



## Memorandum

Date: July 14, 2025

To: Board of Directors of the Pendleton School District 16R

From: Kevin Dinning, Director of Human Resources  
Prepared by Ronda Thornburg, Executive Secretary

Subject: July 14, 2025 Personnel Recommendations

### Recommendation:

<b>NEW HIRE</b>	Certified	Dana DeCasas	Special Education Teacher	WES
		Hayleigh Botkin	Grade 5 Teacher	MES
		Courtney Hanson	Grade 2 Teacher	WES
<b>CONTRACT RENEWAL</b>		Monique Miller	ASL Interpreter	SMS
		Stacey Jacobs	TAPP	WES
		Jill Gregg	ASPIRE Coordinator	PHS
<b>RESIGNATION</b>	Administration	Faith Lindley	Assistant Principal	SHE
	Certified	Shelby Torgeson	Special Education Teacher	SHE
		Emilee Oja	Math Teacher	SMS
	Classified	Matthew Ramirez	Paraprofessional	SHE
		Cassandra Chay	Paraprofessional	WES

**Motion:** I move that the revised personnel recommendations for the July 14, 2025 Regular Board Meeting be approved as presented.

Motion for Approval:

Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for Rejection:

Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for Further Consideration:

Made by \_\_\_\_\_ Seconded by \_\_\_\_\_