

TEXAS A&M AGRI LIFE EXTENSION

112 W. College Room 109
Stephenville, TX 76401



August 17, 2016

Matt Underwood, Superintendent
Stephenville ISD
2655 W Overhill Dr
Stephenville, TX 76401

Dear Mr. Underwood:

On behalf of the 4-H members of Erath County, we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. The enclosed **RESOLUTION** should be presented for consideration at the next scheduled meeting of the Board of Trustees of the Stephenville Independent School District. We further request that questions regarding this **RESOLUTION** be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request.

Finally, we request that a signed copy of this **RESOLUTION**, a signed copy of the enclosed **ADJUNCT FACULTY AGREEMENT**, along with a copy of the minutes of the Board meeting, be forwarded to us for our files.

Thank you and members of your Board of Trustees for your consideration of this request.

Sincerely,

Donna White

Emily H. Cooper

Lonnie Jenschke

Donna White
County Extension Agent
Family & Consumer Sciences

Emily Cooper
County Extension Agent
4-H & Youth Development

Lonnie Jenschke
County Extension Agent
Ag/NR

Enclosures

ADJUNCT FACULTY AGREEMENT

THE STATE OF TEXAS
COUNTY OF ERATH

On this date, at regularly scheduled and posted meeting, came the Board of Trustees of the _____ Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein-named individuals as adjunct faculty members of the _____ Independent School District.

Upon consideration and approval by vote, the Board hereby named Emily Cooper, County Extension Agent- 4-H/Youth Development, Donna White, County Extension Agent – Family & Consumer Sciences; and Lonnie Jenschke, County Extension Agent – Agriculture, as adjunct faculty members of the _____ Independent School District subject to the following conditions and provisions of such appointment, to wit:

1. This appointment shall commence on the ____ day of _____ and end on the day ____ of _____, being the end of the 2016-2017 academic year.
2. Adjunct faculty members will receive no compensation, salary or remuneration from the _____ Independent School District.
3. Adjunct faculty members are and shall remain employees, in good standing of the Texas AgriLife Extension Service.
4. Adjunct faculty member shall be under the direct supervision of either the District Extension Director of District 8, Extension District, or Erath County Extension Director.
5. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty member for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of the Texas AgriLife Extension Service pursuant to the supervisory authority of the District Extension Director or County Extension Director.

Adjunct faculty members are not the employee of the School District, and School District does not nor shall not supervise, direct, or control the activities and/or participation of such Erath County Extension Agent(s) who have been herein designated as an adjunct faculty member.

This appointment is made by the District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21(k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Erath County Extension Agent(s) (Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by _____ Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2016

_____ **Independent School District**

By: _____

Title: _____

Adjunct Faculty Appointment Accepted By:

County Extension Agent – 4-H & Youth Development

County Extension Agent – Ag

County Extension Agent – Family & Consumer Science

Approved:

By: District Extension Director, District 8
Texas AgriLife Extension Service

RESOLUTION
regarding
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date the duly elected Board of Trustees of

_____.
(name of school district)

meeting in public with a quorum present and certified, did adopt this resolution that recognizes the Erath County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district whose rulings shall be final.

Approved this _____ day of _____, 2016

(For Board of Trustees)

(Superintendent)

ADJUNCT FACULTY APPOINTMENT

Erath County requests adjunct staff member status for the county Extension agents for the 2016-2017 school year. The following faculty are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

Name	Title	Degree	Date	Institution
Emily Cooper	CEA – 4-H & Youth Dev.	M.S.	May 2013	Tarleton State University
Donna White	CEA- Family & Consumer Sciences	M.S.	August 2008	Texas Women's University
Lonnie Jenschke	CEA-Ag/NR	M.S.	August 1997	Tarleton State University