M AgriLife Extension Service

P.O. Box 266

Brackettville, Texas 78832

830-563-2442 office

July 24, 2025

Eliza Diaz  
Brackett Independent School District  
P.O. Box 586  
Brackettville, Texas 78832

Dear Mrs. Diaz:

On behalf of the Kinney County Extension Staff, I hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Brackett Independent School District. The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

*(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:*

*(A) has a minimum of a bachelor's degree; and*

*(B) is eligible for participation in the Teacher Retirement System of Texas.*

Kinney County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement.

I hope Brackett Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information. Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

A handwritten signature in black ink that appears to read 'Bret Allen'.

Bret Allen NR/Ag  
Extension Agent

Attachment: Resolution for Extracurricular Status of 4-H Organization

*Texas A&M AgriLife Extension provides equal opportunities in its programs and employment to all persons, regardless of race, color, sex, religion, national origin, disability, age, genetic information, veteran status, sexual orientation, or gender identity. The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating*

# ADJUNCT FACULTY AGREEMENT

THE STATE OF TEXAS  
COUNTY OF KINNEY

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Brackett Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual as an adjunct member of the Brackett Independent School District.

Upon consideration and vote of majority in favor, **Bret Allen**, is hereby named as adjunct faculty member of the Brackett Independent School District subject to the following considerations and provisions of such appointment, to wit:

1. This appointment shall commence on the 15<sup>th</sup> day of August 2024 and remain in effect until the 15<sup>th</sup> day of June, 2025.
2. Adjunct faculty member will receive no compensation, salary, or remuneration from Brackett Independent School District.
3. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
4. Adjunct faculty member is and shall remain under the direct supervision of either the District Extension Administrator of District 10, Texas AgriLife Extension District, or Kinney County Extension Director.
5. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member is not the employee of the School District, and School District does not nor shall not supervise, direct, or control the activities and/or participation of such **Bret Allen** County Extension Agent who has been herein designated as an adjunct faculty member. The adjunct faculty member shall comply with all Board and District directives, state, and federal laws and rules, District policy, and regulations as they exist or may hereafter be amended.

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This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Bret Allen, County Extension Agent (Texas AgriLife Extension employee) is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Brackett Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Amended and signed this 11th day of August 2025.

Brackett Independent School District

By: \_\_\_\_\_  
Board of Trustees President

Adjunct Faculty Appointment Accepted By:

Bret Allen, County Extension Agent

Approved:

By: County/District Extension Administrator,  
District 10 Texas AgriLife Extension