



## Consent Item

**Date:** August 11, 2025

**Division:** Finance

**Subject:** Renewal of RFP #F1024-22 Workers' Compensation Third Party Administration (TPA) Program

### Background Information:

- The Board of Trustees awarded RFP #F1024-22 Workers' Compensation Third Party Administration (TPA) Program on August 8, 2022. If approved, this renewal would be the fourth year of a possible five-year term.
- The awarded vendor provides workers' compensation third-party administration and claims adjudication services to LISD. These services include:
  - Timely payments to employees injured in the course of employment as well as to medical facilities, monitoring the quality of the medical care provided, eliminating unnecessary procedures, reporting, and filing with the Texas Department of Insurance, and ensuring compliance with state regulations.
  - Provide for the early recovery of the employee and assist in returning to productive employment, litigation minimization, identification and defense against fraudulent claims, and coordination with Lewisville ISD.
  - Vocational rehabilitation vendors, investigators, field investigators, and case management personnel are included in these services.
  - Support and expertise of the executive management team and specifically assigned team members by their applied field of work (account executive, claims manager, claims supervisor, indemnity adjuster, medical-only adjuster, and customer service representative).
- Claim review meetings are held on an annual basis to discuss all claims in excess of \$50,000, unusual circumstances or precedent claims like mental stress, harassment, toxin exposure, and lost time claims in excess of 18 months old.

### Administrative Consideration:

- If approved, funds for these services will come from the General Operating funds as allocated in the Benefits Department annual budget.
- Previous annual expenditures:
  - 2024-2025: \$115,800
- Estimated annual expenditures: \$160,000 but will not exceed the approved budget.

- Bringing Student Transportation Services and substitute staffing in-house increases the number of employees eligible for workers' compensation, adding approximately 380 transportation staff and 650 substitutes.
- This procurement complies with Section 44.031 of the Texas Education Code and Title 2 of the Code of Federal Regulations (2 CFR) Part 200.

**Recommendations:**

- That the Lewisville ISD Board of Trustees approves the renewal of RFP #F1024-22 Workers' Compensation Third Party Administration (TPA) Program and the estimated annual expenditures for one year with the recommended vendor.

**Timeline/Report:**

- Term: September 1, 2025 – August 31, 2026