

LIVONIA PUBLIC SCHOOLS

Operations Department

Memorandum

TO: Phillip Francis, Director of Operations

FROM: Harry Lau, Administrator of Facilities and Operations

DATE: 12 June 2017

SUBJECT: Recommendation to Award the Purchase of Food Service Equipment

I am recommending and seeking approval to award the Churchill High School - Food Service Equipment Bid to Stafford Smith, Inc., at a total cost of \$256,864.00. The vendors that participated in the sealed bid process along with their bid totals were:

Stafford Smith, Inc.	Kalamazoo, MI	\$256,864.00
Sam Tell and Son, Inc.	Farmingdale, NV	\$256,330.33
HPS, LLC	Middleville, MI	\$261,518.23
Douglas Equipment	Bluefield, WV	\$274,221.44

Rationale: Livonia Public Schools' Manufacturing Representative has a working relationship with Stafford Smith, Inc., which in turn will benefit LPS with the purchase and installation of the food service equipment. Stafford Smith, Inc. is a Michigan company and there is only a \$500 difference between their bid and the bid from Sam Tell and Son in Nevada.

If you have any questions regarding this matter please contact me.

Thank you.

Cc: Karen Oaks
Pat Schuchardt
Kristen Hennessey