

# **FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT**

## **August 2013**

### **Facilities Management – General**

In the past month the maintenance crews have completed 419 work orders, and are currently working on 621 open work orders.

Repairs to the cupola and a small wall area at Denfeld are underway to prevent water infiltration. This exterior work was not part of the LRFP.

State Fire Marshal inspections occurred at Lakewood and Homecroft. The sites looked good with few items identified.

Maintenance crews are on scheduled maintenance and focusing on HOCHS at this time.

### **Capital Construction:**

Currently, LRFP site work is ongoing at Congdon Park and Myers-Wilkins.

Final punch lists have been conducted at Congdon Park. Repairs for items identified are almost complete.

Final punch lists have been conducted at MWE. Repair to identified items are underway.

Final 11-month warranty issues are being completed at LPMS and OEMS.

Denfeld band room acoustic testing is occurring.

Various training at our new sites on a variety of systems is occurring regularly.

JCI, District, and CM's continue to meet at Facilities every other week to review all ongoing issues, as well as weekly at all site construction meetings.

### **Operations**

In August, Operations personnel were providing the finishing touches to the sites in preparation for the start of school. The Congdon Park move went smoothly with just some minor issues. At Myers-Wilkins, the move started a couple of days later than expected, but the majority of the items were in the site by August 28. Present staff are setting up their rooms and getting ready for students on Tuesday. With the Myers-Wilkins move complete, the last building in which the district needed to move every item of furniture, supplies, and study materials is now finished. We would like to thank all building staff for their cooperation, time and hard work for a job well done.

### **Health and Safety**

- Emergency Response Crisis Management (ERCM) activities included:
- 3-year AHERA asbestos inspection
  - Asbestos inspections began this month. All the schools have been inspected with only a few areas of deterioration found in non-public areas (mainly in

closets and the basement of HOCHS). The areas will be repaired as soon as possible.

- Basketball hoop inspection results
  - The main discrepancies were eight wire ropes needing repair due to broken strands and two missing safety straps. The repairs are scheduled to be completed in September.
- Workers' Compensation Activities:
  - A meeting with RAS was held to discuss upcoming training topics that will be sent to Jason Barsness for review. RAS will also assist with leadership development information and special education safety resources this year.
- Waste/Recycling
  - The chemicals from Congdon/Woodland were recycled or disposed of through WLSSD. There were approximately 3000 pounds of waste material removed from the site.

### **Risk Management**

There have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.