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To: Board of Education
Dr. Jon Bartelt

From: Ms. Valerie Varhalla

Re: Fee Collection System

Date: January 23, 2023

Background:

As was presented at the November Board of Education Meeting, the Business Office has reviewed the current fee collection portal to determine if the District's needs are being met.

Situation:

The District has heard feedback from Office staff as well as from parents as to concerns regarding the current platform. The District takes such feedback seriously and looked into other potential options. Several other districts provided input on their current fee collection platform and the District interviewed two companies to see if they could provide service to meet the needs of our district, families, and staff. One company, MySchoolBucks, became the clear frontrunner. The Business Office worked to receive feedback from the Technology department, Office Staff as well as some of our PTO parents.

All groups got to see a demo of the MySchoolBucks portal and ask questions/concerns to their support team. Many, if not all, of the current concerns/issues seem to be able to be resolved by moving to MySchoolBucks.

MySchoolBucks does come with a higher transaction/processing percentage of 4.60%, however no monthly charges. The District is suggesting absorbing 1.5% of that fee allowing families to see just a slight percentage increase of 3.5% from the prior fee platform.

MySchoolBucks would be implemented for the 23-24 school year registration fee collections.

Recommendation:

It is recommended that the Board of Education approve the agreement to enter into service with MySchoolBucks as the fee collection platform replacing Pushcoin as well as absorb 1.5% of the transaction/processing percentage.