



Date of Submission: 12/10/2024

School year to be used: 2025-26

0000001

CORE CURRICULUM MATERIALS PROPOSAL FORM

See the [Core Curriculum Materials Proposal Process](#) in Staff Links for complete directions.

Step 1: Review Team & Initial Proposal

Core curriculum materials must be reviewed by a team composed of:

- 1 Team Lead: This person will be the main contact person for the proposal process and will complete and submit all forms. Ideally a Content Area Leader or other lead educator.
- 1 Team Admin: A school building-level administrator at the location or level of use of the materials. This proposal process cannot proceed without approval from this administrator.
- 2+ Educators: Two or more educators who are potential users of the materials.
- 1 Tech Rep: An instructional technology representative if any hardware or software is required.

Detail the proposed resource and review team below. Once **Step 1: Review Team & Initial Proposal** is approved by the appropriate Director of Education, move on to **Step 2**.

Course or Content Area Name	ToK
Grade Level	11-12
Proposed Type of Resource: (textbook, software, etc.)	Textbook
Rationale: Why is this resource needed? What needs does it meet?	The four elements of the TOK framework (scope, perspectives, methods and tools, and ethics) provide a universal, systematic structure for approaching the core and optional themes and all five Areas of Knowledge. Students need a cohesive resource to explore these foundational ideas and ground their thoughtful and purposeful inquiry into different ways of knowing since TOK is composed almost entirely of questions. We are asked to see TOK in the world today, but our most recent textbooks are from 2015.

Review Team Role	Last Name	First Name	Email
1 Team Lead	Brown	Alaina	Alaina.Brown@novik12.org
2 Administrator	Carter	Nicole	Nicole.Carter@Novik12.org
3 Educator 1	Watkins	Amy	amy.watkins@novik12.org
4 Educator 2	Brown	Alaina	Alaina.Brown@novik12.org
5 *Inst Tech Rep			
6 *Add'l Educator			
7 *Add'l Educator			
8 *Add'l Educator			
9 *Add'l Educator			
10 *Add'l Educator			

* Include if necessary.

APPROVAL - Step 1

Staff	Signature	Date	Action
Team Lead	<u>Alaina Brown</u> Alaina Brown [12/10/2024 1:01pm EST]	12/10/2024	SUBMITTED
Notes:			
Review Team Administrator	<u>Nicole Carter</u> Nicole Carter [12/11/2024 9:31am EST]	12/11/2024	Reviewed: okay to proceed
Notes:			
TLD Director of Education	<u>Emily Pohlonski</u> Emily Pohlonski [12/11/2024 5:15pm EST]	12/11/2024	Reviewed: okay to proceed Budget Reviewed
Notes:			

Upon approval of Step 1, complete Steps 2 through 4.

Step 2: Material Information

List basic information for all resources reviewed by the team in the tables below. At least three resources should be considered for recommendation by the review team. Move to Step 3 when complete.

Resource #1	
Title of Text or Resource	Cambridge University Press Theory of Knowledge for the IB Diploma Third Edition
Link to Resource Website	https://www.cambridge.org/us/education/subject/humanities/theory-of-knowledge/theory-of-knowledge-ib-diploma-3rd-edition

Resource #2	
Title of Text or Resource	Oxford Theory of Knowledge IB Diploma Program
Link to Resource Website	https://global.oup.com/education/content/secondary/series/ib-theory-of-knowledge/?region=international

Resource #3	
Title of Text or Resource	Pearson's Theory of Knowledge 3rd Edition
Link to Resource Website	https://www.pearson.com/international-schools/international-baccalaureate-curriculum/ib-diploma/ib-theory-of-knowledge.html?tab=try-it-out

*Resource #4	
Title of Text or Resource	
Website for Resource	

* Include if necessary. Only three resources are required to be reviewed.

*Resource #5	
Title of Text or Resource	
Website for Resource	

* Include if necessary. Only three resources are required to be reviewed.

*Resource #6	
Title of Text or Resource	
Website for Resource	

* Include if necessary. Only three resources are required to be reviewed.

Step 3: Material Evaluation

This step is completed using a Google Doc because the evaluation forms are easier to collaborate on and complete in that format. Open a copy of the [Core Curriculum Materials Proposal Process](#), if you have not already, and complete the evaluation forms for all resources considered. When complete, attach a PDF copy of that document to this form (see attachments at top of page). Then complete Step 4.

COMPLETED CORE CURRICULUM MATERIALS PROPOSAL PROCESS. IT IS ATTACHED TO THIS FORM.

Step 4: Material Recommendation

After attaching a copy of the Core Curriculum Materials Proposal Process with completed tables for Step 3, make your recommendation by completing the table below.

Alignment: How does this resource align to NCSD's curriculum and/or Michigan standards?

The textbook aligns with the IB ToK Syllabus.

Preference: Why is this resource preferable to others reviewed? (i.e. quality, cost, usability, accessibility, etc.)

This is the updated version of the previous IB ToK textbook adopted by Novi. Its format aligns with the knowledge framework and clearly explores the themes and areas of knowledge necessary for students to understand to complete the internal and external assessments. The other texts did not do as clearly.

The Skills book offers additional opportunities to help students deepen their understanding of how ToK is seen in the world around them.

Implementation: What preparations will the district need to consider with adoption? (i.e. start up needs, training, data collection, ongoing costs, maintenance, technology, etc.)

No preparations are needed.

Total Estimated Cost:

\$ 1,848.65

Attach the vendor's quote at the bottom of this form. QUOTE IS ATTACHED

	Signature	Date	Action
Team Lead	<u>Amy Watkins</u> Amy Watkins [03/12/2025 5:19pm EDT]	03/12/2025	Steps 2-4 complete Required attachments complete
Notes:			
Tech Dept. Review	<u>Lisa Whiteside</u> Lisa Whiteside [03/13/2025 8:56am EDT]	03/13/2025	Reviewed, no tech
Notes: It does not look like the textbook has a digital portion for students to access. If it does, please submit a ticket for us to review and add to our district-approved tool list. Thanks!			

APPROVAL - Steps 2-4

Step	Director of Education Signature	Date	Action
Step 2: Material Information	<u>Emily Parker Pohlonski</u> Emily Parker Pohlonski [03/13/2025 11:15am EDT]	03/13/2025	Reviewed, recommend approval
Step 3: Material Evaluation	<u>Emily Parker Pohlonski</u> Emily Parker Pohlonski [03/13/2025 11:15am EDT]	03/13/2025	Reviewed, recommend approval
Step 4: Material Recommendation	<u>Emily Parker Pohlonski</u> Emily Parker Pohlonski [03/13/2025 11:15am EDT]	03/13/2025	Reviewed, recommend approval
Notes:			
Step	Asst. Superintendent of Teaching and Learning	Date	Action
Materials Proposal Review	<u>Michael Giromini</u> Michael Giromini [03/13/2025 11:15am EDT]	03/13/2025	Reviewed, recommend approval
Notes:			

Step	Acknowledgment	Date	Action
Request is Denied/Form is Completed			DENIED FORM COMPLETED
Notes:			
Board Review of Proposal Executive Asst, Superintendent & BoE	<u>Sheila Holly</u> Sheila Holly [03/13/2025 11:18am EDT]	03/13/2025	Expected Board Review Date: 03/20/2025
Notes:			
BoE Decision			
Notes:			

Proposed Core Course Material Evaluation Table #1

Review Team Member(s) authoring this table:	<i>Amy Walker</i>				
Title of Text or Resource:	<i>Cambridge - Theory of Knowledge</i>				
ISBN or Item Number:	<i>978 11 088 65 982</i>				
Score Criteria: Score 5 through 1 based on agreement. Score N/A if the criterion does not apply.	Strongly Agree	Agree	Neutral/ Undecided	Disagree	Strongly Disagree
	5	4	3	2	1
The resource...	SCORE	Support: Explain your score with reasoning and/or examples			
aligns with state and local curriculum standards and learning objectives	<i>5</i>	<i>aligned to IB Tok 2020 syllabus</i>			
is appropriate for the target age range of student users	<i>5</i>	<i>11-12th grade audience</i>			
supports higher order thinking, understanding, meaning making, and transfer of concepts	<i>5</i>	<i>fabulously structured sections guide students into depth of analysis</i>			
develops essential knowledge and skills that reflect up-to-date, accurate content	<i>5</i>	<i>Knowledge questions throughout provide practice</i>			
reflects current evidence of best practice in the content area	<i>5</i>	<i>provides sample IA+EX prompts + breaks them down</i>			
provides a variety of cultural perspectives and representation	<i>5</i>	<i>many real world examples that span the globe</i>			
is user-friendly and accessible by students with a diverse range of abilities and backgrounds	<i>5</i>	<i>Grounds complex ideas in easy to understand logic - explanations</i>			
is easy for the educator to use effectively	<i>5</i>	<i>Thorough teacher edition</i>			
offers valuable supplemental components and teacher resources that align with curriculum objectives	<i>5</i>	<ul style="list-style-type: none"> <i>Great skills Book</i> <i>Online enhanced e Book</i> <i>Complete Teacher Resource</i> 			
Other Comments: (other strengths, weaknesses, biases...)					
Recommend material for adoption?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				

Proposed Core Course Material Evaluation Table #2

Review Team Member(s) authoring this table:	<i>Amy Watkins</i>				
Title of Text or Resource:	<i>Pearson Theory of Knowledge</i>				
ISBN or Item Number:	<i>978-1292326009</i>				
Score Criteria: Score 5 through 1 based on agreement. Score N/A if the criterion does not apply.	Strongly Agree	Agree	Neutral/ Undecided	Disagree	Strongly Disagree
	5	4	3	2	1
The resource...	SCORE	Support: Explain your score with reasoning and/or examples			
aligns with state and local curriculum standards and learning objectives	<i>4</i>	<i>aligned to IB 2020 syllabus</i>			
is appropriate for the target age range of student users	<i>4</i>	<i>aimed at 11+ 12th graders</i>			
supports higher order thinking, understanding, meaning making, and transfer of concepts	<i>4</i>	<i>illustrations add humor students evaluate own work</i>			
develops essential knowledge and skills that reflect up-to-date, accurate content	<i>4</i>	<i>explores the knowledge framework</i>			
reflects current evidence of best practice in the content area	<i>4</i>	<i>updated in 2024 w/ new tech+cultural examples</i>			
provides a variety of cultural perspectives and representation	<i>4</i>	<i>many RLs</i>			
is user-friendly and accessible by students with a diverse range of abilities and backgrounds	<i>3</i>	<i>explanations of concepts is unclear</i>			
is easy for the educator to use effectively	<i>3</i>	<i>logical connections are unclear</i>			
offers valuable supplemental components and teacher resources that align with curriculum objectives	<i>4</i>	<ul style="list-style-type: none"> • Exhibition: TOK in the Game: World • online resources 			
Other Comments:					
Recommend material for adoption?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

Proposed Core Course Material Evaluation Table #3

Review Team Member(s) authoring this table:	Amy Watkins				
Title of Text or Resource:	Oxford				
ISBN or Item Number:	978-1-382-01671-1				
Score Criteria: Score 5 through 1 based on agreement. Score N/A if the criterion does not apply.	Strongly Agree	Agree	Neutral/ Undecided	Disagree	Strongly Disagree
	5	4	3	2	1
The resource...	SCORE	Support: Explain your score with reasoning and/or examples			
aligns with state and local curriculum standards and learning objectives	4	aligns w/ IB syllabus			
is appropriate for the target age range of student users	4	IB 11+12 to grade			
supports higher order thinking, understanding, meaning making, and transfer of concepts	5	Focus of TOK			
develops essential knowledge and skills that reflect up-to-date, accurate content	5	aligned w/ new 2020 syllabus			
reflects current evidence of best practice in the content area	4	Breaks down the IA+EA process arbitrarily & not super			
provides a variety of cultural perspectives and representation	4	includes RLS from ^{clear} many countries/cultures			
is user-friendly and accessible by students with a diverse range of abilities and backgrounds	3	* IA-EA planning is not clear			
is easy for the educator to use effectively	3	arranged by conceptual framework			
offers valuable supplemental components and teacher resources that align with curriculum objectives	3	Print+enhanced online course book pack			
Other Comments:					
Recommend material for adoption?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

Sold To: 60067820
 Novi High School
 24062 Taft Rd
 Novi MI 48375
 USA

Supply To: 60067820
 Novi High School
 24062 Taft Rd
 Novi MI 48375
 USA
 Tel 248 4491500

Quote No 20130036
Quote Date 03/13/2025
Currency USD
Quote Valid From 03/13/2025
Quote Valid To 06/13/2025

Quotation



Tax Reg: GB823847609

Your Reference	Title & Description	Qty	Price	Discount %	Net Value	Tax %	Tax	Total
	9781108865982 Theory of Knowledge for the IB Diploma, Print/online, 3 Ed, Tiwari/Mitra/Joshi Weight: 76.721 Paperback, Theory of Knowledge for the IB Diploma eBooks, Theory of Knowledge for the IB Diploma Digital Course Guide (for Pack)	20	60.75	20.00	972.00			1,015.74
						6.000	43.74	
						0.000	0.00	
	9781108933827 Decoding Theory of Knowledge for the IB Diploma, Print/online, 3 Ed, Soldier/Soldier Weight: 31.306 Paperback, Decoding Theory of Knowledge for the IB Diploma eBooks, Decoding Theory of Knowledge for the IB Diploma Digital Skills Book (for Pack)	20	40.75	20.00	652.00			671.56
						6.000	19.56	
						0.000	0.00	
	9781108826570 Theory of Knowledge for the IB Diploma Digital Teacher's Resource, eBooks, 3 Ed, Duckling Weight: 0.000	1	109.25	20.00	87.40	6.000	5.24	92.64
	Freight				64.82		3.89	68.71

Total Qty	41
Total Net Value	1,776.22
Total Tax	72.43
Total	1,848.65

**The taxes shown on this document are estimated and may be subject to change.
 This is not a tax invoice.**

All Orders are subject to our Conditions of Sale
 Please refer to the back page of the document for additional information

Novi High School
24062 Taft Rd
Novi MI 48375
USA

This Document

This document is a quotation only for the Title(s) listed on the front of this form. Please Contact Us to place a firm order.

Methods of Payment

Bank Transfer in USD

Bank Transfer to:
HSBC Bank plc
95 Washington Street, Buffalo,
New York, NY 14206, USA

Account No: 889002126
ABA Routing Number (ACH payments): 022000020
ABA Routing Number (Wire payments): 021001088
IBAN No:
Swift (BIC) MRMDUS33

Please ensure that your invoice/quotation number is referenced on your remittance advice and submit to remit@cambridge.org

Checks in USD

Checks should be made payable to Cambridge University Press and drawn on a bank in USA.

If your payment is in USD, please send your Check Payments to:
Cambridge University Press, P.O. Box 200447,
Pittsburgh, PA 15251-0447 USA.

If your payment is in CAD, please send your Check Payment to:
Cambridge University Press & Assessment, Case Postale 6789,
Succursale Centre-Ville, Montreal, Quebec, H3C 4J5
Lockbox No. MH2045

Please ensure you attach a remittance with your Check.

Contact Us

Our Correspondence Address

Cambridge University Press & Assessment
1 Liberty Plaza, Floor 20
New York
NY 10006
USA

Account Inquiries

For any inquiries relating to payments or your account statement, please contact:
Credit Management at the above address or
alternatively email: customerservices@cambridge.org

All Other Inquiries

For all other inquiries including those relating to your order or invoice, please contact: Customer Services at the above address or
email: customer_service@cambridge.org or
phone: 1 800 872 7423

General Information

Cambridge Website

For our Cambridge Catalogue, online ordering for individuals, sample chapters, email notification service as well as information on Cambridge University Press & Assessment worldwide, visit our website at www.cambridge.org

Ordering for Individuals

Please visit www.cambridge.org for a comprehensive catalogue and secure ordering service.

Ordering for Trade Customers

We support trade Electronic Data Interchange (EDI) standards. For more information ask your sales representative for a copy of our EDI leaflet. For all customers with an existing credit account with us, Pubeasy offers a 24/7 price, availability, and online ordering service and order tracking (see www.pubeasy.com). Nielsen BookNet Web Services provide a range of electronic ordering methods including EDI (see www.nielsenbooknet.co.uk)

Conditions of Sale

Our Conditions of Sale including our Returns Policy can be found on our website:

For Individuals:
<https://www.cambridge.org/legal/conditions-of-sale-consumer>

For Trade:
<https://www.cambridge.org/legal/conditions-of-sale-goods>

Change of Address

It is very important to notify Cambridge University Press & Assessment promptly should your mailing and delivery address change. Please quote your account number if known. Please visit our Cambridge Alerts website www.cambridge.org/alerts to advise us of your email address.

Taxes

Cambridge University Press & Assessment may be required to charge VAT/GST or other sales taxes at the appropriate rate on your purchase. If you are based in the EU and registered for VAT please supply details to avoid unnecessary charges. If you are in the US and hold a valid sales tax exemption or resale certificate,



Quote

QT-000125



IB Source Education 2025

516 North Ogden Ave
Suite 111
Chicago Illinois 60642
U.S.A
312-224-2536

Bill To
Novi High School
24062 Taft Rd.
Bookkeeper/Secretary
Novi, Michigan 48375
USA

Ship To
Novi High School
24062 Taft Rd.
Novi, Michigan 48375
U.S.A
Attn: Amy Watkins

Quote Date : 11 Mar 2025
Reference# : TOK
Sales person : Emelen De Jesus

#	Item & Description	Qty	Rate	Amount
1	 Theory of Knowledge for the IB Diploma, 3rd edition 9781292326009	20 pcs	69.00	1,380.00
2	 Pearson IB Theory of Knowledge Exhibition Game - English 9781292459783	1 pcs	65.00	65.00
Items in Total 21			Sub Total	1,445.00
			Shipping charge	38.00
			Total	\$1,483.00

Notes

Thank you for your quote request.
Please email us at cs@myibsource.com with any questions or revisions to your quote.
Please add the quote number on your email.
Canadian GST Number BN744344326RT0001
Thanks for your business. Please let us know if you have comments or suggestions on how we can serve you better!

Terms & Conditions

All IB Source sales are final. We do not accept returns unless the products are damaged or defective.

All digital sales are final and non-returnable.

International customers: All International orders are on a pre paid basis. Customs and VAT charges are not included in the price shows and are charged separately by the courier.