

# North Wasco County School District 21

Code: BCBA-AR(1)  
Adopted: 2/23/23  
Revised/Readopted: 6/20/24;  
6/26/25; 11/20/2025

## Student Representatives to the Board

The Board recognizes and values student input in the decision-making process. To support and encourage student participation, the Board may ~~allow up to~~ select a minimum of two student representatives to serve as advisory members of the Board.

### Student Representative Eligibility

1. Student representatives must attend The Dalles High School or Innovations Academy as a full-time student. A student may automatically be selected to serve another term without reapplying if they choose to serve again.
2. Student representatives must be able to serve for the period of September 1 through June 30.
3. Student representatives must complete the selection process in full, including the Student Representative **on** the Board Application Form and interviews with a board sub-committee. Application forms are due to the school principal by May 15.

### Application and Selection Process

1. Student representatives will be nominated by the principal of the school in which they attend (The Dalles High School or Innovations Academy).
2. The principal will consider recommendations from the student body and faculty.
3. Upon receiving a nomination, interested candidates must complete the Student Representative to the Board Application Form and Essay and return it to the principal before May 15.
4. Principal-approved application forms will be reviewed by a board member panel and interviews may be conducted to determine which candidate(s) will be the best fit.
5. The Board may select a minimum of two candidates to serve in equal advisory positions. The selection of a student representative for the subsequent school year will be made by committee no later than June 15.
6. If a student representative is removed as a board member or abdicate their position voluntarily, the principal may be asked to select a replacement to complete that representative's term.

## **District Role and Responsibilities**

1. The district administration will ensure the student representative on the Board receives the same notices and materials as elected/appointed school board members, e.g., notice of meetings, agenda, appropriate meeting materials, except confidential information or materials concerning personnel, bargaining or legal matters.
2. The district will invite student representatives to attend public budget meetings.
3. Provide space at the board table for two student representatives during all regular sessions. Special sessions such as the Board retreat or conferences can be attended at the student's discretion. Student representatives are not allowed to attend executive or emergency sessions.
4. Allow student representatives the same privileges of discussion that apply to all Board members. Student representatives may make advisory recommendations which will be captured in the Board meeting minutes, but they may not cast votes on any motions.
5. Assign one or more mentors to the student representatives regarding Board member roles, responsibilities, etiquette and protocol. The mentor may be a current or former school board member with at least two full years of school board experience.
6. Remove a student representative or end the program if issues transpire that lead members to determine it (or an individual) has become counter-productive to the guiding principles of the Board.

## **Student Representative Role and Responsibilities**

1. Take the following Oath of Office stated in Board policy BCBA – Student Representative(s) on the Board before taking their seat on the Board;
2. Attend monthly regular board meetings, work sessions and invited to attend budget meetings that are deemed necessary. Transportation to and from meetings is the responsibility of the student;
3. Will review and read the board packet in preparation for meetings;
4. Shall not be a voting member of the Board or hold an officer position on the Board;
5. Shall not attend an executive session of the Board;
6. Can participate in discussions of the Board at regular meetings and work sessions;
7. Speak to the interests of the students in a manner that is appropriate and respectful to all members of the Board, school faculty and members of the audience;
8. Maintain confidentiality while serving as a liaison between the Board and the student body;
9. Meet with the superintendent and or board secretary as needed;
10. Read and sign the Board Operating Protocols;

11. Will give earliest possible notification to the Board of intent to resign, if applicable. Vacancies will be filled through the established process or a student representative may be appointed as deemed appropriate by the Board;
12. May be removed from office for failing to meet roles and responsibilities or regulations outlined herein as deemed by the Board, or if deemed necessary by district administration as part of a disciplinary proceedings issued by school administration.

#### Other Responsibilities and/or Duties as Assigned

The following is a non-inclusive list of other possible duties and/or responsibilities for student representative on the board:

1. May be asked to present specific school board proposals to the district's student community to gain insight and opinions from local students, as appropriate.
2. May be asked to communicate with school-sponsored clubs and organizations on topics proposed by the Board.
3. May be asked to serve on a Board committee.
4. May be asked to participate in the promotion for the role of student representative on the Board during the application period for a successor.