

EXTRA-CURRICULAR  
STUDENT TRAVEL APPROVAL FORM

Student travel must be approved based on the direct benefits for the students. The trip must have approval of Superintendent or designee before any travel arrangements and reservations are made or students and parents become involved with any facet of the trip. Out-of-state travel must have Board approval.

Name of Group: Odessa High Cheerleaders Campus: Odessa High

Date of trip: 2/24/12 - 2/27/12 Grade levels involved: 10-12 Number of students: 20  
Number of instructional days: 2 Location: Orlando, Florida - Cheerleading Nationals  
(Please attach an itinerary)

Funding source: \_\_\_ District Budget \_\_\_ Campus Budget \_\_\_ Department Budget \_\_\_ Activity fund  Personal

Instructional days out of the classroom: The sponsors/coaches/directors have checked the accrued number of days for each participant?  Yes \_\_\_ No

Trip function:  Cocurricular \_\_\_ Extracurricular  Competition (Non-athletic)

Trip profile: \_\_\_ In-state  Out-of-state \_\_\_ Overseas \_\_\_ Tour \_\_\_ Field trip \_\_\_ Invitational  
\_\_\_ Annual \_\_\_ Biennial \_\_\_ Post-district \_\_\_ Competition associated with a tour or attraction

Transportation mode: \_\_\_ School bus \_\_\_ School suburban \_\_\_ Charter bus  plane

How does the trip relate to and benefit the Campus Improvement Plan, District Improvement Plan and/or the TEKS?  
see attachment  
Does the trip require fund-raisers?  Yes \_\_\_ No

Are deadlines established to guide the sponsors/directors if the trip has to be canceled due to lack of funding?  
 Yes \_\_\_ No

How many sponsors will accompany the students? 5  
What is the ratio of sponsors to students? Sponsors 5 / Students 20 (gender appropriate)

Student orientation - Date: 8.26.11 Time: 7p Location: OHS  
Parent orientation - Date: 8.26.11 Time: 7p Location: OHS  
Sponsor orientation - Date: 8.26.11 Time: 7p Location: OHS  
Sponsor criminal background check - Date: \_\_\_\_\_  
Will any kind of insurance be required? \_\_\_ Yes  No  
Will room and baggage searches be required? \_\_\_ Yes  No

Medical and travel releases will be required.

Coach/Sponsor: Perla F. Garcia (Signature) 09/28/11 (Date)

Principal approval: D. Stoll (Signature) 10/4/11 (Date)  
Field Trips/Excursions  
UIL Competition

(District Sanctioned Competition)  
(K-8 Field Trips/Excursions)

Superintendent or designee  
Approval: \_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)

Board  
approval: \_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)  
(Out-of-state)

10-13-11A001-2-0000

OHS Cheerleaders

Contest of Champions

Orlando, Florida

February 24-27, 2012

How does the trip relate to and benefit the Campus Improvement Plan, District Improvement Plan and/or TEKS?

Students will have educational opportunities in an environment of diverse learners to become more familiar with the application of their extracurricular activities to educational and workplace scenarios. This crosses over with the campus goal of bringing relevant learning opportunities to our students.

OHS Cheerleaders

Contest of Champions

Orlando, Florida

February 26, 2012- Sunday - Date of Competition

20 participants & 5 chaperones 5-10<sup>th</sup>; 3-11<sup>th</sup>; 12-12<sup>th</sup> graders

Departure: Thursday evening after school (02/23/12)

Return: Monday morning (02/27/12)

Requesting: Friday & Monday (02/24/12 & 02/27/12)

**Expenses:**

Flights: \$16,235 (\$649.40 each)

Hotel/ Transportation: \$ 14,325 (\$573.00 each)

3 meals included with packet. Private coaching Saturday

Food: \$1,500 (\$15 per day for each/\$375 a day \* 4 days)

\$2,000,000 liability insurance INCLUDED

Contest & Tour Escort Staff with 24 hr. Emergency Service INCLUDED

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\$ 32,060 Total (\$1,282.40 each)

**Past, Present or Future Fundraisers:**

\$4,000 Boys & Girls Club July Clinic (Past)

\$1,100 Concession from B&G clinic (Past)

\$864 Beef jerky sales (Present)

\$5,000 Merchant boards (Present)\*

\$500 cupcakes/Booster Bash (Past)

\$494 CD sales B&G clinic (Past)

\$1,000 Mini Cheer clinic (Past)

\$2,500 Broncho Cards (Present)\*

\$2,000 Football Rosters/Programs (Present) {Based on last year's numbers}

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\$17,458

\*Amount based on minimum  
amounts sold per student

**BALANCE of \$14,602 (\$584.08 each)**

- None of the students traveling are involved in any other extra curriculum activity that would cause any absences during the school year.