



Geneva Community Unit School District 304
Donna V. Oberg - Assistant Superintendent - Business Services
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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education

From: Donna Oberg, Assistant Superintendent – Business Services

Date: September 7, 2016

Re: Public Hearing and Budget Adoption

The 2016-2017 fiscal year tentative budget was presented to the Board of Education for review at the Board of Education meeting on July 25, 2016. The 2016-2017 Budget has been on display in the Business Office. The following documents are enclosed to assist the Board in their review of the budget prior to adoption of the 2016-2017 budget on September 12, 2016:

1. Agenda for the Public Hearing
2. Budget Certificate
3. Proposed 2016-2017 Revenue and Expenditure Budget Summary
4. Legal Budget Form (ISBE 50-36)