

**New Fairfield Public Schools
Notification of Field Trip**

Consolidated
 Meeting House
 Middle School
 High School

Today's Date: 12/20/17

Teacher in charge: Kimberly Salta

Destination: Costa Rica Date of Trip: April 15-21, 2018 (+/-2 days)

Location (city/state): International, Costa Rica

Specific Group or class attending: APES, AP Bio, AP Spanish, Spanish V Number of students: 15

Type of transportation: Airplane plus ground transport to airport # of students per bus: 15

of buses required: 1 to airport

Cost per person: \$2,500 plus ground transportation to airport Time of Departure: TBD Time of Return: TBD

Explanation of cost: The cost of the trip covers airfare, breakfast, dinner, hotels, a full time bi-lingual tour director, all entrances and activities.

Names of faculty chaperone(s):	Names of non-faculty chaperone(s):
Kimberly Salta	
Ernest Fabrizio-Garcia	

Brief description of the educational purpose of the trip and its connection to the district/school mission statement: Costa Rica is one of the world's most species-rich countries in the world and has a cultural focus on sustainability. The AP Biology and AP Environmental Science students will benefit greatly from being immersed in such a place, as well as participating in an ecology workshop, sustainability tour and more! The AP Spanish and Spanish V students will benefit from being immersed in Costa Rican culture and the Spanish language, as well as participating in a cultural exchange, taking a cooking class, and much more! The tour is designed to provide global settings to sharpen key 21st century skills - critical thinking, problem solving, communication, collaboration and global competence - as well as help students to develop interpersonal and leadership skills necessary to navigate new experiences with confidence and adaptability. Students may also earn 3 college credits through SNHU for an additional \$215 and completion of online assignments.

Signature of teacher in charge: *Kim Salta* Date: 12/20/17

Adm. Approved: *[Signature]* Date: 12/20/17

Supt. Approved: _____ Date: _____



Education First

NEW FAIRFIELD HIGH SCHOOL GLOBAL EDUCATION PROGRAM

Costa Rica's Natural Wonders

Prepared for: Kimberly Salta
New Fairfield High School
12/7/17

Your partner in global education

As the **World Leader in International Education**, we've partnered with educators around the world for over 50 years to help students gain new perspectives and build skills for the future through experiential learning. We provide a range of travel programs—Educational Tours, Language Immersion Tours, Service Learning Tours, Global Student Leaders Summits and Custom-Designed Tours—that provide in-depth exploration, authentic connections and hands-on experience. Every EF global program is designed to:

- Explore international destinations to gain awareness of global perspectives and connections
 - Promote international understanding, respect for different cultures, language learning and global citizenship
 - Align with school curricula to bring subjects, people, places and events to life
 - Provide global settings to sharpen key 21st century skills—critical thinking, problem solving, communication, collaboration and global competence
 - Develop interpersonal and leadership skills necessary to navigate new experiences with confidence and adaptability
-

What we'll cover in this document

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Our commitment to education

We believe the best way to help students gain new perspectives and build skills for the future is through experiential learning.

Accreditation

EF is accredited, just like your school, and recognized by the following regional, national and international organizations: Middle States Association of Colleges and Schools (MSA-CES); Western Association of Schools and Colleges (WASC); Southern Association of Colleges and Schools (SACS-CASI) North Central Association (NCA-CASI); National Council for Private Schools Accreditation (NCPSA); and Accreditation International (AI).

A standard of excellence

Our educational travel programs bring to life the knowledge and skills that are called for in many education initiatives, including:

- Partnership for 21st Century Skills (P21)
- International Baccalaureate – PYP, MYP, Diploma, IBCC
- Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science and Technical Subjects
- Global Competence Criteria—defined by the Asia Society and Council of Chief State School Officers
- Global Connection Standards in the National Curriculum Standards for Social Studies
- Culture and Connections Standards in the Standards for Foreign Language Learning
- Standards of Professional Learning—defined by Learning Forward

weShare, A More Engaging Learning Experience

You know students learn on a deeper level when what you're teaching connects to their own lives. That's why every tour comes with weShare, a personalized learning experience powered by your students' curiosity. Using EF's guided learning model, students use their strengths to investigate an issue or topic that inspires them. They reflect on what they've learned through a post-tour project that gives even more meaning to travel—and can earn them academic credit.

Earning credit

Students can earn credit by traveling on an EF tour and completing required coursework. We offer choices, so you can find the credit option that best fits you and your students' needs.

- Students in grades 7-12 can earn elective credit for completing assignments before, during and after their EF tour, setting themselves apart from other college applicants.
- Students can earn college credit through our partnerships with accredited universities.

Accredited by:



Our commitment to safety

Our demonstrated commitment to safety and risk management is proven with our preventative procedures and extensive measures taken to ensure each traveler's safety.

Worldwide presence

As the largest international student travel organization, we have 500 schools and offices in more than 50 countries worldwide. With 43,000 EF staff and teachers around the globe, we're accessible wherever and whenever you need us.

General Liability Policy

- All EF Group Leaders and schools are automatically insured under our \$50 million General Liability Policy, regardless of whether or not the tour is considered a school event.
- This policy safeguards Group Leaders and schools in case of claims from on-tour incidents, such as personal injury and provides a legal defense and covers all associated legal fees.
- EF's Commercial General Liability Insurance is provided by nationally recognized insurance companies with A.M. Best Ratings of A-.
- All customer payments are protected by a \$1 million customer protection plan.
- EF's General Liability Policy allows for schools and districts to receive a certificate of insurance that names you or your school as a certificate holder. To receive a certificate of insurance that details coverage, talk to your Tour Consultant.

Global Travel Protection Plan

Designed specifically with EF travelers in mind, all travelers have the option to purchase the Global Travel Protection Plan. This plan helps travelers protect their investment from common claims, including: flight delay, loss of job by a parent, death or illness of a family member, and medical coverage on tour in case of sickness or an emergency. While this plan is not required, many Group Leaders choose to make this comprehensive and affordable protection plan mandatory for their travelers.

EF's Peace of Mind Program

At EF, we understand that plans can change due to unforeseen circumstances. EF's exclusive Peace of Mind Program ensures:

- Teachers can work with EF Educational Tours to change their tour's travel dates, modify their tour plans, find an all-new tour or cancel their tour up until 45 days prior to departure. If unforeseen circumstances cause you to cancel within this time period, all travelers will receive a transferable travel voucher.
- With 44 days or less left until departure, teachers may still choose any of the above options if a formal Travel Warning is issued by the US Department of State for any country on your itinerary.

Highly respected in the industry by:



We'll handle the details

As your educational travel partner, we work with teachers, students and parents to ensure a seamless experience—before, during and after tour. In other words, we're with you every step of the way.

BEFORE TOUR

Support Team and resources

Dedicated Tour Consultants guide teachers through the planning process, while Local Representatives from your area work face-to-face to provide support. We give teachers their own personal tour website with helpful tools to share tour information, manage deadlines and more. In addition to online resources, we also provide an array of printed materials for teacher, students and parents.

International Training Tours

Ensuring teachers are fully prepared to lead an EF tour is our commitment to your school community. Through our blended learning model, all first-time EF Group Leaders receive complimentary international training. Conducted by EF personnel and experienced EF Group Leaders, the program includes online, classroom and experiential learning components. In the event a Group Leader cannot attend one of these complimentary tours, we offer live webinars to prepare them and answer questions before they travel.

Traveler account management

Our knowledgeable and friendly Customer Service Representatives help travelers and their parents with all billing transactions, protection plans and tour activity questions. We also offer flexible and convenient payment options that allow parents to choose when—and how—they want to pay.

WHILE ON TOUR

Everything is included

This all-inclusive global experience makes it easy for teachers and students to explore the world. From flights and hotels to most meals and experiential activities, we take care of every detail so travelers can focus on the experience.

Guided travel

A personal bilingual Tour Director stays with your group 24/7. They handle every on-tour detail to ensure a smooth travel experience while also providing unique local insight. Expert local guides, meanwhile, share their knowledge of history, art, architecture and more during guided tours.

AFTER TOUR

Program development

We'll work with you to build a travel program at your school so even more students have the opportunity to experience the world.

A day-by-day look at your tour

This is the itinerary page that students and parents will see in their tour itinerary guide. It's just one of the many resources they'll receive in preparation for your tour.

What you'll experience on your tour

Day 1: Fly to Liberia

- Meet your Tour Director at the airport.
- Transfer to Guanacaste

Day 2: Guanacaste

- Welcome to Guanacaste, where you'll become immersed in a natural wonderland.
- Visit Buena Vista Lodge, sustainability tour, ecological workshop, cooking class, thermal springs, canopy tour.

Day 3: Guanacaste

- Enjoy a snorkeling activity.
- Participate in a local exchange.

Day 4: Guanacaste | Arenal region

- Explore Finca de la Viejá National Park, where you'll learn about Guanacaste's remarkable array of plant and animal life. Located high in the mountains, this rain/cloud forest boasts numerous geothermal hot springs.
- Continue on to the Arenal region.

Day 5: Arenal region

- In the Arenal region, get ready for an adventure to remember. Behold the perfect conical shape that emerges from the green hills of Atajeta: this is the fascinating Arenal Volcano. Overlooking the San Carlos plain and the Pacific lowlands, this mile-high volcano has been active for the past 7,000 years. Not only does the volcano serve as a watershed for the lake, but it also provides thermal energy for the nearby hot springs.
- Travel to Los Chiles.
- Take a boat tour of Cano Negro Wildlife Refuge.

Day 6: Arenal region | San José

- Visit La Fortuna Waterfall.
- Participate in a coffee tour and learn how Costa Rica's plantations produce some of the world's best beans. Explore the entire supply chain of the famous Costa Rican coffee bean, from the fields where it's grown to the cafes where it's brewed, and discover the essential role coffee plays in the country's agriculture and economy.

Day 7: Depart for home

o 1-DAY TOUR EXTENSION

Day 7: San José

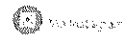
- Enjoy a whitewater rafting excursion.

Day 8: Depart for home



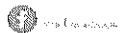
Costa Rica's coffee is one of the world's best. From the coffee fields to the cafes, you'll learn how the coffee is grown, processed, and brewed. Discover the essential role coffee plays in the country's agriculture and economy.

EXTENSION: RAFTING



Costa Rica is a world-class adventure destination. Our tour director will guide you through the country's most spectacular and beautiful landscapes, and provide you with the best knowledge of Costa Rica's history, culture, and natural resources. It's an unforgettable experience.

EXTENSION: RAFTING



TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

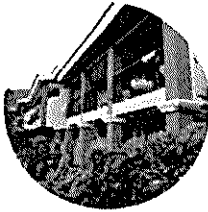
1. _____
2. _____
3. _____

o Optional and excursions

What your hotels will be like

A good night's sleep is important, so you can count on safe, clean and comfortable hotels with private bathrooms. Every hotel we work with is required to meet our high standards for quality, safety and cleanliness. Three to four students of the same gender will share a room, which will have a combination of twin and shared double beds. Please be aware that hotels may have different amenities than you find in American hotels.

HERE ARE EXAMPLES OF THE TYPES OF HOTELS YOU'LL STAY AT ON TOUR:

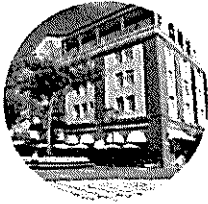


Hotel Mangaby

Playa Hermosa, Guanacaste
Guanacaste

<http://www.hotelmangaby.com>

Hotel Mangaby is surrounded by the dense jungle of the Sarapiquí region and is just 22 minutes from Daniel Oduber Airport. With sustainability practices ensuring the preservation of wildlife beyond its walls, this hotel accommodates guests with air conditioning, TV and a swimming pool.



Gran Hotel Costa Rica

Avenida 2, Calle 3
San José

www.grandhotelcostarica.com

Located in the heart of San José, the Gran Hotel Costa Rica is a national historic and architectural landmark, combining neoclassical detail with modern amenities. Just steps away from the National Theater, it is surrounded by pedestrian streets, public squares and monuments. The hotel features a restaurant, café, open-air patio, lounge and elevators. All of the hotel's rooms are equipped with televisions, telephones, ceiling fans, Internet connections and safes.



Hotel Cabanitas

La Fortuna de San Carlos
La Fortuna, Arenal

<http://www.hotelcabanitas.com/en>

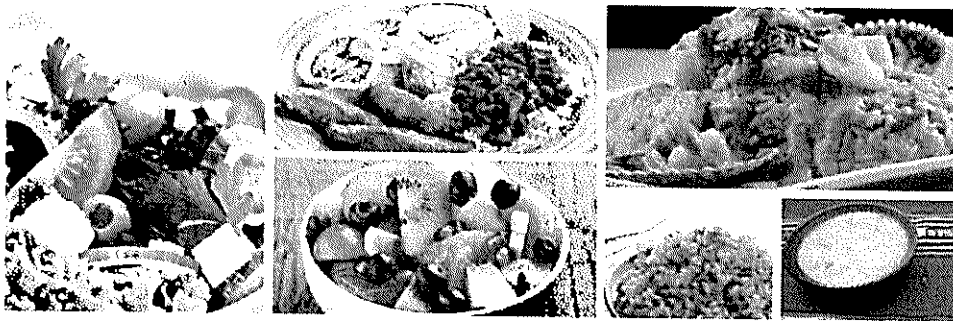
Hotel Cabanitas' rustic wooden bungalows are based on a compound where guests can enjoy spectacular views of the Arenal Volcano. The cabins are surrounded by beautiful flower gardens, and are each equipped with a coffee maker, air conditioning, telephone and access to laundry services.

What your meals will be like

These are examples of the types of meals you and your students will be served on tour.

SAMPLE MENUS: LATIN AMERICA

Discovering new foods can be one of the best parts of traveling. The sample menus below are just a few examples of the types of traditional, local favorites you will have the opportunity to try on tour. Every meal will include table water (or bottled water if deemed necessary by locals) and you can usually buy other beverages if you wish. All meals are served as a group—not à la carte—and a vegetarian option will be available if requested in advance. Please notify EF of any other dietary restrictions or food allergies you may have. Enjoy!



BELIZE

Fish tacos
Caramel Flan

COSTA RICA

Lunch and dinner
Rice and beans
Chicken/meat or sandwich
Salad
Fresh fruit juices

ECUADOR

Soup
Roasted chicken with rice
and vegetables
Fresh fruit

PERU

Soup
Salad
Chicken with fries
Fresh fruit

DOMINICAN REPUBLIC

Rice and beans
Chicken/meat
Stew
Plantains

GALÁPAGOS

Lunch and dinner
Buffet with fish, chicken, rice,
pasta, salad and fresh fruit

Price details

In addition to the support you receive before and after tour, along with the logistical support you receive on tour, your guaranteed lowest price covers all of the details.

PRICE DETAILS	
<i>Costa Rica's Natural Wonders</i>	
Program Price* 1	\$2,245
Includes	
• Round-trip airfare and on tour transportation	
• Hotels with private bathrooms	
• Breakfast and dinner (see your itinerary for meal details)	
• Full-time Tour Director	
• Daily activities, tours and entrances to attractions	
Weekend Supplement	\$70
Global Travel Protection	\$165
weShare – Personalized Learning	\$0
EF's Peace of Mind Program *	Free
Total for Students (under 20)	\$2,480
3 monthly payments	\$795/mo
Adult Supplement 2	\$400
Total for Adults	\$2,880
3 monthly payments	\$929/mo

Important final details

The EF Price Guarantee

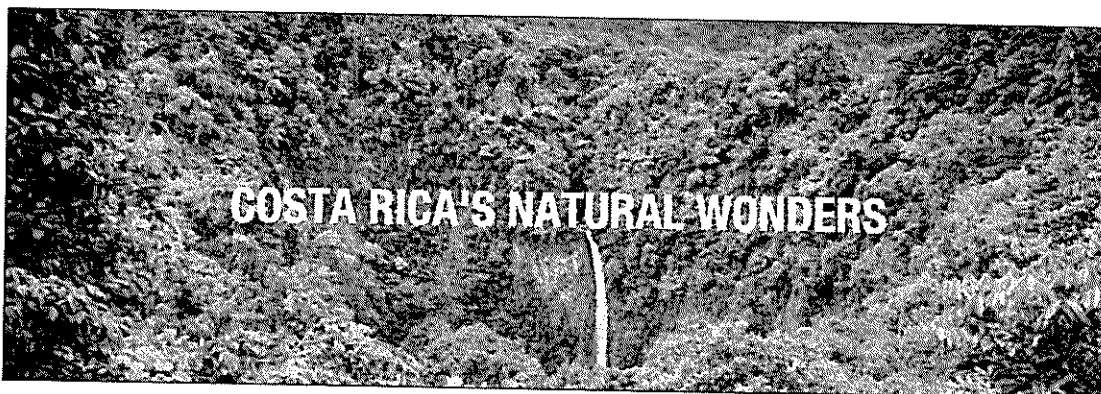
We're dedicated to making travel accessible to as many students as possible. Our unmatched global presence and longstanding relationship with airlines and hotels ensure you will always give your students the best experience at the lowest price, guaranteed.

What it means for you:

- The guaranteed lowest price—if you find a similar tour for less, we'll beat it.
- One simple price—no enrollment or departure fees.
- Once a student enrolls, their price will never change.

International Training Tours

Through our blended learning model, all first-time EF Group Leaders experience a tour by traveling to Paris, Rome, Madrid, Berlin or Beijing, enhanced with online and classroom components. In the event a Group Leader cannot attend one of these complimentary tours, we offer live webinars to prepare them and answer questions before they travel.



I hope that you've found this document helpful! Please don't hesitate to contact me with any questions.

Sincerely,
Shaylyn Livingston
Tour Consultant
860-266-2755
shaylyn.livingston@ef.com

NEW FAIRFIELD PUBLIC SCHOOLS

New Fairfield, Connecticut

Field Trip Permission Slip

My son/daughter: _____ Grade _____

at Costa Rica _____

Specific Destination

On 4/15/17 - 4/21/18, From _____ To _____ for 2500
Date Approximate Times Cost

Kimberly Salta & Ernest Fabrizio-Garcia

Airplane & Grand Transport

Teacher(s) in Charge

Mode of Transportation

Parent(s) Name _____ Work Phone _____ Home Phone _____ Cell Phone _____

Emergency Contact (Other than parents) _____ Contact Phone # _____

INSURANCE: My son/daughter is covered for injury under an effective insurance policy with:

_____ ID# _____

EMERGENCY MEDICAL AUTHORIZATION

In the event reasonable attempts to contact me have been unsuccessful, I hereby give my consent for (1) the administration of any treatment deemed necessary by the doctor or dentist named below, or, in the event the designated preferred practitioner is not available, by another licensed physician or dentist; and (2) the transfer of the child to any hospital reasonably accessible. This authorization does not cover major surgery unless the medical opinions of two licensed physicians or dentists, concurring the necessity for such surgery, are obtained prior to the performance of such surgery, if at all possible.

Doctor: _____ Phone: _____

Dentist: _____ Phone: _____

Facts concerning the child's medical history including allergies, medications being taken and any physical impairment to which a physician should be alerted to are:

Day Trips: Prescription medication will be dispensed by the teacher as per the Medication Authorization Form on file at the school.

Overnight Trips: If prescription medication or OTC medication not listed below are to be taken, the Authorization for the Administration of Medicines by School Personnel must be completed. It is available at the nurse's office.

Non Prescription Medications: Please check those medications you are willing to authorize the designated teacher to administer if necessary.

(please circle) Acetaminophen (generic Tylenol) Ibuprofen (generic Advil) Antacid Benadryl

I agree that the foregoing information is correct and complete and I agree to its implementation:

Signature of Parent/Guardian _____ Date: _____

NOTE: Failure to complete this form in its entirety will preclude your child from eligibility to attend the applicable activity.

Important Cancellation Agreement: In case of an emergency or unanticipated danger, the Board reserves the right to cancel, modify or shorten any field trip before, during or after it has begun. Should the tour operator or other third party be unable or unwilling to refund any pre-paid costs, the Board shall not be responsible for refunding any monies. While field trips are related to curriculum, there is no requirement to participate and non-participation will not impact your child's grade.

Costa Rica Trip Student/Parent Contract

The Costa Rica trip is an opportunity for juniors and seniors at New Fairfield High School explore and experience the culture, language, and natural wonders of one of the most biodiverse countries in the world! It is our intention to provide you with an educational experience where you will learn about environmental sciences, biodiversity, and Costa Rican culture. The experience should be one of lasting memories!

It is the expectation that all students who attend the trip will represent themselves and New Fairfield High School with the utmost dignity and respect. The REBEL values of Respect, Engage, Belong, Excel, and Lead are values that we want to take with us. In order to participate in the Costa Rica trip, you must be in good academic and social standing. Listed below, but not limited to, are several requirements that you must continue to meet in order to be able to attend the Costa Rica trip scheduled for April of 2018.

1. Students **MUST** complete this Student-Parent Contract (**please make a copy for your records**). Deposits are not accepted until this form is completed AND handed in.
2. **Academic requirements:**
 - a. Students may not have more than one "F" at the end of the 2nd marking period (End of the semester) in order to participate. Reminder to *American Studies Students* that this class counts as 2 classes. **Failure of this one class will make you ineligible to attend.**
 - b. Any student who is in danger of failing should seek extra help through the NHS tutoring on Tuesdays and Wednesdays in the school library and/or seek extra help from a teacher. Please see Mrs. Salta for guidance, as we want to help you remain academically eligible to attend the trip.
 - c. **Any student who has failed 2 or more classes will lose payments made towards the trip and will not be able to attend.**
 - d. Students must be in accordance with class attendance policy for each of your classes—you may not be in danger of losing credit for ANY class.
3. Students **MUST NOT** receive ANY SUSPENSIONS (IN OR OUT OF SCHOOL) from the time when payment is made until we leave for the trip. *Students will not receive any refund.*

During the Trip: Major Offenses	Consequences
A. Possession, Use, or Sale of Illegal Substances and/or Paraphernalia *alcohol, drugs, tobacco products	*Stay on bus with chaperone during activity (<i>partial or duration</i>) *Possible arrest *Discipline for return to school established by NFHS Code of Conduct
B. Fighting	
C. Inappropriate contact/public display of affection	
D. Theft	
During the Trip: Minor Offenses	Consequence
A. Disrespect *chaperones, tour guides, government officials, restaurant employees, hotel employees, etc.	*Stay on bus with chaperone during activity (<i>partial or duration</i>) *Discipline for return to school established by NFHS Code of Conduct
B. Leaving Rooms after Curfew (including hotel policy of inter-room travel)... <i>none after 10 P.M.</i>	
C. Smoking	

I, _____, hereby understand what is expected of me both academically and socially while attending the trip to Costa Rica I must adhere to the code of conduct established by the New Fairfield High School (found at www.newfairfieldschools.org). This includes all classroom policies and procedures. I understand the expectations of me while attending this trip. I hereby agree to the terms of this contract. My signature below indicates my understanding of the privilege of attending this trip as an educational tool to learn.

Student's Signature

Date

Parent/Guardian's Signature

Date

AUTHORIZATION FOR THE ADMINISTRATION OF MEDICINES
BY SCHOOL PERSONNEL

The Connecticut State Law and Regulations require a physician's or dentist's written order and parent or guardian's authorization for a nurse to administer medications, or in her absence, the principal or teacher designated to administer medications. Medications must be in pharmacy prepared containers and labeled with name of child, name of drug, strength, dosage, time of administration, physician's or dentist's name and date of original prescription. OTC drugs must be in their original containers, labeled with student name, dosage, and time of administration.

PHYSICIAN OR DENTIST'S ORDER:

NAME OF STUDENT _____ DATE OF BIRTH _____

ADDRESS _____

Condition for which drug is being administered during field trip _____

DRUG: name, dosage, and method of administration _____

Time of administration _____

Relevant side effects to be observed _____

If there are side effects, plan for management _____

Is this a controlled drug? Yes or NO If yes, DEA number _____

PHYSICIAN'S/DENTIST'S NAME _____ PHONE: _____
Print name

ADDRESS _____

PHYSICIAN'S OR DENTIST'S SIGNATURE _____

DATE _____

AUTHORIZATION FOR SELF-ADMINISTRATION: (EMERGENCY MEDICATION)

Students will be allowed to self-administer medications only when the health problem could be life threatening and there is a written order from a licensed physician for self-administration with written authorization of the parent or guardian of the student requesting self-administration.

Physician's Signature _____ Date _____

Parent or Guardian's Signature _____ Date _____

Nurse/Principal/Teacher Signature _____ Date _____

AUTHORIZATION BY PARENT/GUARDIAN FOR THE ADMINISTRATION OF MEDICATION BY SCHOOL PERSONNEL. (Most Medications)

To School Personnel:

I hereby request that the medication stated previously, ordered by the physician/dentist for my student _____ be administered by school personnel. The prescribed medication will be placed in the original container dispensed and properly labeled by a physician or pharmacist with my student's name, dosage, and time of administration. OTC medications will be placed in unopened, original containers and labeled with student's name, dosage, and time of administration. All containers will then be placed in a paper or plastic bag with student's name written clearly on the outside of the bag with the time (AM OR PM) of administration. I understand that I must supply only the required amount of medication for the duration of the trip. Original containers and OTC medications will be given back to students on the last day of the trip by the school administrator.

Signature _____ Relationship to Student _____

Telephone: _____

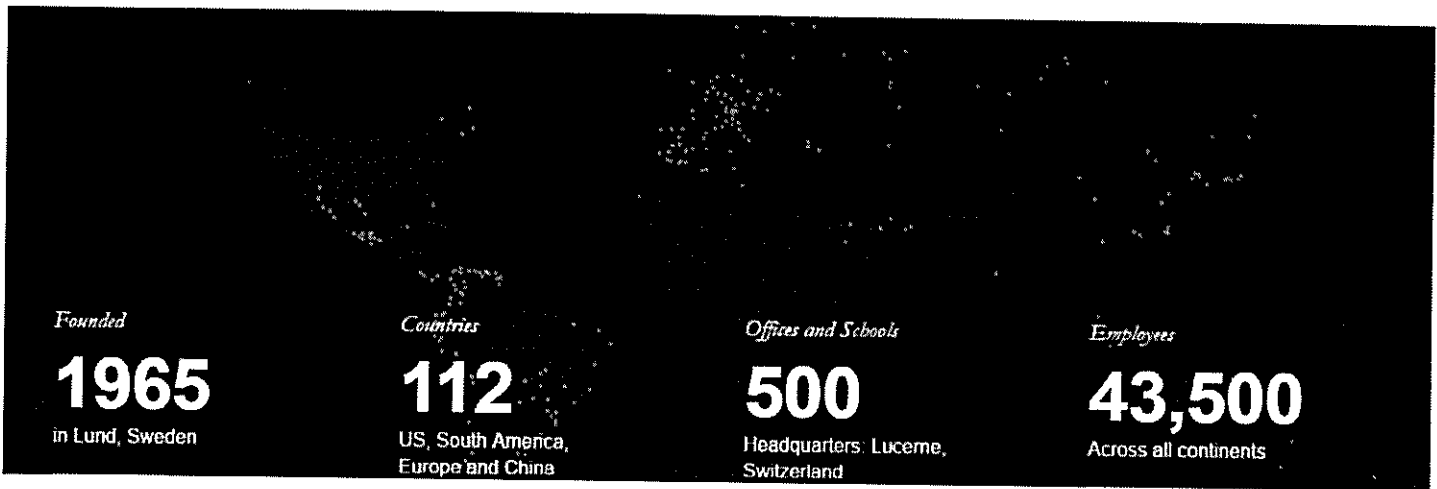


Educational Tours

GLOBAL EDUCATION

Why EF Educational Tours?

EF Education First, the World Leader in Global Education



Your partner in global education

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-

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EF's History

Fifty Years of Experience

For over 50 years, we've proudly partnered with educators to transform the way students look at the world—and themselves. That passion has grown our family-owned company into the world leader in international education with more than 1 million students experiencing our programs every year.

Our Mission

Opening the World Through Education

Educational Tours is only a small part of EF. **EF is the largest educational organization that includes schools, programs, and partnerships** such as:

- **Language schools** and courses all around the world
 - EF is the Official Language Supplier of the Language Training for the Olympic and Paralympic Games
 - The 2016 EF EPI is the world's largest ranking of English skills, featuring ranking and analysis of 72 countries and territories.
- **Undergraduate, MBA, and Executive Education**
 - Hult International Business Schools, Hult University
- **EF Academy International Boarding Schools**- USA, United Kingdom
- **EF Gap Year**
- **EF College Visit Tours**
- **Academic Year Abroad**
- **EF High School Exchange Year**
- **The EF Research Network**
 - The EF Research Network consists of top universities that are working with EF to fundamentally improve the way students learn languages. The network covers a broad range of disciplines from linguistics, pedagogy, educational technology, and language assessment to cultural immersion.
- **The EF Global Classroom Foundation – Nepal**
 - This foundation has helped rebuild an elementary school in one of the areas most affected by the earthquake



To see the full story of EF's history visit www.ef.edu/about-us/our-history/

Our commitment to education

We believe the best way to help students gain new perspectives and build skills for the future is through experiential learning.

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A standard of excellence

Our educational travel programs bring to life the knowledge and skills that are called for in many education initiatives, including:

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- International Baccalaureate – PYP, MYP, Diploma, IBCC
- Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science and Technical Subjects
- Global Competence Criteria—defined by the Asia Society and Council of Chief State School Officers
- Global Connection Standards in the National Curriculum Standards for Social Studies
- Culture and Connections Standards in the Standards for Foreign Language Learning
- Standards of Professional Learning—defined by Learning Forward

weShare, A More Engaging Learning Experience

You know students learn on a deeper level when what you're teaching connects to their own lives. That's why every tour comes with weShare, a personalized learning experience powered by your students' curiosity. Using EF's guided learning model, students use their strengths to investigate an issue or topic that inspires them. They reflect on what they've learned through a post-tour project that gives even more meaning to travel—and can earn them academic credit.

Earning credit

Students can earn credit by traveling on an EF tour and completing required coursework. We offer choices, so you can find the credit option that best fits you and your students' needs.

- Students in grades 7-12 can earn elective credit for completing assignments before, during and after their EF tour, setting themselves apart from other college applicants.
- Students can earn college credit through our partnerships with accredited universities.

Accredited by:





For students

1. High school credit

- COURSEWORK** Students can earn high school credit with weShare. EF's personalized learning experience, by developing an essential question to investigate on tour and creating a post-tour project.
- ELIGIBILITY** U.S. students in grades 7–12 taking an EF tour are eligible for credit.
- CREDIT** Successful course completion will earn students 0.5 elective high school credits. After submitting their projects, students can email education.department@ef.com for their transcripts.
- COST** Tuition is free and there are no fees.
- DEADLINE** Students must enroll no later than 7 days before leaving for tour.
- LEARN MORE** Visit eftours.com/weShare.
- REGISTER** Contact our Customer Service team at 800-665-5364 to enroll in weShare.

2. Undergraduate-level college credit

- COURSEWORK** Students can earn college credit by completing a series of assignments and a final research project with EF's university partner, Southern New Hampshire University.
- ELIGIBILITY** U.S. students in grades 9–12 taking an EF tour are eligible for credit.
- CREDIT** Successful course completion will earn students 3.0 university credits.
- COST** Tuition is \$215 for all tours departing before September 2020.
- DEADLINE** Students must enroll no later than 21 days before leaving for tour.
- LEARN MORE** Email education.department@ef.com with questions.
- REGISTER** Visit eftours.com/snhustudent to register for your course. You must already be enrolled on tour.

For educators

1. Professional learning hours/points

- COURSEWORK** Educators can earn professional learning hours/points through experiential learning research, reflection, and unit planning.
- ELIGIBILITY** All educators traveling on an EF tour are eligible to enroll.
- CREDIT** Successful course completion will earn educators 45 professional learning hours/points.
- COST** Tuition is free and there are no fees.
- DEADLINE** Educators must enroll no later than 7 days before leaving for tour.
- LEARN MORE** Email education.department@ef.com with questions or to get started.

EF also offers Professional Learning Tours for educators. Visit pd.eftours.com to learn more.

2. Graduate-level university credit

- COURSEWORK** Educators can earn graduate-level university credit through research, travel, and reflection with EF's university partner, Southern New Hampshire University.
- ELIGIBILITY** All educators traveling on an EF tour are eligible to enroll.
- CREDIT** Successful course completion will earn educators 3.0 or 6.0 graduate-level university credits.
- COST** Tuition is \$285 per 3.0 credit course and \$450 per 6.0 credit course.
- DEADLINE** Educators must enroll no later than 21 days before leaving for tour.
- LEARN MORE** Email education.department@ef.com with questions.
- REGISTER** Visit eftours.com/snhueducator to register for your course. You must already be enrolled on tour.

Our commitment to safety

Our demonstrated commitment to safety and risk management is proven with our preventative procedures and extensive measures taken to ensure each traveler's safety.

Worldwide presence

As the largest international student travel organization, we have 500 schools and offices in more than 50 countries worldwide. With 43,500 EF staff and teachers around the globe, we're accessible wherever and whenever you need us.

General Liability Policy

- All EF Group Leaders and schools are automatically insured under our \$50 million General Liability Policy, regardless of whether or not the tour is considered a school event.
- This policy safeguards Group Leaders and schools in case of claims from on-tour incidents, such as personal injury and provides a legal defense and covers all associated legal fees.
- EF's Commercial General Liability Insurance is provided by nationally recognized insurance companies with A.M. Best Ratings of A-.
- All customer payments are protected by a \$1 million customer protection plan.
- EF's General Liability Policy allows for schools and districts to receive a certificate of insurance that names you or your school as a certificate holder. To receive a certificate of insurance that details coverage, talk to your Tour Consultant.

Global Travel Protection Plan

Designed specifically with EF travelers in mind, all travelers have the option to purchase the Global Travel Protection Plan. This plan helps travelers protect their investment from common claims, including: flight delay, loss of job by a parent, death or illness of a family member, and medical coverage on tour in case of sickness or an emergency. While this plan is not required, many Group Leaders choose to make this comprehensive and affordable protection plan mandatory for their travelers.

EF's Peace of Mind Program

At EF, we understand that plans can change due to unforeseen circumstances. EF's exclusive Peace of Mind Program ensures:

- Teachers can work with EF Educational Tours to change their tour's travel dates, modify their tour plans, find an all-new tour or cancel their tour up until 45 days prior to departure. If unforeseen circumstances cause you to cancel within this time period, all travelers will receive a transferable travel voucher.
- With 44 days or less left until departure, teachers may still choose any of the above options if a formal Travel Warning is issued by the US Department of State for any country on your itinerary.

Highly respected in the industry by:



We'll handle the details

As your educational travel partner, we work with teachers, students and parents to ensure a seamless experience—before, during and after tour. In other words, we're with you every step of the way.

BEFORE TOUR

Support Team and resources

Dedicated Tour Consultants guide teachers through the planning process, while Local Representatives from your area work face-to-face to provide support. We give teachers their own personal tour website with helpful tools to share tour information, manage deadlines and more. In addition to online resources, we also provide an array of printed materials for teacher, students and parents.

International Training Tours

Ensuring teachers are fully prepared to lead an EF tour is our commitment to your school community. Through our blended learning model, all first-time EF Group Leaders receive complimentary international training. Conducted by EF personnel and experienced EF Group Leaders, the program includes online, classroom and experiential learning components. In the event a Group Leader cannot attend one of these complimentary tours, we offer live webinars to prepare them and answer questions before they travel.

Traveler account management

Our knowledgeable and friendly Customer Service Representatives help travelers and their parents with all billing transactions, protection plans and tour activity questions. We also offer flexible and convenient payment options that allow parents to choose when—and how—they want to pay.

WHILE ON TOUR

Everything is included

This all-inclusive global experience makes it easy for teachers and students to explore the world. From flights and hotels to most meals and experiential activities, we take care of every detail so travelers can focus on the experience.

Guided travel

A personal bilingual Tour Director stays with your group 24/7. They handle every on-tour detail to ensure a smooth travel experience while also providing unique local insight. Expert local guides, meanwhile, share their knowledge of history, art, architecture and more during guided tours.

AFTER TOUR

Program development

We'll work with you to build a travel program at your school so even more students have the opportunity to experience the world.

Important final details

The EF Price Guarantee

We're dedicated to making travel accessible to as many students as possible. Our unmatched global presence and longstanding relationship with airlines and hotels ensure you will always give your students the best experience at the lowest price, guaranteed.

What it means for you:

- The guaranteed lowest price—if you find a similar tour for less, we'll beat it.
- One simple price—no enrollment or departure fees.
- Once a student enrolls, their price will never change.

WHAT'S IMPORTANT TO YOU IS IMPORTANT TO US



Safety & Experience

Safety is our priority, backed by our global presence and 50+ years of experience.

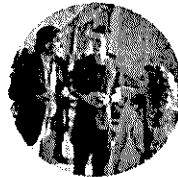
[OUR COMMITMENT >](#)



Dedicated Support

Feel confident with personalized support and a free international training tour.

[HOW IT WORKS >](#)



Educational Impact

We're an education company first. Experiential travel is how we bring it to life.

[OUR PHILOSOPHY >](#)



Lowest Prices

Give more students an unforgettable experience with the guaranteed lowest price.

[OUR GUARANTEE >](#)

BOOKING CONDITIONS

General Terms and Conditions

These Booking Conditions are valid for all EF tours departing after October 1, 2017, and are subject to change with or without notice. The most current Booking Conditions at the time of your departure will apply, which are available at eftours.com/bc. All tours are operated outside of the U.S. by EF Education First International, Ltd., Switzerland. EF Institute for Cultural Exchange Inc. is a marketing service provider for that company and is referred herein together with EF Education First International, Ltd. as "EF."

WHAT'S INCLUDED IN THE PRICE?

- Program price
- \$95 non-refundable deposit
- Round-trip airfare
- Accommodations in hotels with private bathrooms (unless otherwise indicated on the itinerary)
- A Tour Director available 24 hours a day from when you arrive until you depart (unless otherwise indicated on your itinerary)
- Breakfast and dinner daily in Europe. (For non-European destinations different meal plans may apply.)
- Sightseeing tours and excursions led by licensed local guides as specified
- Airport transfers and transportation between destination cities
- Transportation to all included activities
- Entrance fees and theater tickets as specified
- EF walking tours and Tour Director-led sightseeing as specified
- Cruises, trains, or ferries as specified
- Adult supplement (if applicable)
- Weekend supplement (\$35 fee for any flight departing Friday, Saturday, or Sunday in either direction, if applicable)
- Support from EF representatives abroad
- 24-hour worldwide emergency service

The above apply to all tours unless otherwise noted on the tour itinerary. If we ever fail to provide you with any of the above, we will refund you its value upon your return from the tour.

What does the non-refundable deposit include?

All travelers must pay the non-refundable, non-transferable \$95 deposit upon enrollment in order for the enrollment to be complete. After travel is completed on the first tour, repeat travelers will receive a \$100 repeat traveler discount off of future tours.* (EF Explore America repeat travelers will receive a \$50 repeat traveler discount off of future EF tours.) The \$95 non-refundable deposit includes:

- EF's standard cancellation policy and Peace of Mind program as described on p. 20
- EF backpack and luggage tag for each tour
- Processing services by EF staff
- Eligibility for discounts on other EF programs

*Repeat travelers are paying travelers who traveled beginning in 2003. Travelers who cancel their tour prior to traveling are not eligible for a repeat traveler discount. The repeat traveler discount is non-refundable and non-transferable.

WHAT'S NOT INCLUDED IN THE PRICE?

- Rooming supplement (if applicable)
- Optional excursions (except where indicated)
- Global Travel Protection plan (except where indicated)
- Beverages and lunches (except where indicated)
- Transportation to free-time activities
- Customary gratuities (for your Tour Director, bus drivers, and local guides)
- Portage
- Any applicable baggage-handling fees imposed by the airlines (see eftours.com/baggage for complete details)
- Expenses caused by airline rescheduling, cancellations, or delays caused by the airlines, bad weather, or events beyond EF's control (see next page for details)
- Passport, visa, and reciprocity fees

GROUP TRAVEL

How does group travel work?

We believe that all students should have the opportunity to travel, which means we do everything we can to keep our program prices the lowest in the industry without sacrificing quality. One of the ways we do that is by combining groups to fill a tour bus so that all travelers help cover the costs of the bus, the Tour Director, local guides, etc. Consolidating groups also allows travelers to meet students from other schools, although groups may not be of the same age level.

Therefore, in order for everyone to travel for the lowest price possible, group travel requires some flexibility. Each group submits its preferred tour choices and travel dates, and then we book all of the groups with the same requested tours on one specific departure date. Because EF is the largest student travel provider, it's rare that groups do not travel on their first-choice tour. However, on occasion, we may need to book your group on a second- or third- choice tour. If we fail to offer a comparable tour, travelers may opt to receive a full refund. EF strives to keep departure dates within two days of the requested date for tours departing October through April and within four days of the requested date for tours departing May through September. Your final tour itinerary and travel dates will be confirmed approximately two months prior to departure.

Anything else I need to know about my itinerary?

Based on your travel dates, there may be times when it becomes necessary to modify your itinerary. Sometimes this involves changing the order in which cities are visited, altering your length of stay in a city or country, or using an alternate airport. On certain days, especially holidays, some tour inclusions may be unavailable. In such cases, we will substitute different inclusions or provide a refund after the tour. Tours are designed for students, as reflected in the pacing, accommodations, and other aspects of the tour.

PRIVATE GROUPS

What if my group wants to travel on our own without being consolidated?

If you want the privacy of your own tour bus and Tour Director, you can choose to travel as a private group. This option is available for an additional fee, which varies based on the final number of paying travelers. If your group fills a standard-size tour bus, the private group option is free. The itinerary may not be modified while on tour (i.e. you do not have the tour bus at your disposal); however you are able to make certain tour modifications prior to the tour departure. Although your base itinerary will include only your group, you may be consolidated with others during optional excursions. Also, due to flight and hotel availability, we require the same departure date flexibility as described above. Please let EF know prior to your first enrollment if you would like to be a private group.

What if my group is traveling on a customized tour?

If your group is traveling on a customized tour, you will automatically be traveling as a private group. The tour price for your customized tour can fluctuate based on the group size and will be finalized based on the number of paying travelers at the time of departure.

ENROLLMENT

All Enrollment Forms must be received at EF by 110 days prior to departure. Travelers should provide complete first, middle, and last names, and dates of birth as they appear (or will appear) on their passports.

What is the cost of a name correction?

Any corrections to match passport names made after 110 days prior to departure require that we change the flight reservation, resulting in a minimum fee of \$200 per airline up to the cost of a new published fare ticket. This may also result in a different flight itinerary from the entire group. Travelers who have not yet applied for a passport should provide their full name and date of birth as they appear on their birth certificate.

How do travelers enroll?

Enrollment Forms and payment can be submitted to EF in any of the following ways:

- Online: eftours.com/enroll
- Phone: 800-665-5364

– Mail:
EF Educational Tours
EF Center Boston
Two Education Circle
Cambridge, MA 02141
– Fax: 800-318-3732

For your convenience, travelers are automatically enrolled in paperless billing. Travelers who prefer to receive invoices by mail may request this option during enrollment.

Can a traveler enroll on a waitlist if the tour is full?

Upon the discretion of the Group Leader, a waitlist may be offered for full tours. The \$95 non-refundable deposit is required for waitlist enrollments. If space becomes available on the tour and the applicant chooses to enroll, EF's payment plan and cancellation policies apply immediately. If space is not available by 14 days prior to departure or if the applicant cancels from the waitlist, the \$95 deposit will be refunded.

Can children under 12 go on tour?

We do not allow children under the age of 6 to travel with us. Travelers ages 6-11 must have an adult chaperone other than the Group Leader and will have to room with that chaperone. Travelers may choose to stay in a family room (a room with two twin beds and a cot) or in a twin (a room with two beds). Applicable fees will apply.

Can adults go on tour?

EF's published program prices are based on student rates for transportation, admissions, accommodations, etc. We welcome adults (those age 20 and older, including those who will turn 20 while on tour) but have to charge a per-person flat fee supplement of \$100 plus \$50 per night of the tour to cover the difference between student and adult rates. Adults will pay an additional \$40 per night for the sea portion of their tour on overnight ferries and cruises, where applicable. EF reserves the right to run a background check on all adult travelers prior to travel and may cancel a traveler's enrollment if, in EF's sole discretion, it determines the results pose a risk to the group's safety or wellbeing. Please see next page for information on adult rooming. Groups comprised of a majority of adults must select the private group option.

LATE ENROLLMENTS

Can a traveler enroll after 110 days prior to departure?

Yes. If a traveler enrolls 109 days or fewer prior to departure, they are considered a late enrollment. Full payment is needed at the time of enrollment, including a non-refundable \$145 late enrollment fee (cash or personal checks are not accepted). The traveler will be placed on a waiting list while we check bus, flight, and hotel availability. We may also offer the option of arranging your own flight and buying the land-only portion of the tour.

If we are unable to place the traveler on a tour or offer an alternate flight to meet up with the tour, the traveler may cancel their enrollment request and will receive a full refund.

PASSPORTS AND VISAS

Who is responsible for getting travelers' passports, visas, and other travel documents?

Each traveler must obtain a passport and any applicable visas or other travel documents prior to departure. For certain tours, we will need passport information by 110 days prior to departure. If a traveler is unable to obtain these travel documents, our standard cancellation policy will apply (see first column on p. 20). Please be sure that passports are valid for at least six months after the tour ends. Visit the U.S. Department of State at www.travel.state.gov for further information. Non-U.S. citizens will need to contact the embassy or consulate of their destination countries to ensure they meet specific entry requirements. Remember to check the itinerary carefully for all countries that will be visited (including countries visited in transit).

GLOBAL TRAVEL PROTECTION

Can I protect my investment?

Travelers can help protect their investment from the unexpected with the offered Global Travel Protection plan. Designed specifically with EF travelers in mind, this plan covers travelers for the official tour portions while groups are traveling with a Tour Director. Please be aware that your Group Leader may include the Global Travel Protection plan in the price of your tour. Additionally, if you are traveling on a Service Learning Tour operated by Me to We Trips you are required to have relevant traveler's insurance. Learn more at eftours.com/protection. The Global Travel Protection plan is non-refundable.

FLIGHT INFORMATION

Which airlines are used by EF?

EF reserves seats with major airlines, including Aer Lingus, Air Canada, Air France, Air New Zealand, Alitalia, American, British Airways, Copa Airlines, Delta, Iberia, Icelandair, KLM, Lan Airlines, Lufthansa, Qantas, South African Airways, Swiss, United, Virgin Atlantic Airways, and other U.S. and international carriers. Our contracts do not allow upgrades, stopovers, or the accrual of frequent flier miles.

What will my flights be like?

We always do our best to provide the most direct route to your destination city. However, due to available flight routings, we cannot guarantee non-stop or direct flights. Sometimes, groups may travel on an overnight red-eye flight, departing the evening before the tour is scheduled to begin. In rare cases, groups may have a domestic and/or international overnight, layover, and/or bus transfer. Based on seat availability and the size of the plane, we may not be able to accommodate all members of a group on the same flight, in which case the Group Leader will determine on which flight itinerary each traveler will travel. In such instances that a traveler is not satisfied with their flight assignment, standard cancellation fees apply. We are not able to pre-assign seating. Seat assignments will be provided upon check-in. Depending on your group's size, travelers may or may not sit together. Some countries may require aircraft insecticide treatment for inbound foreign flights. A list of such countries is available at eftours.com/insecticide.

Do I have to travel on all legs of my flight itinerary?

You must travel on all legs of your itinerary. If you do not travel on a portion of your flights, the remaining portions will be cancelled. You will be responsible for purchasing a new ticket as well as for any service fees charged by the airlines.

What happens if my flight is delayed?

EF is not responsible for airline schedule changes, or mechanical, weather, or capacity-related flight delays; however, visit eftours.com/protection for benefits offered in the Global Travel Protection plan.

Are any airports interchangeable?

Flights to and from the following destinations may originate/end at any of the airports in that vicinity. On occasion, the tour may return to a different airport than the one you departed from.

- Houston: George Bush Intercontinental or Hobby
- Miami: Fort Lauderdale or Miami
- New York: LaGuardia, JFK, or Newark
- Washington, D.C./Baltimore: BWI, Dulles, or Ronald Reagan National
- Ireland: Cork or Shannon
- Italy: Milan or Venice
- Scotland: Edinburgh or Glasgow

Are there flight restrictions for travelers under 18?

Anyone younger than 18 years old traveling apart from the group without an adult companion must contact each airline on the minor's itinerary and may need to register as an unaccompanied minor per the airlines' policies. Any resulting fees will be assessed by the airlines and are the responsibility of the traveler. A parent/guardian must provide written consent if he or she wishes to decline the unaccompanied minor service. Additionally, travelers younger than 18 years old are not permitted to travel land-only unless accompanied by an adult traveling on the tour.

BOOKING CONDITIONS

SPECIAL TRAVEL REQUESTS

EF is happy to provide stay-ahead/stay-behind options, alternate departure airports, and land-only tours for individual travelers or the whole group. If you have requested special travel arrangements, EF cannot guarantee that you will fly with your group in either direction.

What if the whole group wants to do a stay-ahead or stay-behind?

Where possible, EF will provide altered flight and/or land arrangements for a group of at least six paying travelers plus the Group Leader. Each traveler will have to pay any additional air and/or land costs. The Group Leader should submit one request for the whole group, which needs to be received prior to the first enrollment.

What if only one traveler has a special travel request?

Individual special travel requests should be submitted online at eftours.com by 110 days prior to departure. Please keep in mind that you should not make any actual arrangements—such as booking a flight or hotel—until final tour itinerary and departure date have been finalized (around 60 days prior to departure). A \$150 service fee plus any additional air and/or land costs will be charged.

What are the types of individual special travel requests?

- Individual stay-ahead/stay-behind option: Where possible, EF will provide altered flight arrangements, according to a traveler's request. Travelers are responsible for making their own arrangements to and from the hotel or airport, as well as all land arrangements pertaining to their individual itinerary.
- Alternate departure airports: Program prices are based on group departures. If an individual chooses to fly out of a different airport than the group, the program price of the alternate airport will apply. Travelers must depart from and return to the same domestic airport.
- Land-only tours: On certain tours, travelers have the option to make their own flight arrangements and join the tour at the first hotel on the itinerary. Travelers are responsible for making their own arrangements to and from the hotel or airport. In this case, the program price will be reduced depending on the length and destination of the tour. EF is not responsible for any travel-related delays or inconveniences for land-only travelers. Additionally, travelers younger than 18 years old are not permitted to travel land-only unless accompanied by an adult traveling on the tour.

OPTIONAL EXCURSIONS

What are optional excursions?

EF offers these activities in addition to what is already included on the itinerary. Some Group Leaders choose to add optional excursions to all traveler accounts.

When should I purchase optional excursions?

To secure a discounted price, optional excursions need to be purchased by 50 days prior to departure (70 days for Versailles). Most optional excursions can be purchased on tour at a slightly higher price (though there are a few that must be purchased prior to departure).

Are optional excursions refundable?

If EF cancels an optional excursion (due to low enrollment, for example), travelers will receive a full refund for the optional excursion after returning home from tour. To receive a refund for an optional excursion that you simply no longer wish to be enrolled in, you must let us know by 50 days prior to departure or no refund will be given.

ROOMING

EF handles final rooming assignments for all travelers. Please ensure that all rooming requests are submitted by 110 days prior to departure.

How are students roomed?

Students will room in triples or quads with others of the same gender from the entire tour group. This means that students from different schools may room together. EF uses hotels with rooms that contain two double beds (beds for two people). Two students are expected to share each bed.

Can students request a twin room?

Students may request twin accommodations (a hotel room with two single beds) by submitting the name of their roommate. The following additional fees will apply:

- \$50 per hotel night per student
- \$90 per ferry or cruise night per student

(Please note: Twin accommodations are not available on overnight trains.)

How are adults roomed?

Adults are placed in twin accommodations (a hotel room with two single beds) with another adult of the same gender from the entire tour group, unless the name of a roommate has been provided. This will mean that adults from different schools/organizations may room together.

Can adults request a room with a double bed?

Adults can request double-bed accommodations (a room with one bed for two people) by providing EF with the name of their roommate by 110 days prior to departure.

Can adults request a single room?

Adults can request a single room for an additional \$40 per hotel, cruise, or ferry night. This fee is in addition to the standard adult supplement fees covered on the previous page. Single rooms are not available on overnight trains.

What are the sleeping arrangements on trains?

Overnight trains provide couchette sleeping berths or sessels (recliners). The couchettes contain up to six fold-out beds that come down from the wall; on rare occasions, these compartments may not be exclusive to EF travelers and may be mixed gender. Single rooms and private bathrooms are not available on overnight trains.

MISCELLANEOUS

When does the tour officially start and end?

Each tour begins with the take-off from the departure airport and ends when the flight lands at the return airport. For those making their own flight arrangements, the tour begins upon arrival at the first EF hotel and ends upon departure from the last EF hotel, according to the itinerary. The official length of an EF tour does not include stay-ahead, stay-behind, or any optional periods or activities when travelers are not escorted by a Tour Director.

What happens if EF has to cancel or modify a tour?

EF retains the right to cancel, modify, or delay the tour as a result of unforeseeable events that are beyond EF's reasonable control, including but not limited to, acts of God, war (whether declared or undeclared), terrorist activities or threats of terrorists activities, instability in a destination country, incidents of violence, public health issues or quarantine or threats of public health issues, substantial currency fluctuations, strikes, government restrictions, fire or severe weather conditions, or any other reason that makes it impossible or commercially unreasonable in the sole opinion of EF to conduct the tour as originally contracted. If EF cancels the tour for any such reason, travelers will receive an EF future travel voucher for all monies paid, less the \$95 non-refundable deposit and any additional non-refundable fees. Cancellation by EF for causes described in this section shall not be a violation of its obligations to any traveler.

What if a refund is due?

Refunds for overpayments will be issued upon written request and after the most recent payment has been in the traveler's account for 21 days. Refunds will be issued in the name that appears on the traveler's account. All refund checks are mailed 4-6 weeks after the request has been processed. There will be a non-refundable \$35 stop-payment fee for lost refund checks.

What about lost belongings?

EF is not responsible for loss of passports, airline tickets or other documents, or for loss of or damage to luggage or any other passenger belongings. In the case of a lost paper airline ticket, the traveler is solely responsible for meeting the airline's requirements (both logistical and financial) for ticket replacement.

What about travelers with food allergies?

EF recognizes that some travelers may have severe food allergies. We will do our best to ensure that our suppliers are informed of the situation, but we cannot guarantee that all requests will be accommodated. Travelers are responsible for making their own arrangements for all in-flight meals.

What items are prohibited from tour?

For the safety and wellbeing of all travelers, no firearms or any other weapons are permitted on tour except as required by law.

What if my tour dates do not fall in the range covered by these Booking Conditions?

Visit eftours.com/bc for the most recent version of the latest travel year's Booking Conditions. The most current Booking Conditions will apply.

PROTECTION FOR TRAVELERS' PAYMENTS

Traveler's tour money is protected in the unlikely event of EF bankruptcy, insolvency, or cessation of business under our participation in the United States Tour Operators Association (USTOA) \$1 Million Travelers Assistance Program. For program details and a list of its affiliates, contact USTOA by mail at 275 Madison Avenue, Suite 2014, NY, NY 10016, by email at information@ustoa.com, or online at USTOA.com.

TERMS AND PROVISIONS

The terms and provisions of these Booking Conditions supersede any other warranties, representations, terms, or conditions, unless they are expressly stated within a Booking Conditions Addendum or in a letter signed by an EF officer. While EF makes every effort to ensure the accuracy of its publications, it cannot be held responsible for typographical or printing errors (including prices).

The tour operator for your trip is EF Education First International, Ltd., Haldenstrasse 4, CH-6006, Lucerne, Switzerland, organization number CHE-109.874.655, VAT number CHE- 116.325.678 MWST. EF Institute for Cultural Exchange, Inc. is an affiliate of EF Education First International, Ltd. and acts only as a marketing services provider for that company. EF Institute for Cultural Exchange Inc. is not an agent of EF Education First International, Ltd. and does not provide any goods or services for your trip. The services provided are tax-exempt with credit in accordance with Swiss Federal Law with regard to VAT Article #23.

Payment plan terms & conditions

Should you choose the Automatic Payment Plan or Manual Payment Plan, the following Terms and Conditions apply.

AUTOMATIC PAYMENT PLAN

- Travelers must select a payment method of either direct debit from a checking account or an ATM/debit card (card must display the Visa or MasterCard logo).
 - EF must have the checking account or card holder signature on the Enrollment Form, electronic signature or verbal authorization indicating agreement to EF's Automatic Payment Plan Terms and Conditions before the plan is activated.
 - A minimum of three months of automated payments are required. Travelers who are not eligible for the Automatic Payment Plan must pay in full upon enrollment or enroll in the Manual Payment Plan.
 - Travelers must provide a valid email address and pay the tour's \$95 non-refundable deposit before the plan is activated.
 - Travelers who choose monthly payments must choose a date between the 1st and 26th of the month on which their account will be automatically debited.
 - Travelers who choose bi-weekly payments must choose a weekday on which their account will be automatically debited.
 - Due to weekends and holidays, EF reserves the right to debit the travelers' account up to three days after the scheduled date.
 - The Automatic Payment Plan amounts are subject to change if tour items or payments (other than the Automatic Payment Plan) are added or removed in excess of \$20. All other items or payments totaling \$20 or less that are added or removed will only be reflected in the final payment.
 - After the Automatic Payment Plan's final scheduled payment, any additional items are due at time of purchase. Payments will no longer be automatically deducted.
 - A non-refundable \$35 fee will be assessed each time a payment is returned or declined. In these cases, the plan will be recalculated to have the missed payment redistributed across the remaining schedule. EF reserves the right to withdraw travelers from the plan for returns or declines in two consecutive payments. Should the final payment be returned or declined, travelers will automatically be withdrawn from the plan.
 - Travelers are not charged late fees while enrolled in the Automatic Payment Plan. If the traveler opts to withdraw from the plan or is withdrawn by EF, the traveler will be enrolled in the Manual Payment Plan, and the \$50 plan fee will be assessed.
 - All of the above terms and conditions of the Automatic Payment Plan also apply to travelers on EF Tours for Girl Scouts tours.
- ### MANUAL PAYMENT PLAN
- If travelers do not pay in full upon enrollment or choose the Automatic Payment Plan, they will be enrolled in the Manual Payment Plan and a non-refundable \$50 plan fee will be applied.
 - Based on date of enrollment, travelers will be invoiced up to three payments. The first payment of \$500 is due 30 days after enrollment. The second payment of \$500 is due 90 days after enrollment. The remaining balance is due 110 days prior to departure.
 - A late fee of \$95 will be assessed for any missed payment. All late fees are non-refundable.
 - Based on date of enrollment, travelers on an EF Tours for Girl Scouts tour will be invoiced up to four payments. The deposit of \$95 is due at the time of enrollment. The first payment of \$300 is due 60 days after enrollment. The second payment of \$500 is due 14 months prior to departure. The third payment of \$500 is due 9 months prior to departure. The remaining balance is due 110 days prior to departure.
 - For travelers enrolled on an EF Tours for Girl Scouts tour, a late fee of \$35 will be assessed for missing either the first or second payment. A late fee of \$75 will be assessed for missing the third payment. A \$95 late fee will be assessed for missing the final payment. All late fees are non-refundable.
 - Travelers can pay with ATM/debit card, credit card (card must display the Visa or MasterCard logo), or personal checks.
 - Payments made by personal check must be submitted with the traveler's name and account number.
 - A non-refundable \$35 fee will be assessed each time a payment is returned or declined.
 - Travelers are responsible for making on-time payments even if an invoice is not received.
 - All payment due dates refer to the dates by which each payment must be received by EF.
 - EF reserves the right to cancel the traveler's reservation if any payment is past due by 30 days (or 15 days after final payment).
 - Payment for the Global Travel Protection plan is due at time of purchase, and the plan will not be purchased until payment is received.

BOOKING CONDITIONS

Paperless billing terms & conditions

For travelers enrolled in Paperless Billing, the following Terms and Conditions apply:

- Traveler will receive electronic invoices in connection with all information related to EF account, including tour invoices, and other notices that are available in electronic format. Traveler understands this means that, once enrolled, traveler will not receive paper copies. Invoice reminders will be sent to the billing e-mail address that Traveler provides on their enrollment form. Traveler may view and print invoices by logging into their account at eftours.com.
- EF is not responsible for any delay or failure to deliver any invoice, and Traveler understands that nothing in these Terms and Conditions relieves obligation to pay any invoice.
- Traveler may elect to not receive electronic invoices and change to billing by US mail at any time by logging into account at eftours.com or by calling 800-665-5364.
- To the extent permitted by law, paperless billing is provided "as is" with faults and without warranties of any kind, either expressed or implied. Traveler assumes all responsibility and risk for use of paperless billing. EF does not warrant that the information, processes, or services will be uninterrupted, or bug or error free.

Cancellation policy

The cancellation policies outlined below take into consideration the costs EF incurs long before groups ever depart. Notice of cancellation from an EF tour will only be accepted from the traveler, his or her legal guardian, or the Group Leader. The date of cancellation will be determined by the date on which EF receives notice. Cancellation refunds can only be made to the person whose name appears on the account. In order to qualify for refunds in accordance with EF's standard cancellation policy, all payments must be received on time.

EF's standard cancellation policy*

- *150 days or more prior to departure:* Full refund less the \$95 non-refundable deposit, all non-refundable fees, and a \$300 cancellation fee.
- *149 to 110 days prior to departure:* Full refund less the \$95 non-refundable deposit, all non-refundable fees, and a \$500 cancellation fee.
- *109 to 45 days prior to departure:* Full refund less the \$95 non-refundable deposit, all non-refundable fees, and 50% of the program price.
- *44 days or less prior to departure:* No refund will be issued.

*Travelers who purchase a Global Travel Protection plan have the opportunity to cancel the trip until 60 days prior to departure due to reasons not covered by the insurance underwritten by United States Fire Insurance Company and have the option to rebook to another EF Educational Tour within 30 days of such cancellation. Traveler is responsible for finding a new tour, and final placement is based on availability. Such tour needs to take place within 180 days from cancellation, and any difference in price will be covered by the traveler (non-refundable fees from the original tour will not be put toward the rebooked tour). This benefit is not an insurance provided by United States Fire Insurance Company.

Cancellation with replacement**

- *150 days or more prior to departure:* Full refund less the \$95 non-refundable deposit and all non-refundable fees.
- *149 to 110 days prior to departure:* Full refund less the \$95 non-refundable deposit, all non-refundable fees, and a \$100 substitution fee.
- *109 days or less prior to departure:* Replacements can no longer be accepted and EF's standard cancellation policy will apply.

**Cancellation with replacement refers to a traveler who cancels but finds a person to replace him or her for the same program. The replacement's Enrollment Form must be submitted at the same time as the notification of cancellation.

GROUP LEADER CANCELLATION

A Group Leader must accompany travelers on every tour. If a Group Leader cancels for any reason, he or she will be asked to assign a new Group Leader. Any travelers who cancel at this point and choose not to travel with their replacement Group Leader will be treated as standard cancellations. If no replacement Group Leader is found, the affected travelers will need to cancel to be eligible for EF's standard cancellation policy. Those travelers interested in being placed with a new tour group should contact EF at 800-665-5364. If we cannot find a new tour for these travelers, EF's standard cancellation policy will apply.

EF's Peace of Mind program

We understand that plans can change due to unforeseen circumstances. EF provides an exclusive Peace of Mind program to account for such situations. This program is automatically included for all travelers and can be enacted at the group level for any reason, including terrorism or other world events. Your Group Leader may choose from the following options:

45 days or more prior to departure

- Change the travel dates of your group's current tour
- Work with EF to modify your group's current tour or find a new tour
- Cancel your tour and all travelers will receive a transferrable travel voucher

44 days or less prior to departure

If a formal Travel Warning is issued by the U.S. Department of State stating that Americans should not travel to any location(s) included in the group's tour itinerary, your Group Leader may still choose any option from the section above.

EF's Peace of Mind program Terms & Conditions

Benefits of the Peace of Mind program are only available to the entire group and not to individual travelers. Travelers missing any payment deadlines must pay any incurred late fees to qualify for this program. Revised tours must fall within the date range that these booking conditions are valid. If the revised tour has a higher price than the original tour, travelers will be required to pay the difference as a condition of traveling on the revised tour. If EF cannot accommodate a revised tour request and/or the group decides not to travel on the original tour, then the group may opt for travel vouchers. If the group does not travel on the original tour, travel on a revised tour, or receive a future travel voucher, standard cancellation fees will apply. Travelers cancelling from a revised tour will be charged a cancellation fee based on the date that the original tour was revised or the date of cancellation from the revised tour, whichever is higher. EF will make every effort to accommodate revised tour requests. Travel vouchers will be issued in the amount of all monies paid by a traveler for the original tour less the \$95 non-refundable deposit and any other non-refundable fees. Travel vouchers are valid for the current and following travel year. Travel vouchers are transferrable at the face value of the voucher to members of the traveler's immediate family or to students and faculty of the traveler's school. The future travel voucher is not a merchandise credit or a gift certificate and may not be redeemed for cash. In order to qualify for the Peace of Mind program 44 days or less prior to departure, a formal Travel Warning must be issued by the U.S. Department of State stating that Americans should not travel to any location or locations that are included in the group's tour itinerary. EF Educational Tours will not operate any tour to a location which is under an active U.S. Department of State Travel Warning.

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ETBC06272017

BOOKING CONDITIONS: RELEASE & AGREEMENT

I (or parent or legal guardian if enrollee is under 18 or a minor under any other applicable law) have read, understand and agree to the following in exchange for enrollment on an EF Educational Tour:

- I acknowledge and understand that my tour is operated outside of the U.S. by EF Education First International, Ltd., Switzerland, and that EF Institute for Cultural Exchange, Inc. acts only as a marketing service provider for that company. If I am participating in a Service Learning Tour, I acknowledge and understand that a portion of my tour may be operated by Me to We Trips, Ltd., a Canadian entity, in collaboration with Free The Children.
- EF Institute for Cultural Exchange, Inc., EF Education First International, Ltd., and their affiliated companies, partners, and any companies acting on their behalf, along with their officers, directors, employees, agents, and authorized representatives (collectively referred to herein as "EF") do not own or operate any entity which is to or does provide goods or services for my program, including, for example, hotels; arrangements for, ownership of, or control over houses, apartments, or other lodging facilities; tour directors; airline, vessel, bus, or other transportation companies; local ground operators; visa processing services; providers or organizers of optional excursions; or food service or entertainment providers, etc. I acknowledge that all such persons and entities, specifically the Tour Director assigned to my tour, are independent contractors and not employees of or employed by EF. As a result, EF is not liable for any negligent or willful act or failure to act of any such person or entity or of any third party.
- Without limitation, EF and/or Me to We Trips, Ltd. in collaboration with Free The Children and its affiliated companies, partners, any companies acting on its behalf, each of their directors, officers, employees, volunteers, sponsors, independent contractors, agents, and authorized representatives (together referred to as "MTW") are not responsible for any injury, loss or damage to person or property, death, delay, or inconvenience in connection with the provision of any goods or services occasioned by or resulting from, but not limited to, acts of God; force majeure; acts of government; acts of war or civil unrest; insurrection or revolt; strikes or other labor activities; criminal, terrorist, or threatened terrorist activities of any kind; overbooking or downgrading of accommodations; structural or other defective conditions in houses, apartments, or other lodging facilities (or in any heating, plumbing, electrical, or structural problem therein); mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely or safely; dangers associated with or bites from animals, insects, or pests; sanitation problems; food poisoning; epidemics or the threat thereof; disease; lack of access to or quality of medical care; difficulty in evacuation in case of a medical or other emergency; or any negligent or willful act or failure to act of any third party or for any other cause beyond the direct control of EF or MTW.
- I agree to release EF and my school, my school district, my school board, MTW, my Group Leader, and Tour Director (collectively, the "Released Parties") from, and agree not to sue the Released Parties for, any and all claims of any nature related in any manner to my participation in an EF-sponsored tour or a Service Learning Tour, including, but not limited to, claims for negligence, breach of contract, breach of express or implied warranties, negligence or wrongful death, or any statutorily based claim. I hereby unconditionally and unequivocally waive any and all claims and demands for all damages, losses, costs and expenses of any nature whatsoever (including attorneys' fees) on account of or arising out of any and all personal injury, death, bodily injury, mental anguish, emotional distress, or property or other damage that I may suffer from any cause whatsoever related in any way to my participation in any EF-sponsored tour or a Service Learning Tour.
- I understand that travel in other nations is not similar to travel within the United States. Travel outside of the United States can involve inconvenience and risk, including, but not limited to, forces of nature, geographic and climatic conditions, different hygienic standards, infrastructure problems (including road maintenance, transportation delays and accommodation conditions), civil unrest, vandalism, crime, political instability, and terrorism. Medical services or facilities may not be readily available or available at all during all or part of a program and, if available, may not be equal to standards in the participant's home country. I understand that a Service Learning Tour is a physically demanding excursion in a developing country, and I knowingly assume the risks of such an excursion. I further understand that different parts of the world present unique health, disease, and safety concerns, and I agree to review any specific risks related to my destination by visiting the Centers for Disease Control and Prevention's Traveler's Health website at www.cdc.gov/travel and the State Department's International Travel website at www.state.gov/travel. I assume all risk of bodily injury, death, emotional trauma, property damage, inconvenience, and/or loss resulting from negligence or any other acts of any and all persons or entities, however caused, including, but not limited to, those risks mentioned above. It is my intention fully to assume all of the risks of travel and participation in the program and to release the Released Parties from any and all liabilities to the maximum extent permitted by law.
- I further agree to release the Released Parties from any and all decisions to cancel, modify, or delay the tour as a result of unforeseeable events that are beyond the reasonable control of EF or MTW or which become necessary or advisable so as to increase the quality of the tour.
- I agree that this Release applies to and binds myself and my minor child enrolling on tour (if applicable) along with my personal representatives, executors, heirs, and family.
- In addition, EF and MTW shall have no responsibility for me whatsoever when I am absent from an EF- or MTW-supervised activity or for non-supervised activities, such as visits to friends or relatives or during stay-ahead/stay-behind option periods or any other optional period or activity when not escorted by a Tour Director.
- My tour begins with the takeoff from the EF departure airport and ends upon completion of the flight back to the origination (or other arrival) airport.
- The air carrier's liability for loss of or damage to baggage or property, or for death or injury to person, is subject to and limited by the airlines' contract of carriage, its tariff, the Montreal Convention or Warsaw Convention and their amendments or both.
- EF or my Group Leader reserves the right to refuse or cancel my registration at its sole discretion. In such event, standard cancellation policies as outlined in the Booking Conditions apply.
- I agree to abide by EF's and MTW's regulations and the directions of my Group Leader, my Tour Director, and EF's or MTW's personnel during my tour. Failure to do so may result in my Group Leader or EF terminating me from the tour immediately. I understand that to disobey such rules or directions is to waive the right to a refund of any part of my program price, and that my Group Leader or EF may then send me home at my own expense.
- I agree to abide by all local laws when abroad. I understand that if I abuse or disobey such laws, even unintentionally, I waive my right to a refund of any part of the program price, and my Group Leader or EF may send me home at my own expense. I also understand that, should local authorities be involved, I will be subject to the laws of the country I am visiting.
- If I become ill or incapacitated, EF, MTW, and their employees, or my Group Leader, may take any action they deem necessary for my safety and wellbeing, including notifying parents/guardians and/or securing medical treatment (at my own expense) and transporting me home. EF retains the right, in its sole discretion, to contact the traveler's parents/guardians with regard to health issues or any matter whatsoever that relates to the traveler's tour. These rights transcend any and all privacy regulations that may apply. In the event of a medical emergency, EF or MTW will attempt to cause appropriate treatment to be administered, and the traveler authorizes EF or MTW to do so. EF or MTW, however, make no warranty that it will be able to cause effective (or any) emergency treatment to be administered or to be timely administered.
- I have made the choice to travel with the teacher/Group Leader organizing my group. I understand that this choice is not the responsibility of EF. I understand that my Group Leader is able to make decisions on my behalf, including but not limited to changing the group's requested tour or travel date and requiring that I purchase items such as the Global Travel Protection plan and optional excursions. I understand that a Group Leader must accompany me on tour. If my Group Leader cancels for any reason, EF will ask him or her to assign a new Group Leader. If I cancel at this point and choose not to travel with the replacement Group Leader, I will be treated as a standard cancellation. If no replacement Group Leader can be found, I will need to cancel and EF's standard cancellation policy will apply. I may also request that EF place me with a new tour group. If EF cannot find a new tour group for me, EF's standard cancellation policy will apply.
- If I will be age 20 or older at any time during my tour, I acknowledge that EF reserves the right to conduct a criminal background check ("CBC") as a pre-condition to travel. If such a traveler refuses to consent to the CBC, it will be deemed a cancellation and EF's standard cancellation policy will apply.
- This Release and Agreement and EF's Booking Conditions constitute the entire agreement between EF and me with reference to the subject matter herein, and I do not rely upon any promises, inducements, marketing materials, or agreements not herein, including, but not limited to, any oral statements made to me by any agents or employees of EF or by my school or Group Leader. This agreement may be amended or modified only in a writing, signed by EF. The waiver by EF of any provision of this agreement shall in no way affect the remaining provisions of this agreement, and this agreement shall be interpreted as if such clause or provision were not contained herein.
- This agreement and performance hereunder shall be governed in all respects by the substantive laws of the Commonwealth of Massachusetts. In the event of any claim, dispute, or proceeding arising out of my relationship with EF or MTW, or any claim which arises between the Parties, whether or not related to this agreement, the literature for the trip or the trip itself, it shall be resolved solely in courts of the Commonwealth of Massachusetts and/or the United States District Court for the District of Massachusetts.
- For travelers in Utah only: This tour is not sponsored by any public school, public school district, or other public entity and is operated and organized by a privately owned company.
- EF and MTW may use any film or digital likeness taken of me and any of my comments while on an EF tour as well as any project work (including, but not limited to, online learning programs offered by EF) for future publicity without compensation to me and also use my contact information for future EF promotions. I have read and agreed to the Terms of Use and Privacy Policy outlined at effours.com/legal-notices and I consent to EF's processing of my personal data.

LIMITED POWER OF ATTORNEY

For parents/guardians of travelers under the age of 18 or a minor under any applicable law

The tour itinerary may include certain activities (such as whitewater rafting in Costa Rica) that may require the Group Leader to sign a release on behalf of the travelers (who are minors and cannot sign for themselves) in order to allow participation. This Limited Power of Attorney allows the Group Leader to execute these documents on your behalf should the need arise. Your execution of this Limited Power of Attorney is voluntary, and if you choose not to grant this Limited Power of Attorney, your child may still participate in the tour but may not be able to participate in some tour activities. With regard to said activities:

- I understand and agree that my child, with my permission, has voluntarily chosen to participate in the activities, and we assume all dangers and risks associated with the activities.
- I do hereby delegate to the Group Leader a "Limited Power of Attorney" and full authority to sign any documents, including, but not limited to, liability releases, permission slips, waivers, and/or any other type of participation agreement required by the operators of any activity for participation. By signing the EF Educational Tours Enrollment Form, I understand and agree to the above.

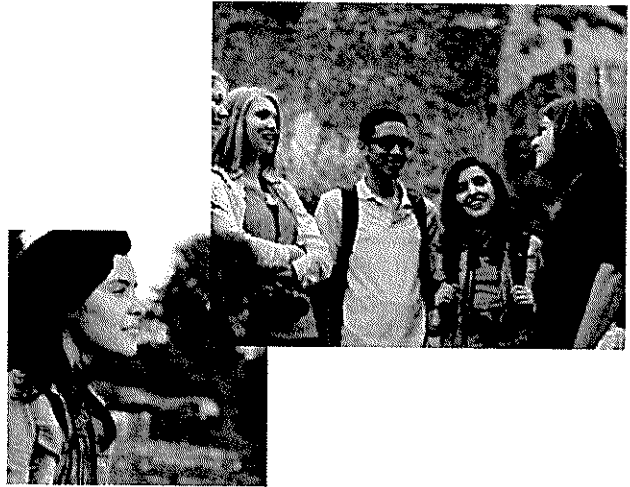
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BOOKING CONDITIONS: EF'S RULES OF THE ROAD

WHEN YOU ENROLL ON YOUR TOUR

You agree to EF's Rules of the Road, which can also be found on your personalized website. If you do not conform to these regulations or any specific rules set by your Group Leader, you risk dismissal from the tour, returning home at your expense with no refund for the missed tour portion. Decisions regarding tour dismissal are up to EF and/or your Group Leader.

If you are traveling on a Service Learning Tour operated by Me to We Ltd., you must also adhere to Me to We's Rules of the Road. Please visit eftours.com/mtwrules for more details.



All travelers must adhere to the following regulations while on tour:

1. All scheduled activities are obligatory. If you are sick or have a physical ailment that might prevent you from participating in an activity, you must tell the Group Leader, who should notify the Tour Director.
2. If you want to visit friends or relatives in a destination country, your Group Leader must be told before the tour begins. Please complete the Tour Leave Form, found under Forms and Resources on the Help Center (eftours.com/help-center), to receive permission for the visits. You must then give the form to your Tour Director upon arrival.
3. You are expected to respect the nightly curfew that your Group Leader may set for your own safety and security. Room checks will be conducted at the Group Leader's discretion. Visitors or group members of the opposite sex are not permitted in your room.
4. Smoking is not allowed on buses, during meals, in hotel rooms, or in any other shared, enclosed space.
5. Hitchhiking and the driving or renting of any motor vehicle is strictly forbidden for all travelers.
6. You are required to pay for any phone calls or incidental personal expenses incurred at hotels. These will be payable the evening before departure at each hotel.
7. Travelers under the age of 18 may not consume alcohol on tour. Travelers over the age of 18 (or older, if local laws require) may consume beer or wine in moderation. The consumption of hard liquor is strictly forbidden. Group Leaders and/or parents may prohibit all alcohol consumption at their discretion. Excessive drinking by any traveler will not be tolerated and will result in dismissal from tour at the traveler's own expense.
8. Illegal activities will not be tolerated and are punishable by immediate dismissal from the tour. If you are involved in any illegal activities, all costs to return home are at your own expense. If the local authorities are involved, you will be subject to the laws of the country you are visiting.
9. Payment for damage done to hotel rooms or to buses is your responsibility. If you notice any damage upon arrival at a hotel, you should notify the Tour Director immediately.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, INC. 99 HIGH STREET BOSTON, MA 02110 Attn: Boston.CertRequest@marsh.com 212-948-4377	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED EF Education First International Ltd. (f/k/a EF Cultural Travel, Ltd.) EF Center Boston Two Education Circle Cambridge, MA 02141	INSURER A: AXA Insurance Company	NAIC # 33022
	INSURER B: N/A	N/A
	INSURER C: N/A	N/A
	INSURER D: MODERNA	
	INSURER E: Ace Europe	
INSURER F: Allianz Global Corporate		

COVERAGES **CERTIFICATE NUMBER:** NYC-008345966-04 **REVISION NUMBER:** 11

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		PCS001344(15)	10/01/2015	10/01/2016	EACH OCCURRENCE	\$ 5,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 5,000,000
						GENERAL AGGREGATE	\$ 5,000,000
						PRODUCTS - COMP/OP AGG	\$ 5,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
D	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		616962	10/01/2015	10/01/2016	EACH OCCURRENCE	\$ 50,000,000
E			26SE000069	10/01/2015	09/30/2016	AGGREGATE	\$ 50,000,000
F	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		SEL000013152	10/01/2015	09/30/2016		\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A				PER STATUTE	OTH-ER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 EVIDENCE OF COVERAGE

CERTIFICATE HOLDER EF Education First International Ltd. (f/k/a EF Cultural Travel, Ltd.) EF Center Boston Two Education Circle Cambridge, MA 02141	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Elizabeth Stapleton
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Travel Insurance Guide

Specialty Insurance Solutions (SIS) has developed plans designed specifically for travelers on EF Educational Tours. Since some insurance companies do not provide adequate coverage for people traveling abroad, travelers can choose to enroll in the insurance portion of the plan summarized in this document. For specific contact information, please refer to the "How to file a claim" section on page 2. The insurance portion of the plan is secondary to any other insurance that you have. The details covered in this benefits guide apply to travelers who purchased the coverage plan between February 1, 2017 and January 31, 2018.

Global Travel Protection Plan

- This package is comprised of
- Trip Cancellation
 - Trip Interruption
 - Travel Delay
 - Baggage and Personal Effects
 - Baggage Delay
 - Accident and Sickness

Trip Cancellation

Under this insurance plan, you will be reimbursed for the total paid portion of the tour costs (excluding the nonrefundable fees and the \$95 nonrefundable deposit), if the cancellation is due to any below covered reasons.

Covered reasons:

A refund of the Program Price will be issued should you be forced to cancel your trip due to:

- 1) Your or a family member's death, which occurs before departure on your trip;
- 2) Your or a family member's covered sickness or injury, which: a) occurs before departure on your trip, b) requires medical treatment at the time of cancellation resulting in medically imposed restrictions, as certified by a legally qualified physician, and c) and prevents your participation in the trip;
- 3) You being hijacked, quarantined, required to serve on a jury (notice of jury duty must be received after your effective date), served with a court order to appear as a witness in a legal action in which you or your traveling companion is not a party (except law enforcement officers);
- 4) Your primary place of residence or destination being rendered uninhabitable and remaining uninhabitable during your scheduled trip, by fire, flood, burglary or other natural disaster;
- 5) A documented theft of passports or visas;
- 6) You being directly involved in a traffic accident, substantiated by a police report, while en route to your scheduled point of departure;
- 7) You are in the military and called to emergency duty for a national disaster other than war;
- 8) Involuntary employer termination or layoff which occurs 30 days or more after your effective date of affecting you or a traveling companion. Employment must have been with the same employer for at least 1 continuous

year. You will receive benefits up to 100% of the non-refundable prepaid travel expenses. Benefits will be paid, up to the maximum benefit amount, for the additional cost incurred as a result of a change in the per person occupancy rate for prepaid travel arrangements if a traveling companion's or family member's trip is cancelled for a covered reason and you do not cancel your trip.

Trip Interruption

Benefits will be paid, up to 100% of the total amount of coverage you purchased, to reimburse you for the prepaid payments or deposits for unused nonrefundable land or water travel arrangements, plus the additional transportation cost paid: a) to join your trip if you must depart after your scheduled departure date or travel via alternate travel arrangements by the most direct route possible to reach your trip destination; or b) to rejoin your trip or transport you to your originally scheduled return destination, if you must interrupt your trip after departure, each by the most direct route possible.

Covered reasons:

A partial refund of the Program Price will be issued should the traveler be forced to interrupt his or her tour due to:

- 1) Your or a family member's death, which occurs while you are on your trip;
- 2) Your or a family member's covered sickness or injury which: a) occurs while you are on your trip, b) requires medical treatment at the time of interruption resulting in medically imposed restrictions, as certified by a legally qualified physician, and c) prevents your continued participation on your trip

Additional Trip Interruption Benefits:

If you cannot continue travel due to a covered injury or sickness not requiring hospitalization and you must extend your trip due to medically imposed restrictions, as certified by a legally qualified physician, benefits will be paid for additional hotel nights, meal(s), telephone call and local transportation expenses up to \$100 per day, limited to 5 days and a maximum of \$500. Benefits will be paid, up to the maximum benefit amount, for the additional cost incurred as a result of a change in the per person occupancy rate for prepaid travel arrangements if a traveling companion's or family member's trip is interrupted for a covered reason and you do not interrupt your trip.

Travel Delay

Benefits will be paid up to \$500 per day for: 1) the nonrefundable, unused portion of the prepaid expenses for your trip as long as the expenses are supported by proof of purchase and are not reimbursable by any other source; and 2) reasonable accommodation, meal, telephone call and local transportation expenses incurred by you, up to the maximum benefit amount of \$2,500, if you are delayed for 8 hours or more while en route to or from, or during your trip, due to:

- a) Any delay of a common carrier (the delay must be certified by the common carrier);

b) A traffic accident in which you or your traveling companion is not directly involved (must be substantiated by a police report);

c) Quarantine, hijacking, strike, natural disaster, terrorism or riot;

d) A documented weather condition preventing you from getting to the point of departure

Benefits will not be paid for any expenses, which have been reimbursed, or for any services that have been provided by the common carrier.

Baggage and Personal Effects

Benefits will be paid, up to the maximum benefit amount of \$2,000: a) against all risks of permanent loss, theft or damage to your baggage and personal effects; b) subject to all general exclusions and the additional limitations and exclusions specific to baggage and personal effects; and c) occurring while coverage is in effect.

Valuation and Payment of Loss

The lesser of the following amounts will be paid:

1) The actual cash value at the time of loss, theft or damage, except as provided below;

2) The cost to repair or replace the article with material of a like kind and quality; or

3) \$300 per article.

For claimed items without original receipts, payment of loss will be calculated based upon 75% of the actual cash value at the time of loss, not to exceed \$300 per article.

A combined maximum of \$1,000 will be paid for jewelry; precious or semi-precious stones; watches; articles consisting in whole or in part of silver, gold or platinum; furs or articles trimmed with fur; cameras and their accessories and related equipment, computer, digital or electronic equipment or media. Not to exceed \$300 per article. The \$1,000 maximum is part of the total \$2,000 benefit.

A maximum of \$100 will be paid for the cost of replacing a passport or visa.

A maximum of \$100 will be paid for the cost associated with the unauthorized use or replacement of lost or stolen credit cards, subject to verification that you have complied with all conditions of the credit card company.

Baggage Delay

If your checked baggage is delayed or misdirected by a common carrier for more than 24 hours from your time of arrival at a destination other than your return destination, benefits will be paid up to \$50 per day, up to a maximum benefit amount of \$150, for the actual expenditure for necessary personal effects. You must be a ticketed passenger on a common carrier. The common carrier must certify the delay or misdirection. Receipts for the purchases must accompany any claim.

Baggage and Personal Effects does not include: Money; prescribed medications; animals; automobiles and automobile equipment; boats or other vehicles or conveyances; trailers; motors; aircraft; bicycles, except when checked as baggage with a common carrier; household effects and furnishings; antiques and collectors' items; artificial limbs or other prosthetic devices; keys, stamps and credit cards (except as otherwise specifically covered herein); securities, stamps, tickets and documents (except as coverage is otherwise specifically provided herein); professional or occupational equipment or property, whether or not electronic business equipment with the exception of personal diving equipment or sporting equipment if the loss results from the use thereof.

Additional Limitations and Exclusions Specific to Baggage and Personal Effects:

Benefits are not payable for any loss caused by or resulting from situations such as breakage of fragile articles; wear and tear or gradual deterioration; confiscation or appropriation by order of any government or customs rule; theft while left in any unlocked vehicle; property illegally acquired, kept, stored, or transported; your negligent acts or omissions; property shipped as freight or shipped prior to the Scheduled Departure Date; electrical current.

Additional Provisions Applicable to Baggage and Personal Effects and Baggage Delay:

Benefits will not be paid for any expenses which have been reimbursed or for any services which have been provided by the common carrier, hotel or travel supplier; nor will benefits be paid for loss or damage to property specifically scheduled under any other insurance.

Coverage for Medical Expenses, Emergency Evacuation and Home Repatriation

Benefits will be paid for the covered expense incurred, up to the maximum benefit amounts shown below, as a result of a covered accidental injury or covered sickness, which first occurs during your trip.

- a) Medical expenses up to \$50,000 for necessary treatment and prescribed medication relating to an accident occurring or an illness acquired while on tour.
- b) On Seven Corners' approval, emergency evacuation to the traveler's home country (if medically necessary); or home repatriation in the event of death up to \$50,000.
- c) If you are traveling alone and will be hospitalized for more than 3 consecutive days and emergency evacuation is not imminent, benefits will be paid to transport one person, chosen by you, by economy transportation, for a single visit to and from your bedside.
- d) Pre-existing condition: If you have a pre-existing condition certain limitations apply; see full policy for details.
- e) Dental care: \$750 for emergency dental treatment.
- f) Coverage for accidental death or dismemberment up to \$50,000.

General Exclusions

Benefits are not payable for any loss due to, arising or resulting from:

- An act of declared or undeclared war
- Participating in maneuvers or training exercises of an armed service, except while participating in weekend or summer training for the reserve forces of the United States
- Being intoxicated or under the influence of any controlled substance
- The commission of or attempt to commit a felony or being engaged in an illegal occupation

- Normal childbirth or pregnancy (except complications of pregnancy) or voluntarily induced abortion
- Dental treatment (except as coverage is otherwise specifically listed)
- Amounts which exceed the maximum benefit amount for each coverage
- Due to a pre-existing condition, as defined as an illness, disease, or other condition during the 180-day period immediately prior to the date your coverage is effective for which you or your traveling companion or family member scheduled or booked to travel with you:
 - 1) received or received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute or had symptoms which would have prompted a reasonable person to seek diagnosis, care or treatment; or
 - 2) took or received a prescription for drugs or medicine.
 Item (2) of this definition does not apply to a condition which is treated or controlled solely through the taking of prescription drugs or medicine and remains treated or controlled without any adjustment or change in the required prescription throughout the 180-day period before coverage is effective. The pre-existing condition limitation does not apply to the emergency medical evacuation or return of remains coverage

- Any amount paid or payable under any Workers' Compensation, Disability Benefit, or similar law
- A loss or damage caused by detention, confiscation or destruction by customs
- Elective treatment and procedures, or complications thereof
- Medical treatment during or arising from a trip undertaken for the purpose of securing medical treatment
- Failure of any tour operator or supplier to provide the bargained-for travel arrangements for reasons other than Bankruptcy or Default
- A mental or nervous condition, unless hospitalized or partially hospitalized for that condition
- A loss that results from an illness, disease, or other condition, event, or circumstance which occurs outside of the coverage period
- Bankruptcy or Default or failure to supply services by a supplier of travel services
- Due to loss or damage and any associated cost resulting directly from the discharge, explosion, or use of any device, weapon, or material employing or involving chemical, biological, radiological, or similar agents
- Diving while in an abnormal state of which you were aware and/or due to which you were disqualified or not entitled to engage in diving; or diving in an area where diving is forbidden
- For a complete list of exclusion details please refer to the full certificate details at www.sis-inc.biz/educationaltours

When Coverage Begins - Coverage Effective Date:

Trip Cancellation: Coverage begins on the date and time the appropriate premium payment is made.

Travel Delay: Coverage begins after you have traveled from home en route to join your trip.

All other coverages: Coverage begins when you depart on the first travel arrangement for your trip.

When Coverage Ends - Coverage Termination Date:

Trip Cancellation: Your coverage automatically ends on the earlier of: 1) the date and time you depart on your trip or 2) the date and time you cancel your trip.

All other coverages: Your coverage automatically ends on the earlier of: 1) the date your trip is completed; 2) the scheduled return date; 3) your arrival at your return destination; 4) cancellation of your trip.

All coverages will be extended if your entire trip is covered and your return is delayed due to unavoidable circumstances beyond your control. If coverage is extended for the above reasons, coverage will end on the earlier of: a) the date you reach your originally scheduled return destination or; b) 10 days after the scheduled return date.

Definitions

Family Member: Any of the following: your or your traveling companion's legal spouse (or commonlaw spouse where legal); legal guardian or ward; son or daughter (including adopted, foster, step or inlaw); brother or sister (including step or inlaw); parent (including step or inlaw); grandparent (including inlaw); grandchild; aunt or uncle; niece or nephew; domestic partner; caregiver; or child caregiver.

Traveling Companion: A person or persons (up to 4) whose names appear with yours on the same Travel Arrangements and who, during your trip, will accompany you. A group or Group Leader is not a Traveling Companion as defined, unless sharing accommodations with you.

How to file a claim

Cancellations:

- 1) Contact EF to cancel your trip
 - 2) Once you have cancelled with EF, fill out a claim form, which can be found at: www.ef-tours.com/claim
- Please note that claims will be rejected unless you have cancelled your account with EF prior to filing your claim.

All other claims:

- 1) Submit completed Proof of Loss (claim) form, which can be found at: www.ef-tours.com/claim
- 2) Include the following:
 - Detailed bills for services received
 - Receipts for payments made
 - Any other supporting medical documentation pertinent to the claim

Completed claims can be submitted via mail, fax or email to:

Seven Corners, Inc.
 Attn. Claims
 303 Congressional Blvd.
 Carmel, IN 46032
 Fax: 3175752256
 Email: tourclaims@sevencorners.com

Who to contact

- For policy certificate or claims questions please contact Seven Corners at 866-887-7148 or 317-582-2658 or tourclaims@sevencorners.com
- For a medical emergency on tour (24 hours) please call Seven Corners Assist at 800-690-6295 (toll free from the U.S.) or 00-800-7771-7777 (toll free from abroad); collect calls can also be made to 317-818-2808
- When calling, reference group policy: US721878