



BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

2B. Action

Date: November 8, 2004

SUBJECT: APPROVAL OF BIDS

BOARD GOAL: Budget and Finance

FISCAL NOTE: Budgeted in General Fund

Background Information:

The Purchasing Department, with the assistance from the appropriate departments and campuses, prepared and received the following proposals:

- Banquet Events
- Maintenance and Inspection of Outdoor Fixed Bleachers and Grandstands
- Promotional/Specialty Items
- Excess Workers Compensation Insurance Coverage
- Third Party Administration for Workers Compensation Insurance
- Above Ground Storage Tank Liability Insurance
- Electric Power Lifts: Personnel and Scissor

Bid tabulations for each proposal are attached for your review.

Administrative Considerations:

After a review and evaluation of each proposal, it is the recommendation of the Purchasing Department to award:

- Banquet Events to Sonny Bryan's Barbeque.
- Maintenance and Inspection of Outdoor Fixed Bleachers and Grandstands to Athletic Repair Services.
- Promotional/Specialty Items to all vendors due to campus/departmental needs and vendor availability.
- Excess Workers Compensation Insurance Coverage to Alamo Insurance Group due to market conditions and the limited number of underwriters in this area. The Business Office recommends Option #3 from Midwest Employers with aggregate terms due to the cash flow endorsement offering.
- Third Party Administration for Workers Compensation Insurance to FARA based on pricing advantage and past experiences with this vendor. The 3-year contract renewal is recommended to ensure that the District will not have an increase in the Workers Compensation claim servicing rates for this period.

- Above Ground Storage Tank Liability Insurance to Scarbrough, Medlin, and Associates, Inc. Since the tanks were installed in October of 1997, it is recommended to proceed with the \$10,000 deductible.
- Electric Power Lifts: Personnel and Scissor to United Equipment Rentals since their proposal offered the lowest overall total pricing for two Personnel lifts and one Scissor lift.

These proposals represent the best value meeting specifications for the District.

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The administration recommends that the Board of School Trustees approve the proposals as presented.

Respectfully submitted,

Denise Kern
Director of Purchasing