

Consider the award of RFP 2425-113 Fresh Fruit and Vegetable Program

1. Background

Child Nutrition is seeking to purchase produce for our Fresh Fruit and Vegetable Program (FFVP) through a produce vendor. The new vendor will take over weekly deliveries of our produce for the FFVP grant funds, this program runs at five of our elementary schools; Medio Creek, Indian Creek, Sky Harbour, Spicewood, and Hidden Cove.

2. Process:

Southwest ISD issued a Request for Proposal (RFP) for the Fresh Fruit and Vegetable Program based on the Administrator's Reference Manual (ARM) requirements for Simplified Acquisition Threshold purchases over \$50,000 using Child Nutrition Services Funds. The Administrator's Reference Manual (ARM) prohibits purchasing cooperative contracts for purchases over \$50,000 and requires formal procurement through a Request for Proposal (RFP). The district advertised the RFP through the local newspaper and multiple vendors were solicited. The district received a proposal from only one vendor, Labatt Food Service. The proposal was analyzed and evaluated by the Child Nutrition staff. The proposal from Labatt Food Service was selected and accepted. Their proposal is a great option for the district based on the company's reputation, delivery standard, educational materials, cost, and qualifications.

3. Fiscal Impact:

The purchase of fresh produce and a partnership with Labatt Food Service through their Fresh Fruit and Vegetable Program will not exceed \$67,862.23. The funding will come from Child Nutrition Services FFVP funds.

4. Recommendation:

The board approves the purchase and partnership with Labatt Food Service's Fresh Fruit and Vegetable Program for the remainder of the 2024-2025 school year, with the option to extend the contract with Labatt's FFVP through the 2026-2027 school year.

5. Required

Board Action.