



ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT - Odessa, TX
068901

OTHER REVENUES:
GRANTS FROM PRIVATE SOURCES
CDC (EXHIBIT) A (Reg)

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

Campus: 812 - Education Foundation

Principal/Non-Campus Administrator: Celeste Potter

Name of Donor: Education Foundation of Odessa

Email/Phone of Donor: educationfoundation.odessa@outlook.com

Donor Mailing Address: PO Box 951 Odessa, Texas 79760

Donation Description: Donation - Staff Salary Contribution

Type of Donation: Check

Value*: 53012

*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Purpose of Donation: To support staff salaries for Education Foundation

Item/Service: NA

Purpose of Purchase: NA

Approver	Response	Date	Comment
Celeste Potter	Approve	1/09/2026 8:38 AM	NA
Keeley Boyer	Approve	1/09/2026 11:19 AM	NA
Morgan Eaton	Approve	1/12/2026 11:02 AM	NA
Dusty Baumann	Approve	1/12/2026 11:04 AM	NA
Albessa Chavez	Approve	1/12/2026 12:11 PM	Approved
Nidia Soriano	Approve	1/12/2026 2:04 PM	NA

Memo

To: Albessa Chavez, Chief Financial Officer

From: Celeste Potter, Education Foundation

Date: January 9, 2026

Re: Donation

Message:

The enclosed donation is for the 2025-2026 school year to support the staff positions for the Education Foundation within ECISD. We are grateful to ECISD for this continued partnership and look forward to accomplishing great things in the coming year.

Next installments due April 2026.

