



Executive Summary Facilities Committee Meeting

DATE: May 16, 2023

TOPIC: Window Treatments for Rutledge Hall's First Floor

PREPARED BY: Courtney Whited

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

As cited on the Master Facilities Plan, window treatment installation at Rutledge Hall is scheduled for Summer 2023. The attached quote from Indecor lists the cost to install roller shades on first floor windows in Rutledge Hall. These would be the same roller shades that are currently mounted throughout Todd Hall to be aesthetically consistent.

Fiscal Impact:

\$22,350

Recommendation:

The Facilities Committee concurs with the Administration to recommend to the Board of Education to accept the quote from Indecor for window roller shade installations throughout the first floor of Rutledge Hall in the amount of \$22,350 during Summer 2023.