

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 11/7/24 Minutes submitted by: K. LaTourette
Members present: Greg Flanagan, Ed Sbordone, Kim LaTourette
Members absent: Amy Johnson
Other attendees: Ken Craw, Carrie DePuy
Place of meeting: New Fairfield Community Room, 33 Route 37, New Fairfield, CT

Meeting called to order: 6 p.m.

Motion: To switch Informational and Action Items

Made by: Greg Flanagan

Seconded by: Kim LaTourette

Recording of vote: All in favor

II. Approval of Minutes

A. October 17, 2024 – Regular – Approved by consensus

III. ACTION ITEMS

A. FY 25 Budget Transfers - We are using some money from the SPED contingency for a one-on-one aide and for summer support. We do have some money left with the contingency. We were able to save money on VoAg tuition and technology equipment to be used for the STRIDES rental, the bus trailer, and other technology software. Carrie is able to get rid of the negatives in those accounts.

Motion: To bring the budget transfers to the full Board for consideration

Made by: Greg Flanagan

Seconded by: Ed Sbordone

Recording of vote: All in favor

B. New Fairfield Middle School Space Utilization Feasibility Study - There will be a short presentation to the full board for this. This is phase 2 of this project. We were already able to complete the STEAM room and the media center. Our strings are still in a hallway, gifted and talented is teaching on a cart, and chorus is in the old cafeteria (this is far, so some instructional time is lost). We have a do not exceed of \$10,000 to figure out how to best use the spaces to accommodate and get these teachers into classrooms.

Motion: To bring the feasibility study to the full board for further discussion

Made by: Greg Flanagan

Seconded by: Kim LaTourette

Recording of vote: All in favor

IV. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances vs. Projected Year-End Expenditure/Encumbrances Report for FY 2024-25 at October 31, 2024

We have spent a little bit more than last year. Phil Ross' Buildings and Grounds account has had to be used due to circumstances coming up. We also encumbered the STRIDES excess. Athletics is always negative due to gate receipts right now. We are using new software with HR to broaden the horizon for hiring. We are always keeping an eye on SPED, electricity, oil, and we are hoping to lock in.

B. Building Project Update

Propane piping is done. We need the Fire Marshall to come in and inspect it. This is for the culinary space and the kitchen. We are still on hold for the elementary school playground - waiting to hear from the vendor. The abatement at the old CONS site went well and demolition has begun. It should be completed by next week.

C. Shared Services Update

There may be a restructuring of town employees in the Finance Department. The BOE pays half of the personnel salaries.

V. OTHER - None

VI. ADJOURNMENT

Motion to adjourn: Made by: Greg Flanagan
Recording of vote: Aye – Unanimous

Seconded by: Kim LaTourette
Meeting adjourned at: 6:27 p.m.