



Consent Item

Date: April 14, 2025

Division: Finance

Subject: Food Service Equipment, Supplies, Appliances, and Other Related Products and Services – Cooperative Contract(s)

Background Information:

- This is a recommendation for cooperative procurement options for food service equipment, supplies, and appliances to help the District maintain uninterrupted operations utilizing LISD-eligible cooperative contracts.
- The Board of Trustees previously approved LISD solicitations related to this category. By approving the use of LISD-eligible cooperative contracts for these related products and services, the District will provide access to additional vendors, products, services, and pricing to help meet the needs of campuses and departments.
- If approved, these cooperative contracts would help supplement LISD CSP #2826-21 and LISD CSP #2826A-21 Kitchen Equipment, Installation, Parts and Other Related Products and Services that were previously awarded by the Board of Trustees on November 8, 2021, and October 16, 2023.
- As required, Lewisville ISD will continue to request approval from the Texas Department of Agriculture (TDA) prior to the utilization of the Child Nutrition 240 Funds for capital expenditures of \$10,000 or more.
- By allowing the use of various LISD-eligible cooperative contracts, the District will gain access to a wide range of vendors, products, and pricing to help provide the best value.
- The best value involves considering several factors which may include but are not limited to price, quality, availability, delivery timing, support, and other relevant factors.

Administrative Consideration:

- Funds for these purchases will come from the LISD Child Nutrition 240 Funds and Facility Services budgets.
- Previous annual expenditures for this commodity:
 - 2024–2025: \$677,124
- Estimated annual expenditures in this commodity: \$700,000 but will not exceed the approved budgets.
- When using federal funds, all expenditures will follow additional process requirements, such as obtaining multiple quotes, to ensure federal procurement rules and regulations are being followed.

- This procurement complies with Section 44.031 of the Texas Education Code, EDGAR 2 CFR, USDA, and TDA requirements.
- New district-wide Child Nutrition initiatives or refreshes are not included in this recommendation. Any procurements of a new initiative nature will be brought separately to the LISD Board of Trustees for consideration.

Recommendations:

- That the Lewisville ISD Board of Trustees approves the use of LISD-eligible cooperative contract(s) for Food Service Equipment, Supplies, Appliances, and Other Related Products and Services, the associated vendors, and the estimated annual expenditures for one year.

Timeline/Report:

- Term: April 2025 – April 2026