

COSSA BOARD MEETING
Submitted by Jose Chavez
JULY 22, 2024

1. FACILITY PROJECTS

- Painting hallways of the school
 - Painting project is 99% complete. Small touch-ups needed in classrooms.
- Take control of weeds
 - Weeds all around the premises have been cut and sprayed. Just need to keep maintained.
- Dust everything
 - Setting to complete dusting of facility before the beginning of the school year.
- Clean all windows
 - Setting to complete washing of windows, inside and outside, before the beginning of the school year.
- Floor waxing and wash carpets
 - Carpet cleaning and floor waxing has been completed in the facility.

2. MAJOR EQUIPMEN

- HVAC
 - Bauer company concluded that current unit will need to be replaced.

3. SAFTY & SECURITY

- Looking at how to continue making our facility safer for our student's staff and guests
- Look into some better way of communication system for daycare

4. UPCOMING PROJECTS

- Fuel Tank
 - The electrical installation has been previously Installed. There was a leak on one of the tanks. Waiting on approval to be able to fill up tanks.
- Landscape-
 - The irrigation system requires multiple repairs in the areas of sprinklers John and Jose have been working
- Automotive classroom floors
 - Received approval for epoxy on floor. Project to begin 7/16.
- Door removal and put into new location; business management team
 - Door removal has been completed.
- Community School Building
 - Need further communication and clarification on what is needed