

Memo

To: Michael Robey, Ed.D., Superintendent of Schools
From: Clarence Thomas, Supervisor of Buildings and Grounds
Date: 7/20/2012
Re: Gym Floor Repair – Garfield School

The Garfield School gym is in need of repair. The Buildings and Grounds Department has explored installing new floors at Garfield School, which would cost \$78,250. At the Finance Committee meeting in June, the Buildings and Grounds Department submitted an alternative proposal to repair the gym floor, which would cost \$19,300. The Committee then asked Superintendent-Designee Michael Robey to look into this and provide a recommendation on what direction to take. Dr. Robey visited Garfield School this week and observed buckling in the gym flooring, cracked floor boards, multiple areas where the floor was sanded off and bare wood was exposed, and multiple layers of old finish on the stage floor in the gym. The district previously used a water-based finish on the floors that contributed to the floors buckling. The district will go back to using an oil-based finish on the floors. An oil-based finish will be applied as a base coat to reduce the buckling issues.

We have received three estimates and are prepared to go with the lowest estimate, Illinois Professional Flooring, of Morton Grove, at a cost of \$19,300.

Recommendation: The Board of Education authorize hiring Illinois Professional Flooring, of Morton Grove, IL at a cost not to exceed \$19,300.00 to repair the gymnasium floor at Garfield School.