

# Minutes of Budget Committee Meeting

## Budget Committee and Board Approved \_\_\_\_\_

### Corbett School District

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A Budget Committee Meeting of the Board of Trustees of Corbett School District was held Wednesday, May 5, 2021, beginning at 7:00 PM in the Virtual via ZOOM. Board Members present were Bob Buttke; David Gorman; Michelle Vo, and Rebecca Bratton. Board Member Katey Kinnear was absent. Board Members Todd Mickalson and Todd Redfern had excused absences. Budget Committee members present were Stuart Childs, Hope Beraka, Presiding Officer; Stephanie Nystrom; Brad Garrett, Vice Presiding Officer; Rebecca Stewart and Dirk Iwata-Reuyl. Budget Member Kynan Church was absent. Also present were Dan Wold, Interim Superintendent; Cindy Duley, Business Manager; Holly Elvins-Dearixon, Curriculum Coordinator/TOSA/ZOOM Moderator and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

#### 1. CALL TO ORDER

**Requested By:** Robin Lindeen-Blakeley

**Presenter:** Hope Beraka, Presiding Officer

**Description:** Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84567694066>

Or One tap mobile :

US: +16699006833,,84567694066# or +12532158782,,84567694066#

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Webinar ID: 845 6769 4066

International numbers available: <https://us02web.zoom.us/j/84567694066>

13 participants at the meeting

Time: 7:06 P.M. Vice Presiding Officer, Brad Garrett, called the meeting to order. Hope Beraka was brought over to the side of the meeting to be with the panelists.

#### 2. REVIEW AND ACCEPT AGENDA

**Requested by:** Robin Lindeen-Blakeley

**Presenter:** Hope Beraka, Presiding Officer

Ms. Lindeen-Blakeley announced a correction to the agenda under item 6.a. Leah Fredericks notified that she is not able to attend the meeting to give comment and will follow up with an email to the budget committee and board regarding her questions.

Michelle Vo said that Todd Redfern let her know that he was unable to attend the meeting.

For the record: Todd Mickalson notified Mr. Wold prior to the meeting that he was unable to attend the meeting because of a work conflict.

Brad Garrett moved to accept the agenda and Bob Buttke seconded.

The vote of the Board and Budget Committee to accept the agenda was so approved with a vote of 10-0.

#### 3. APPROVAL OF MINUTES

**Requested by:** Robin Lindeen-Blakeley

**Presenter:** Hope Beraka, Presiding Officer

**Description:** Budget Committee Meeting April 28, 2021

**Attachments:** (1)

Discussion called.

Stephanie Nystrom moved to approve the minutes as written. Bob Buttke seconded.

The minutes were approved with a vote of 10-0.

18 participants in the meeting.

#### 4. BUDGET REVIEW

**Requested by:** Robin Lindeen-Blakeley

**Presenter:** Dan Wold, Interim Superintendent and Cindy Duley, Business Manager

**Description:** <https://corbett.k12.or.us/files/CSD39-2020-21-Adopted-Budget.pdf>

Review/discussion on any changes identified through budget committee questions on May 5 or those arising from our internal review of the proposed document

**Attachments:** (2)

Hope Beraka announced the additions to the agenda of the tracker item on page 81 and the resolution items on page 82. She asked that the raised hand function be used for questions.

7:12 p.m.

Hope Beraka shared her screen with the tracker document.

Ms. Duley went through questions as asked at the last budget meeting for the proposed budget document as context for the tracker. On page 19 of the document (page 27 of the packet PDF) the SSF numbers as provided by the State were explained. These tie to the document on page 20 (page 28 of the packet PDF) that the District prepared.

Rebecca Bratton asked for clarification regarding her question about Projected ADMw calculation.

David Gorman asked if this is roll up from existing data.

Ms. Duley explained that yes, would expect the same as this year.

Dirk Iwata-Reuyl asked about PERS coverage on page 23 of the document (page 31 of the packet PDF) showing a decrease, but page 34 (page 42 of the packet PDF) does not.

Board and Budget Committee discussion.

Ms. Duley noted that the rates on page 23 of the document are accurate. Many of the employees 6% contribution are picked up by the District and also includes steps and 2% raises. Object code 021 (example on page 28 of the document/36 of the packet PDF) will pick up total PERS contributions by employees and District. Page 33 of the document/41 of the PDF shows line 2120 shows Guidance Services for counselors.

Hope Beraka stated she had discussed ESSER with Leah Fredericks and wanted to hear Mr. Wold's take on these funds for mental health issues. Are guidance Services part of ESSER?

Mr. Wold expressed that ESSER III is increased due to COVID-19. Social, emotional, mental was added because of work with stakeholder input goals and will be increased from two .5 FTE's to two 1.0 FTE positions. They are all out of the GF and SIA Funds.

Ms. Duley added that ESSER is broadly written for ESSER I and II and a little more specificity around ESSER III.

Dirk Iwata-Reuyl asked about Staff Services 2640, since there is no dollar amount in 2018-19 or the upcoming budget.

Ms. Duley noted that on page 33 of the document should have a number in there for our health care arrangement with Benefit Help Solutions (HRA). It's about \$3,000 per employee. It was a system glitch that it didn't come through. With about 108 FTE we can assume addition of \$324,000. This is close to the increase that was to be suggested for Contingency, but instead, will want to put into Staff Services. Contingency lives on line 6000.

Board/Budget Committee discussion.

Mr. Wold predicted that existing students and staff will be budget neutral. We are taking survey of parents/guardians now regarding online instruction needs.

Ms. Duley pointed to page 31 of the document/page 39 of the packet PDF. The FTE should show GF shifting three positions to SIA. Total FTE will go from 103.54 to 108.02.

Board/Budget Committee discussion, especially regarding approval of total appropriations or line item details.

Ms. Duley noted that the tracker document on page 81 of the Board packet helps with item changes. It shows the three lines of blue, pink, and green that indicate three positions. Other items include superintendent search, van and bus purchase, athletics pay for staff coaches and pay for tech administrator increase. Page 40 of the document/48 of the packet PDF document shows SIA funding lines.

Hope Beraka commented that this is great dollars for the District.

Ms. Duley mentioned that last year was unsure, but for next year's budget, these numbers are firmed up. Holly Elvins-Dearixon will help put together a plan for CTE, ELD, Intervention, support, guidance counselors, etc. Furthermore, page 32 of the document/page 40 of the packet PDF, shows property taxes levied under 1110. We're on track to receive what was budgeted.

7:57 p.m.

Page 34 of document/42 of packet PDF, 0371 is money to MHCC for coursework (40%) and to NWRESD and Serendipity for Student Services (60%).

Hope Beraka wanted someone to speak to the fluctuation from 2020 to 2021.

Ms. Duley answered that it is based on actual student needs, with probably more money on special education.

Mr. Wold suggested looking at next line as well and explained needs of MOE.

Ms. Duley clarified that document page 33 is by function and document page 34 is by object code.

##### 5. BUDGET COMMITTEE DISCUSSION

**Requested by:** Robin Lindeen-Blakeley

**Presenter:** Hope Beraka, Presiding Officer

The discussion continued from item 4.

Bob Buttke asked for the G.O. Bond/OSCIM grant and construction costs to date, since \$8 Million is looking like \$7 Million and trying to get something for Bond Oversight Committee.

Ms. Duley will put together and share, including cost of issuance, payoff of Full, Faith and Credit Loan, etc. and get something before the Bond Oversight Committee.

Hope Beraka requested possibility of it being sent to Budget Committee.

Board and Budget Committee discussion.

Stephanie Nystrom asked about areas to be addressed in the future of page six of the document/page 11 of the board packet PDF regarding overview of dollars.

Mr. Wold estimated K-7<sup>th</sup>/8<sup>th</sup> teacher averages about \$100,000.00. No figure for classified, but with the addition of one custodian and two secretaries about \$65,000.00 with benefits or about \$200,000.00. Certified staff will change as movement to get smaller per Saxton report, but also watching to see if class size passes legislature, as then it would be a cut to programming. These things are comprehensive but we also have to look at what supports kids. Range for our size school is \$145,000 to \$160,000 for Superintendents. With change in Superintendent, Business Manager, sports and Athletic Director, we hope to do it right. One time funds are helping for now. Would like to see more towards P.E., but where does the money come from. We will watch over 18 months of ESSER money and enrollment.

Bob Buttke asked is State is still looking at \$1.9 Billion.

Mr. Wold answered yes, with pressure increasing. This is a conservative budget using that amount.

Brad Garrett said that after 20 years on the Budget Committee, the number is usually wrong, and sometimes good and sometimes not. There is a chance to talk if a little more money and work for prioritizing. Optimism for more money?

Mr. Wold stated that colleagues have the sense of supplement, not supplant with the federal dollars. .1 Million is about \$51,000.00 for us. If \$9.1 billion to \$9.3 billion that will be about \$102,000.00. If State budget goes to \$9.6 for education, about .25 Million for us. There are a lot of unknowns, like with food service. No priority discussions at this point. This budget is conservative and based on best guess.

Brad Garrett added that federal money affects Oregon school funding, so hoping they aren't shorting us.

Mr. Wold said we should receive ESSER III up through the summer of 2023, so when spread out, with needs, is helpful but not huge.

Budget Committee and Board discussion on end of June legislative decisions.

Michelle Vo asked about Board development and DEI training for Board in budget.

Ms. Duley pointed to page 33 of the document/page 41 of packet PDF, line 2310, includes insurance costs, but not \$10,000 on tracker for Superintendent search.

Budget Committee and Board discussion.

Bob Buttke asked if tuition on line 1311 of document page 32 was zero Projected Actual because of no preschool.

Ms. Duley answered yes, similar size for daycare, so similar numbers.

Budget Committee and Board discussion.

Stephanie Nystrom said pages 67 and 68 don't make sense.

Ms. Lindeen-Blakeley noted that one is for Corbett SD and one is for Corbett School.

Ms. Duley added, two different data sets.

Stephanie Nystrom asked if licensed librarian would be back.

Budget Committee and Board discussion.

## 6. AUDIENCE COMMENTS

**Requested by:** Robin Lindeen-Blakeley

**Presenter:** Hope Beraka, Presiding Officer

**Description:** Public comment will be taken by email and live via Zoom. Written comments received by 4:00 pm April 30, 2021, will be read during the public comment section of the meeting on May 5. Schedule Zoom comment up through 4:00 pm April 30, 2021, by providing your name, phone number, and address to CSD via phone message at 503-261-4211 or email to rlindeen@corbett.k12.or.us. All comments are subject to a three-minute limit per community member.

**Discussion:** a. Leah Fredericks – not available at this meeting and see under item 2.

7. Approval/Recommendations      Action Item

**Requested By:** Robin Lindeen-Blakeley

**Presenter:** Budget Committee

**Description:** Motion for Resolution 7.1 and 7.2

Approval of the Proposed 2021-2022 Budget and approval of the Ad Valorem Property Tax Rate and G.O. Bond levy as attached in the BoardBook packet.

**Attachments:** (1)

Stephanie Nystrom suggested we meet again on the 12<sup>th</sup> to cover questions.

Board and Budget Committee discussion.

Ms. Duley suggested this is legal document and sets sealing but Board can shift between categories. Supplemental budget for May 19 to true up the BFB and EFB as auditors for confirmed numbers.

Mr. Wold also suggested we go into with confidence and transparency as trust is important for process.

Michelle Vo moved we table the approval of the budget to Wednesday (May 12).

Rebecca Stewart seconded.

The vote of the Budget Committee and Board was 10-0.

#### 8. ADJOURNMENT

**Presenter:** Hope Beraka, Presiding Officer

The meeting was adjourned at 8:48 p.m.