

**Ector County Independent School District  
Odessa, TX**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Hector Mendez, Interim Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OUT-OF-STATE TRAVEL  
FOR THE PERMIAN HIGH SCHOOL BAND AND ORCHESTRA  
[BG-F,G]**

**DATE:** October 16, 2007

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The Permian High School Band and Orchestra are requesting permission to travel to Orlando, Florida, June 2-6, 2008. The groups will participate in a recording session and will tour the area while there.

The cost of the trip will be approximately \$1300 per person. Numerous fund-raisers will be provided for students to raise the money. There will be about 275 students and adults traveling with the band and orchestra.

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It is recommended that the Permian High School Band and Orchestra trip to Orlando, Florida be approved.

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Respectfully submitted,

**Hector Mendez**  
Interim Superintendent  
of Schools

**Randy Talley**  
Executive Director for Fine Arts