



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Andy Barrett

FROM: Dr. Adam Law

RE: January 26, 2026, Personnel Report

DATE: January 26, 2026

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. FMLA

| Name | School | Position | Approximate Dates | School Year |
|-------------------|--------|---------------|----------------------|-------------|
| Heinrich, Jessica | GHS | Music Teacher | 5/21/2026 – 6/1/2026 | 25/26 |

II. Long-Term Substitute Teacher

| Name | Length of Assignment | School | Subject/Grade | FTE |
|-----------------|-----------------------|--------|---------------|-----|
| Kroll, Jennifer | 3/2/2026 – 5/22/2026 | HSS | Grade 2 | 1.0 |
| Martin, Sandra | 4/20/2026 – 6/1/2026 | WES | Grade 3 | 1.0 |
| Toma, Elysse | 3/2/2026 – 6/1/2026 | HES | Grade 1 | 1.0 |
| Wyllie, Sherri | 2/27/2026 – 5/22/2026 | MCS | Grade 1 | 1.0 |

SUPPORT STAFF

I. New Hires

| Name | School | Position | Effective Date | School Year |
|----------------|--------|-----------|----------------|-------------|
| Williams, Eric | HSS | Custodian | 1/20/2026 | 25/26 |

II. Resignations

| Name | School | Position | Effective Date | School Year |
|---------------------|--------|--------------------------|----------------|-------------|
| Bennett, Amber | HSS | Reading Tutor | 1/28/2026 | 25/26 |
| Fitzpatrick, Robert | GHS | Security | 1/23/2026 | 25/26 |
| Navigato, Sherry | GMSN | Administrative Assistant | 1/30/2026 | 25/26 |
| Stanko, Jordan | CESC | Grounds | 1/14/2026 | 25/26 |

ADMINISTRATORS

No Update