

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves a contract to purchase Veterinary Equipment and Supplies for the Veterinary Technology Department.

### **BACKGROUND**

This purchase will be for equipment and supplies for the Veterinary Technology programs for Fall 2021 and provide an annual contract to purchase equipment and supplies for the next three years. The program will utilize the products to teach the curriculum and provide the students with the necessary experience needed after graduation. This recommendation is being requested to approve the spend authorization without the vendor information to ensure the equipment is delivered and installed to comply with accreditation standards.

Invitation to Bid (ITB), Number 4456, has been issued to procure Veterinary Equipment and Supplies and will be evaluated by staff from the Veterinary Technology program and the Purchasing Department to ensure a best value award is achieved.

### **IMPACT OF THIS ACTION**

The funding will be used to provide Veterinary Technology with supplies and equipment to support its curriculum. Contracting for these products at a discounted rate will provide greater cost savings for the District.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$500,000, which is budgeted in the Veterinary Technology Department's FY21 operating budget and subsequent years' budgets, subject to Board approval.

### **MONITORING AND REPORTING TIMELINE**

The contract term will be for three (3) years, beginning June 23, 2021 through June 30, 2024.

### **RESOURCE PERSONNEL**

Dr. Abe Johnson, SVP Campus Operations Officer  
972-985-3760