



NORTH SLOPE BOROUGH SCHOOL DISTRICT MEMORANDUM

TO: Robyn Burke, President
Members of the Board

THROUGH: David Vadiveloo, Superintendent DsV

FROM: Caitlin Santos, Director of Curriculum and Instruction CS

DATE: September 4, 2024, 2024

SUBJECT: Contract \$50K and Over –
LYNX, LLC

Memo No. SB25-034
(Action Item)

NSBSD Policy Manual:

Board Policy 3312, Contracts: The Superintendent of designee may enter into contracts and memoranda of agreement (MOA's) on behalf of the District. All contracts and MOA's with a dollar value of \$50,000 or greater must be approved by the School Board.

NSBSD Strategic Plan Summary:

Family & Community Collaboration

Goal 1: Prioritize and implement intentional and purposeful partnerships.

Culturally Responsive Instruction

Goal 2: All students perform at or above grade level

Goal 3: All students are prepared for their pathway of choice post-high school

Goal 4: Graduate bilingual students

Student Social & Emotional Wellbeing

Goal 5: Facilitate & maintain culturally, emotionally, & physically safe learning environments

Staff Support & Professional Development

Goal 6: Build and sustain a thriving workforce aligned with the mission of this District

Issue Summary:

The district identified a need to create complete materials sets with, including student course materials, teacher course materials, media (such as videos of local experts), as well as a student learning platform for our NSBSD specific courses North Slope Science, North Slope History, North Slope Government, Inupiaq Grammar, and Conversational Inupiaq. These are not courses that can be bought from an outside vendor, and must be developed in house. Part of the initial conversation also involved our need to be able to deliver high quality course content virtually. The district identified a potential Alaska-based vendor to ensure quality content, and applied for two funding sources; a Murkowski Appropriation through the federal government, and to include this project as a part of our most recent RUS grant application. The project titled "Repair, Rebuild, Revitalize," received both awards. This memo is to approve Lynx AK as our vendor to accomplish this must needed, monumental project.

**Background:**

Through the Repair, Rebuild, and Revitalize ("RRR") Initiative, NSBSD leadership will work with LYNX Education to customize existing instructional programming, including instruction in the Inupiaq language. Through this collaboration, NSBSD will work with LYNX Education to create technology-enhanced units, including:

- North Slope History & Culture (approx. 14 Units)
- North Slope Government (approx. 16 Units)
- North Slope Science (approx. 13 Units)
- Conversational Inupiaq (approx. 9 Units)
- Inupiaq Grammar (approx. 9 Units)

Instructional assets include all courses to be made available for instructors, students, and the community at large.

- These assets may include video, audio, and other media types that may be accessed and/or disseminated via distance delivery.
- Materials also will be developed for students, instructors, and the community.
- These instructional materials will include resources required to deliver and complete the curricular units of study.
- A Program of Studies, instructional lesson/unit plans, and course materials will be included.

An application will be developed for dissemination and access of instructional assets and materials.

- This application may be a coded specific application, a web interface, and may also include local access.
- Tiered access to materials may be implemented, including via distance learning (web) and/or internal server-controlled delivery.

Including Local Students, Staff, and Community Partners

LYNX always encourages cooperation with communities and seeks authentic learning experience for students wherever possible. This project was originally planned and designed with this model in mind. Students, staff, and community partners are crucial to ensuring the success of this project and building local capacity and long-lasting interest to better enhance these outcomes.

Throughout the project, LYNX will collaborate with community partners and include students in producing authentic work that represents their communities and culture in the online courses. Students will have the option to gain credits as well as media skills that are applicable in other academic endeavors and future employability.

Length of Contract:

The length of the contract will be approximately 2 years, based on the timeline noted in the Scope of Work, and guidelines of the funding source.

Funding Source and Contract Amount:



The funding source for this contract is the Murkowski Appropriation (Account code 367.200.355.000.440), and RUS grant (Account code 369.200.355.000.440). Total Budget not to exceed \$1,060,000.

Compliance with BP 3311.

Lynx, LLC was specifically named in the approved Murkowski Appropriation as a vendor, and their initial scope of work was approved in the RUS grant application. Because of the unique nature of this project, they should be seen as a sole source, able to complete a project of this nature. Please see Qualifications section of the Scope of Work.

Recommendation:

Administration recommends that the North Slope Borough Board of Education approve the attached MOA and Scope of Work for Lynx Alaska, in compliance with the RUS grant, and Murkowski Appropriation, to deliver all items in the Repair, Rebuild, Revitalize project.

Proposed Motion:

“I move that the NSBSD Board of Education approve the above \$50,000 and greater proposal and related contract for Lynx AK, in the amount of \$1,060,000 as described in this memo and related attachments.”

Moved by _____ Seconded by _____

Vote _____

Signature: DS Vadiveloo
DS Vadiveloo (Sep 10, 2024 08:57 AKDT)
Email: david.vadiveloo@nsbsd.org

Signature: Caitlin Santos
Caitlin Santos (Sep 10, 2024 06:48 AKDT)
Email: Caitlin.Santos@nsbsd.org

