

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 6/9/20



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignations                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☒ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to   ☐ Elementary (only)                      ☒ High School/District Wide

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**Date:**      6/3/20

**To:**          Board of Trustees  
                Browning Public Schools

**From:**      Corrina Guardipee-Hall  
**Title:**      Superintendent

**Subject: In State Travel: Indian Impacted Schools of Montana**

**Description:** Request travel to attend the IISM meeting in Helena, MT on June 15. I will meet with Don Wetzel, Indian Education/OPI, on the morning of June 15, 2020.

**Financial Impact:** \$233.80

**Funding Source:** Superintendent travel budget

**Attachment(s):** Agenda/Travel Request

**Superintendent Action:**   ☐ Approved   ☐ Denied   ☐ Deferred      Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)   ☐ Approved   ☐ Denied   ☐ Tabled to: \_\_\_\_\_

**From:** Corrina Guardipee-Hall [corrinag@bps.k12.mt.us](mailto:corrinag@bps.k12.mt.us)  
**Subject:** Fwd: Summer Meeting  
**Date:** May 26, 2020 at 2:51 PM  
**To:** Carlene Adamson [carlenea@bps.k12.mt.us](mailto:carlenea@bps.k12.mt.us)

CG

can you put me on the board agenda for travel.  
Please and thank you.

Corrina L. Guardipee-Hall ED.S.  
Browning Public Schools  
Superintendent

*'In the course of making decisions, ask yourself what is best for kids!'*

----- Forwarded message -----

**From:** James Baldwin <[jbaldwin@arleeschools.org](mailto:jbaldwin@arleeschools.org)>  
**Date:** Tue, May 26, 2020 at 9:34 AM  
**Subject:** Re: Summer Meeting  
**To:** Beth Howe-Yarlott <[beth.howe-yarlott@hardin.k12.mt.us](mailto:beth.howe-yarlott@hardin.k12.mt.us)>, Corrina Guardipee-Hall <[corrinag@bps.k12.mt.us](mailto:corrinag@bps.k12.mt.us)>, <[dan.schmidt@poplarschools.com](mailto:dan.schmidt@poplarschools.com)>, Dawn Bishop-Moore <[dawn\\_hayspm@yahoo.com](mailto:dawn_hayspm@yahoo.com)>, Yancey Beston <[tall\\_eagle2001@yahoo.com](mailto:tall_eagle2001@yahoo.com)>, Voyd St. Pierre <[voydsp@rockyboy.k12.mt.us](mailto:voydsp@rockyboy.k12.mt.us)>, Lynda Brannon <[lyndabrannon@outlook.com](mailto:lyndabrannon@outlook.com)>  
**Cc:** James Baldwin <[jbaldwin@arleeschools.org](mailto:jbaldwin@arleeschools.org)>

All,

With the Governor moving to Phase 2 on June 1st, Our meeting site has been finalized. We will meet at the MHSA office basement in Helena, on June 15th. For those that do not know the address it is 1 South Dakota Ave. 59601.

Meeting will start at Noon and I will have host site on-line site available later. I am hoping all board members can attend as it is important to the future of our organization and Lynda's future.

Take care, be safe and I will see all,

Jim

On Mon, May 11, 2020 at 12:38 PM James Baldwin <[jbaldwin@arleeschools.org](mailto:jbaldwin@arleeschools.org)> wrote:

All,

WE will still meet on the 15th of June. I am moving our meeting to Helena and a site will be announced. Stay tuned for more details.

BE safe,

—

**James A. Baldwin-Superintendent**  
**"Working for the betterment of All"**  
**Arlee Public Schools**  
**72220 Fyant Street/Arlee, MT 59821**  
**406-239-1830/[jbaldwin@arleeschools.org](mailto:jbaldwin@arleeschools.org)**

—

**James A. Baldwin-Superintendent**  
**"Working for the betterment of All"**  
**Arlee Public Schools**  
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**Indian Impact Schools of Montana**  
**Membership Meeting Agenda**  
**MHSA Building (Basement)**  
**1 South Dakota Ave. 59601**  
**Time: Noon**

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1. Membership Roll Call
2. MQEC Report
3. Future of Executive Director
4. Future of Organization
5. Financial Reports
6. Adoption of Budget for 20-21
7. Election of Officers for 20-21 School Year
8. Goals for 20-21
9. Adjournment

**BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request**

**Employee Name** Corrina Guardipee-Hall  
**Building** Administration

**Employee #**  
**Substitute Name** NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>6/15/20</u>	<u>8</u>	<u>SR.</u>
<u>        </u>	<u>        </u>	<u>        </u>

**Employee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

☐ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

**Principal/Supervisor** \_\_\_\_\_ **Date** \_\_\_\_\_

**TYPE OF LEAVE**

<b>AN</b> Annual	<b>PL</b> Personal Leave	<b>ALWO</b> Approved Leave W/O Pay
<b>SL</b> Sick Leave	<b>JD</b> Jury Duty (attach verification)	<b>ULWO</b> Unapproved Leave w/o Pay
<b>*EX/SR</b> Extra-Curricular/School Related	<b>NG</b> National Guard	<b>SWP</b> Suspended w/Pay
	<b>FN</b> Funeral _____	<b>SWOP</b> Suspended w/o Pay

(Master Contract Relationship)

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST** (If receiving payment for EX/SR leave please fill out entire form completely)

**Conference/Workshop** Indian Impacted Schools of Montana (IISM) (Attach Brochure/Agenda)

**Location** Helena, MT.

**Departure Date** 6/14/20

**Return Date** 6/15/20

**Departure Time** 3:00 p.m.

**Return Time** 7:00 p.m.

**Transportation:** ☒ Personal Vehicle  
☐ District Vehicle  
☐ Professional Development

**Mileage** 344 x .575 = \$ 197.80  
**Per Diem** 1 day @ \$36.00 = \$ 36.00

☐ **Registration PO#** \_\_\_\_\_ = \$ 82.30  
☐ **Hotel PO#** \_\_\_\_\_ = \$ 0.  
☐ **Other PO#** Airfare = \$ 0.  
☐ **Other PO#** Luggage = \$ 0.

**To be reimbursed: shuttle/taxi/parking upon return of receipts**

**Sub Total \$316.10**

**Budget** 126.90.160.2320.582 (75 %) \$175.34  
226.90.160.2320.582 (25 %) \$ 58.45

**Check Total \$316.10**

**Employee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Principal/Supervisor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Superintendent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

White-Payroll

Yellow Acc.-Payable

Pink-Employee

Goldenrod-School Site