

# Navarro ISD, TX - SAMPLE

Project Kick-Off Start of School



2026

## Skyward Qmlativ SIS Implementation 2026-27 School Year

Project Approval



### Project Planning

- Project Kick-Off

### Consultation/Configuration

- The purpose of this phase is to achieve a
- Initial Meeting with Migration Manager

### Data Migration

A customized training plan will be created based

<ul style="list-style-type: none"> <li>• Identify Project Team conducts its business.</li> <li>• Establish Project Communication</li> </ul>	<p>common understanding of how the District</p>	<p>on knowledge gained during the Consulting</p> <ul style="list-style-type: none"> <li>• Preliminary Migration and Review Sessions.</li> </ul>
<p>Procedures and Escalation Contacts needed for Go-Live)</p>	<ul style="list-style-type: none"> <li>• Data Migration Strategy and Plan</li> </ul>	<ul style="list-style-type: none"> <li>• PASS 1 Migration (includes data</li> <li>• A combination of PDC (Professional</li> </ul>
<ul style="list-style-type: none"> <li>• Finalize Implementation Schedule</li> <li>• Ancillary Migrations</li> </ul>	<p>Development Center), webinars and train</p> <ul style="list-style-type: none"> <li>• Core Module discussions</li> </ul>	<p>the –trainer methods will be used</p>
<p><u>System Installation</u></p> <p>Worksheets</p> <ul style="list-style-type: none"> <li>• Software/Database Installation</li> </ul>	<ul style="list-style-type: none"> <li>• Completion of Payroll Cross Reference</li> </ul>	<ul style="list-style-type: none"> <li>• PASS 2 Migration (includes historical</li> <li>Training</li> </ul>
<ul style="list-style-type: none"> <li>• Technical Staff Training</li> </ul>	<p>data)</p> <ul style="list-style-type: none"> <li>• Module specific training• District Level and End User</li> </ul>	
<ul style="list-style-type: none"> <li>• Test Environment/End system set-up</li> </ul>	<ul style="list-style-type: none"> <li>• Develop requirements for reports,</li> </ul> <p>interfaces and migrations</p>	<ul style="list-style-type: none"> <li>• Data Verification</li> </ul>