



# WOODBIDGE SCHOOL DISTRICT

40 Beecher Road – South  
Woodbridge, Connecticut 06525

Jonathan S. Budd, Ph.D. – Superintendent

## MEMORANDUM

TO: Woodbridge Board of Education

FROM: Jonathan S. Budd, Ph.D., Superintendent

DATE: May 31, 2022

RE: June 1 Special Meeting:  
Executive Session: Discussion Concerning the Appointment of a Public Employee: Director of  
Business Services & Operations

Consistent with Board Policy 4111, I am prepared to recommend to the Board one candidate for the position of Director of Business Services & Operations. In accordance with Connecticut General Statutes § 1-200 *et seq.*, I recommend that the Board of Education support the following motion:

Move that we enter Executive Session to discuss the appointment of the Director of Business Services & Operations, and invite the Superintendent and the candidate to join the Board.

Subsequent to Executive Session, I recommend that the Board support the following motion:

Move that we accept the Superintendent's recommendation to hire [Candidate] as Director of Business Services & Operations for the Woodbridge School District, effective July 1, 2022, and that we authorize the Superintendent to commence the employment process consistent with the discussion of Executive Session.