

Up North Learning Center Regular  
Meeting  
Tuesday, August 12, 2025 2:00 PM Central

Up North Learning Center Room 132  
5413 County 37 NW  
Walker, Minnesota 56484

Linsey McMurrin: Present  
Jen McNamee: Present  
Jacque Meyer: Present  
Terri Nystrom: Present  
Sherry Safratowich: Present  
Present: 5.

#### 1. Call Meeting to Order

##### 1.1. Pledge of Allegiance

#### 2. Approval of Agenda

Motion to approve agenda as presented. This motion, made by Linsey McMurrin and seconded by Jen McNamee, Passed.

Jessica Howg: Yea, Linsey McMurrin: Yea, Jen McNamee: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea  
Yea: 5, Nay: 0

#### 3. Recognition of Visitors

#### 4. Public Forum -

The purpose of the public forum is to provide an opportunity for citizens to address the Up North Learning Center Board on an item included in the school board meeting agenda. Any personnel items or items not on the agenda must be communicated to the site administrators or the Superintendent. They will follow up on those items outside of the board meeting. When signing up to speak, a person will need to include the following information.

- Your full name;
- Address;
- Phone number;
- Number and name of the agenda item you wish to speak to; and
- Your questions and/or comments on the agenda item

#### 5. Approval of Prior Meeting Minutes

Approve April 8, 2025 regular meeting minutes as presented. This motion, made by Jen McNamee and seconded by Jacque Meyer, Passed.

Linsey McMurrin: Yea, Jen McNamee: Yea, Jacque Meyer: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea  
Yea: 5, Nay: 0

##### 5.1. Regular Meeting April 8, 2025

#### 6. Consent Agenda

## 7. Bills to be Allowed

Motion to approve bills to be allowed as presented. This motion, made by Jen McNamee and seconded by Linsey McMurrin, Passed.

Linsey McMurrin: Yea, Jen McNamee: Yea, Jacque Meyer: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

## 8. Reports

### 8.1. Financial Report

### 8.2. Principal's Report

## 9. Superintendent's Announcements

## 10. Other Old or Unfinished Business

## 11. New Business

### 11.1. Approve Dawn Casteel as Identified Official with Authority (IOWA) for UNLC

Motion to approve Dawn Casteel as Identified Official with Authority (IOWA) for UNLC.

This motion, made by Linsey McMurrin and seconded by Jen McNamee, Passed.

Linsey McMurrin: Yea, Jen McNamee: Yea, Jacque Meyer: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

### 11.2. Approve Purchase of Services/Agreements/Contracts

Motion to approve Purchase of Services/Agreements/Contracts as presented. This motion, made by Terri Nystrom and seconded by Jacque Meyer, Passed.

Linsey McMurrin: Yea, Jen McNamee: Yea, Jacque Meyer: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

### 11.3. Approve contract for services with Teach to Heal

Motion for Superintendent Wellen to approve Teach to Heal contract as presented. This motion, made by Linsey McMurrin and seconded by Jen McNamee, Passed.

Linsey McMurrin: Yea, Jen McNamee: Yea, Jacque Meyer: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

### 11.4. Approve Audit Engagement Letter with Eide Bailly for the 2024-2025 Audit in the amount of \$14,500 + \$725 tech fee

Motion to approve audit engagement letter with Eide Bailly for the 2024-2025 audit in the amount of \$14,500 + \$725 tech fee. This motion, made by Jen McNamee and seconded by Terri Nystrom, Passed.

Linsey McMurrin: Yea, Jen McNamee: Yea, Jacque Meyer: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

### 11.5. Approve 2025-2026 Student Handbook

Motion to approve 2025-2026 student handbook as presented. This motion, made by Jacque Meyer and seconded by Linsey McMurrin, Passed.

Linsey McMurrin: Yea, Jen McNamee: Yea, Jacque Meyer: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

#### 11.6. Approve E-Learning Plan

Motion to approve the E-Learning Plan as presented. This motion, made by Jen McNamee and seconded by Terri Nystrom, Passed.

Linsey McMurrin: Yea, Jen McNamee: Yea, Jacque Meyer: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

### 12. Announcements and Dates

#### 12.1. Next Regular Board Meeting: Feb. 10, 2026

### 13. Adjournment

Motion to adjourn at 2:34 pm. This motion, made by Jen McNamee and seconded by Jacque Meyer, Passed.

Linsey McMurrin: Yea, Jen McNamee: Yea, Jacque Meyer: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0