

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES NOON MEETING MINUTES  
October 13, 2009**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, October 13, 2009, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

**CALL TO ORDER**

The meeting was called to order by President Mike Clayborne who welcomed guests attending the meeting.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne  
Mrs. Amy Heyer  
Mr. John Nail  
Mr. Eddie Prather  
Mr. Lee Tucker

Staff Present: Dr. Randy Shaver  
Mrs. Diana Ezell  
Dr. Fred Hill  
Dr. George Noflin  
Mr. David Meadows  
Mrs. Linda Pannell  
Mrs. Dale Warriner  
Mrs. Julie Hinds  
Mrs. Kay Bishop  
Mrs. Jennifer Strunk  
Mrs. Mary Ruth Wright  
Dr. Derwood Tutor  
Ms. Patrice Tate  
Mrs. Brenda Meriweather  
Mr. Danny Porter  
Mr. Bob Monroe  
Ms. Evet Topp

Mr. Clayborne announced a quorum and stated that the meeting was lawfully in session. Members of the press were also in attendance.

**APPROVAL OF THE AGENDA**

Upon a motion by Mr. Tucker, seconded by Mr. Nail, the Board voted unanimously to approve the agenda as submitted.

Mr. Clayborne announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

## **APPROVAL OF THE MINUTES**

Upon a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to approve minutes from the September 8, 2009 regular meeting as presented. Upon motion duly made, seconded and carried, Mr. Clayborne declared the motion passed.

## **PUBLIC COMMENTS AND RECOGNITIONS**

### **A. Public Comments**

No requests for public comments were received for this Board Meeting.

### **B. Recognitions**

No recognitions were held at this meeting of the Board.

## **COMMUNICATION TO THE BOARD**

### **A. Early Childhood Education Center Report**

Director Dale Warriner presented an update report on the Martin Luther King, Jr. Early Childhood Education Center.

A copy of the Early Childhood Education Center Report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. State MAEP, EEF and Other 2009-2010 Allocation Cuts**

Finance Director Linda Pannell presented information regarding the impact of cuts on the FY10 Budget and shared with the Board the expenditure areas that have been cut. Mrs. Pannell reported that district finance directors have been advised by the state that planning for another cut in January, 2010, would be wise.

A copy of the State MAEP, EEF and Other 2009-2010 Allocation Cuts report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

### **C. Benchmarking Student Progress**

Assistant Superintendents Ezell and Hill presented an overview of benchmarks and pacing guides in grades 6-12 with the current status for each school. Dr. Hill and Mrs. Ezell reported that improvements have been discussed and implemented with each principal.

A copy of the Benchmarking Student Progress Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

## **SUPERINTENDENT'S REPORT**

### **A. Consent Agenda**

In accordance with Dr. Shaver's recommendations, Mr. Prather moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO1034 through #CO1036
2. Single Source Purchases #SS113 through #SS116
3. Donations #2009-2010-102 through #2009-2010-108
4. Permission to Apply for TPSD Grant #1006
5. Approval of Asset Disposal
6. Approval of appropriate school board member expenses to attend the NSBA Annual Conference, April 10-12, 2010

The motion was seconded by Mr. Nail and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. Student Transfer Report**

In accordance with Dr. Noflin's recommendations, Mr. Tucker moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Admission of two (2) nonresident students (tuition)

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

### **C. Personnel Recommendations**

Upon the recommendation of Human Resources Director Jim Turner and Superintendent Randy Shaver, Mrs. Heyer moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes
- d. Approval of New Part-Time Position (Community Liaison/Grant Coordinator) and Job Description for Community Liaison/Grant Coordinator

The motion was seconded by Mr. Nail and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Personnel Report is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

**D. Docket of Claims/Tupelo High School Activity Check Register and Athletic Activity Check Register**

Mr. Tucker reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval as listed below:

- Docket of Claims for the period September 12 through October 2, 2009, Docket of Claims #77404 through #78059, Accounts Payable Checks #56070 through #56458 in the amount of \$774,424.32.
- Tupelo High School Activity Check Register for September, 2009, Checks #3077 through #3082 in the amount of \$1,134.91.
- Athletic Activity Check Register for September, 2009, Checks #4071 through #4121 in the amount of \$4,717.00.

The grand total for all funds is \$780,276.23.

The motion was seconded by Mr. Nail and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

**E. Student Discipline Report (Student #15)**

Due to questions regarding the Student Discipline Report, this report was moved to Executive Session.

## **UNFINISHED BUSINESS**

### **A. Parkway Elementary School Addition Project Change Order Number One (1)**

Operations Director Julie Hinds recommended approval of Change Order Number One (1) for the Parkway Elementary School Addition Project with Sanderson Construction, Incorporated. Mrs. Hinds reported that the proposed change order decreases the contract sum by \$65,666.00 for a new total of \$1,607,334.00.

Mr. Nail moved to approve Change Order Number One (1) for the Parkway Elementary School Addition Project as recommended. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed. Detailed information regarding the above Change Order is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. Rankin Elementary School Addition Project Change Order Number One (1)**

Operations Director Julie Hinds recommended approval of Change Order Number One (1) for the Rankin Elementary School Addition Project with Sanderson Construction, Incorporated. Mrs. Hinds stated that the proposed change order decreases the contract sum by \$19,473.00 for a new total of \$587,527.00.

Mr. Nail moved to approve Change Order Number One (1) for the Parkway Elementary School Addition Project as recommended. The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed. Detailed information regarding the above Change Order is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

## **NEW BUSINESS**

### **A. Consideration for Approval of Notification of Allocation and Request for Signature to State Department Office of Vocational-Technical Education**

Tupelo High School Career Center Director Evet Topp presented for consideration for approval Notification of Allocation and Request for Signature to the State Department Office of Vocation Technical Education in order to receive the total funds allocated in the amount of \$66,550.15.

On a motion by Mr. Prather, seconded by Mrs. Heyer, the Board voted unanimously to acknowledge the Notification of Allocation in the amount of \$66,550.15 and authorized signatures for submission to the State Department Office of Vocational-Technical Education. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the above report is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

**B. Consideration of Request from Tupelo High School Athletic Director Danny Porter to Add Archery Team at Tupelo High School**

Tupelo Public Schools Athletic Director Danny Porter presented information and requested approval to add an archery team at Tupelo High School. Coach Porter reported that the athletic department has the funds (\$2,600.00) to purchase the required start-up equipment for an archery team and if adding an archery team at THS is approved by the Board approval of \$500.00 for supplements for two coaches and \$800.00 for supplies for next year. Practice would begin in February, 2010, with matches beginning in March, 2010.

On a motion by Mr. Tucker, seconded by Mrs. Heyer, the Board voted unanimously to approve adding an archery team at Tupelo High School and also approved supplements in the amount of \$500.00 for two coaches and \$800.00 for supplies. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the above report is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

**MISCELLANEOUS BUSINESS**

**A. Future Agenda Items**

Dr. Shaver was reminded that the Board would like to revisit the district's tuition policy.

**B. Executive Session – Student and Legal Matter**

Board President Mike Clayborne suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing a student and legal (contractual) matter.

On a motion by Mr. Nail, seconded by Mr. Tucker, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Mike Clayborne with the following people present: Mr. Mike Clayborne, Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mr. Lee Tucker, Dr. Randy Shaver, Dr. Fred Hill, Mr. David Meadows, Mrs. Diana Ezell, Dr. George Noflin, Larry Harmon and Ms. Patrice Tate.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Nail with a second by Mr. Tucker the

Board voted unanimously to remain in Executive Session for the purpose of discussing a student and legal (contractual) matter.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mr. Clayborne reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss a student and legal (contractual) matter.

Following discussion of the student matter (Student Case #15), Mr. Harmon left the Executive Session.

A discussion followed regarding a legal (contractual) matter. Following a lengthy discussion, Dr. Hill, Dr. Noflin, Mr. Meadows, and Mrs. Ezell left the Executive Session.

Upon a motion by Mr. Nail with a second by Mr. Tucker, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

**C. Student Discipline Report (Student Case #15))**

Dr. Shaver recommended ratification of the following student discipline issue as listed below:

1. Expulsion of Student #15 from the TPSD for one calendar year

Mr. Nail moved to ratify the above recommendations. The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed.

Additional information regarding the abovementioned Student Discipline Report is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

**ADJOURNMENT**

On a motion by Mrs. Heyer, seconded by Mr. Prather, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 1:45 p.m.

APPROVED:  
TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES

ATTEST:

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Mike Clayborne, President

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Arlissa Heyer, Secretary