



OFFICE OF THE SUPERINTENDENT

SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive

San Antonio, Texas 78242

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Minutes of Special Called Meeting

The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Thursday, August 29, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mr. Louis Ybarra Jr.	X		
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:02 PM.

SUPERINTENDENT'S REPORT (NO ACTION / REPORT ONLY)

Section start time: 6:02 PM.

Dr. Flores, Superintendent, informed that he did not have a report to give at this time.

Mrs. Prado, Board President, read aloud board meeting rules of decorum

Section end time: 6:02 PM.

BOARD PRESIDENT'S REMARKS (NO ACTION / REPORT ONLY)

Section start time: 6:02 PM.

Mrs. Prado addressed the Board and audience regarding district enrollment. Mrs. Prado presented data/slides with regard to past and current enrollment data and projected trends.

Section end time: 6:31 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Superintendent Summative Evaluation
3. Discussion concerning Superintendent's contract

Section start time: 6:33 PM.

Section end time: 7:37 PM.

DISCUSSION AND POSSIBLE ACTION

1. Discussion and possible action to approve the Superintendent's Summative Evaluation

No Action Taken.

Item start time: 7:37 PM.

Item end time: 7:37 PM.

2. Discussion and possible action to appoint a Delegate to the TASB Assembly
Item start time: 7:37 PM.

Mrs. Prado made a motion: I make a motion that we appoint Mr. Gilbert Rodriguez to be our delegate to the TASB Assembly

Mrs. Ibarra Penda seconded, and the Board of Trustees voted 6/0 to approve.

Motion passed.

Item end time: 7:39 PM.

Section end time: 7:39 PM.

ADJOURNMENT

Mr. Rodriguez moved to adjourn the meeting, Mr. Ybarra seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 7:39 PM.

ATTEST

Connie Prado, Board President

Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: August 29, 2019

Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:02 PM	2 Min.	Other
Superintendent's Report	6:02 PM	6:02 PM	0 Min.	Other
Board President's Remarks	6:02 PM	6:33 PM	31 Min.	Other
Total section time: 33 Min.				
Closed Session	6:33 PM	7:37 PM	64 Min.	Other
Total section time: 64 Min.				
Discussion and Possible Action – 10 Minutes				
Item # 1	7:37 PM	7:37 PM	0 Min.	Other
Item # 2	7:37 PM	7:39 PM	2 Min.	Other
Total section time: 2 Min.				
Adjournment	7:39 PM	7:39 PM	0 Min.	Other

Total Meeting Time: 99 Minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability				
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure				
Structure	Voting			
Advocacy				
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other				
Other	Other	35 Min.	100%	
Total Vision-focused Minutes		0	0%	
Total Minutes		35	100%	64 minutes - closed session not included

Total Meeting 1 hour 39 minutes = 99 minutes
 99 - 64 closed session = 35 Total Tracker Minutes



August 29, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	2	2.5	2	\$107.22	\$696.93
Senior Staff Members					
Dolores Sendejo		1.5		\$70.31	\$105.47
Lorraine De Leon		1.5		\$54.98	\$82.47
James Schumann	2	2.5	1	\$78.64	\$432.52
Sherri Seaman		1.5		\$53.86	\$80.79
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
Xochitl Martinez				\$50.52	\$0.00
Charlie Gallardo				\$40.30	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman	0.5	1.5	0.5	\$48.42	\$121.05
Robert Zamora				\$47.31	\$0.00
Denise Orosco		1.5		\$47.82	\$71.73
Bettinae Kaiser				\$72.92	\$0.00
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Scott Stephens	2			\$50.33	\$100.66
Chad Doucet		1.5		\$43.28	\$64.92
Jenny Suniga Collier		1.5		\$43.72	\$65.58

Stephanie Mendoza				\$35.27	\$0.00
Other Staff					
Michelle Martinez	2	1.5	2	\$34.75	\$191.13
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Cristina Morales				\$27.85	\$0.00
Clarita Trevino				\$44.80	\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
	8.5	17	5.5	\$1,416.18	\$2,013.24