

**Collin County Community College District Board of Trustees**

2023-09-X

September 26, 2023

Resource: Monica Velazquez  
General Counsel

**AGENDA ITEM:**

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

- **CDB (Local)** Accounting – Inventories - ADD
- **CT (Local)** Intellectual Property
- **CU (Local)** Research - ADD
- **DEB (Local)** Compensation and Benefits – Fringe Benefits
- **DH (Local)** Employee Standards of Conduct
- **DHC (Local)** Employee Standards of Conduct – Child Abuse and Neglect Reporting - DELETE – moved to DHB (Local)
- **EJ (Local)** Miscellaneous Instruction Policies - DELETE – moved to CU(Local)

**DISCUSSION:**

The Organization, Education, and Policy Committee reviewed the policies presented in this item. The Organization, Education, and Policy Committee Chair will report out a recommendation at the September 26, 2023 regular meeting of the Board of Trustees.

**PROPOSED CHANGES:**

As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **CDB (Local)** Accounting – Inventories – ADD - This recommended new local policy includes financial reporting requirements and guidance from the state Budget Requirements and Annual Financial Reporting Requirements for Texas Public Community Colleges and the Governmental Accounting Standards Board (GASB) Implementation Guide regarding the Capitalization Threshold for individual and group assets. The GASB guidance regarding group assets applies to reporting periods beginning after June 15, 2023.

- **CT (Local)** Intellectual Property - Revisions are recommended by TASB throughout this local policy to clarify the circumstances under which the college's intellectual property may be used.
- **CU (Local)** Research – ADD - Recommended new policy addressing the process for which external research requests received by the college will be reviewed and designating the criteria for approval by the Research Request Review Committee and for review by the Institutional Review Board where applicable.
- **DEB (Local)** Compensation and Benefits – Fringe Benefits – Recommended revisions addressing the college's salary match percentage for the supplemental retirement benefits plan which will be approved by the Board and eliminating the cap of 3% of salary.
- **DH (Local)** Employee Standards of Conduct - Recommended revisions to this local policy have been made to clarify employee rules related to Alcohol and Drugs, including use, control, transmittal, sale, and associated paraphernalia. The recommended revisions also clarify that state law will be enforced regarding possession and consumption of alcohol on college property.
- **DHC (Local)** Employee Standards of Conduct – Child Abuse and Neglect Reporting - DELETE – Language moved to DHB (Local)
- **EJ (Local)** Miscellaneous Instruction Policies - DELETE – Language regarding requests for research moved to new policy CU (Local)

**DISTRICT PRESIDENT'S RECOMMENDATION:**

The District President recommends approval of the Local Board Policies as outlined above.

**SUGGESTED MOTION:**

This item may come as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College District approves the Local Board Policies."