

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract to purchase HVAC maintenance and repair services from 4-L Engineering Company, Inc. and Denali Services for the District Facility Plant Operations Department.

BACKGROUND

This contract is for repairing heating, ventilation, and air conditioning systems and provides all labor, equipment, and supplies needed to perform preventative maintenance for District facilities. This includes chillers, boilers, cooling towers, pumps, fans, and motors.

Request for Proposal (RFP) Number 4499 was issued to procure HVAC maintenance and repair services. Five responses were received and evaluated by a District Facility Plant Operations Managers team. Based upon evaluation scores, the proposals submitted by 4-L Engineering Company, Inc. and Denali Services are being recommended as the best value to the District.

IMPACT OF THIS ACTION

HVAC equipment in District facilities provides thermal comfort and acceptable indoor air quality. Regular maintenance and repair ensure that building comfort levels are maintained and provide better air quality within the buildings.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$450,000 for three years, which is budgeted in the District Facility Plant Operations Departments' FY22 operating budget and subsequent years' budgets, subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term will be three years beginning April 27, 2022, through April 30, 2025.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
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