



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC:** Approval of Requests from Board Members in re: Use of Board Trustees Discretionary

Funds for Various Campuses and Departments

**SUBMITTED BY:** Mike Garza **OF:** Associate Superintendent for Student Support Services

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** September 15, 2021

**RECOMMENDATION:**

It is recommended that the United ISD Board of Trustees approve Requests from Board Members in re: Use of Board of Trustees Discretionary Funds Various Campuses and Departments.

**RATIONALE:**

**BUDGETARY INFORMATION:**

**POLICY REFERENCE & COMPLIANCE:**



United Independent School District  
Board of Trustees Discretionary Funds Request Form  
Fiscal Year 2021-2022

Exhibit A

Requesting Campus: Dr. Henry Cuellar Elementary

Campus Principal: Andrea Sanchez

Originator's Email: andrea.sanchez@uisd.net

Board Member: \_\_\_\_\_

Board Member: \_\_\_\_\_

Board Member: \_\_\_\_\_

Description of Request: Leader In Me annual dues which include consultation, coaching, resources,  
and access to physical and online social-emotional curriculum.

Estimated Cost of Request: \$ 5,000

Principal or Director Signature: *Andrea Sanchez* Date: 7/27/2021

ASSOCIATE SUPERINTENDENT APPROVAL: Yes \_\_\_\_\_ No \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SUPERINTENDENT APPROVAL: Yes \_\_\_\_\_ No \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

BOARD MEMBER APPROVAL: *Briselda Rodriguez* Yes  No \_\_\_\_\_  
Signature: *for Mrs. Aliza F. Oliveros* Date: 08/31/2021

BOARD MEMBER APPROVAL: Yes \_\_\_\_\_ No \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

BOARD MEMBER APPROVAL: Yes \_\_\_\_\_ No \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

BOARD APPROVAL DATE: \_\_\_\_\_

Please return the completed form to the Superintendent's Office for final processing.



United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2021-2022

Exhibit A

Requesting Campus: UNITED HIGH SCHOOL

Campus Principal: JESSICA C. SALAZAR

Originator's Email: jcsalazar@uisd.net

Board Member: MR. JUAN ROBERT RAMIREZ \$3000.00

Board Member: MR. RICARDO MOLINA SR. \$3445.00

Board Member:

Description of Request: Perfecta 2400 Poster Maker & Design Center

Estimated Cost of Request: \$ 6445.00

Principal or Director Signature: [Signature] Date: 7/28/21

ASSOCIATE SUPERINTENDENT APPROVAL: Yes No

Signature: Date:

SUPERINTENDENT APPROVAL: Yes No

Signature: Date:

BOARD MEMBER APPROVAL: Yes No

Signature: [Signature] Date: 9-2-21

BOARD MEMBER APPROVAL: Yes No

Signature: [Signature] Date: 9/2/21

BOARD MEMBER APPROVAL: Yes No

Signature: Date:

BOARD APPROVAL DATE:

Please return the completed form to the Superintendent's Office for final processing.



# UNITED INDEPENDENT SCHOOL DISTRICT

## PURCHASE REQUISITION

Pg. 1 of 1

VENDOR NAME AND ADDRESS

**IMAGERY GRAPHIC SYSTEMS, Inc.**

2538 BOARDWALK

SAN ANTONIO, TX 78217

Phone 956-473-5601

Campus UHS Rm # OFFICE

Date July 28, 2021

Fund/YR	Func	Org	Prog. Code	Local Option	Proj. Num	Obj.	Sub Object	Amount

Budget Code

Account Code

Approval Code: \_\_\_\_\_ Discount: \_\_\_\_\_

Qty	Item	Description	Unit Price Per	Discounted Price Per	Extension Unit Total
1	P2400STP	PERFECTA 2400 STP STARTER SET INK ROLL OF PREMIUM MATTE PAPER BUILT-IN HI RESOLUTION SCANNING TECHNOLOGY	\$5,995.00	\$5,995.00	\$6,995.00
1	DC2300	DESIGN CENTER 2300 HOUSES OPERATING SOFTWARE, DESIGN SOFTWARE, AND 1000 + CURRICULUM BASED POSTER/BANNER TEMPLATES FREE	\$1,995.00	FREE	FREE
1		SHIPPING DELIVERY	\$450.00	\$450.00	\$450.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Disposition: Check \_\_\_\_\_ Mail \_\_\_\_\_ Pickup \_\_\_\_\_ Fax 210-341-2984 Page Total **\$6,445.00**  
 Remarks QUOTE # \_\_\_\_\_ Grand Total **\$6,445.00**

JESSICA C. SALAZAR  
 Originator (PRINT) \_\_\_\_\_ Date 7/28/21  
 Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

Budget Coordinator \_\_\_\_\_ Date \_\_\_\_\_  
 Other \_\_\_\_\_ Date \_\_\_\_\_



# Imagery Graphic Systems, Inc.

2538 Boardwalk  
San Antonio, TX 78217

Phone 210-341-7000  
Toll Free 800-735-8770  
Fax 210-341-2984  
Website [www.imagerygraphic.com](http://www.imagerygraphic.com)

# QUOTE

Date: July 22, 2021

Contact: Carolina Santos  
Title: Secretary  
School: United HS  
Address: 2811 United Ave  
City, St, Zip: Laredo, TX 78045  
phone: 956-473-2591  
email: [carolina.santos@uisd.net](mailto:carolina.santos@uisd.net)

Sales Contact: Chris Cox  
email: [ccox@imagerygraphic.com](mailto:ccox@imagerygraphic.com)

Item #	Description	Quantity	Retail Price	School Price
P2400STP	<b>Perfecta 2400 STP</b> Starter Set of Ink Roll of Premium Matte Paper Built-In Hi Resolution Scanning Technology	1	\$ 6,995.00	\$ 5,995.00
DC2300	<b>Design Center 2300 - Houses Operating Software, Design Software, and 1,000+ Curriculum Based Poster/Banner Templates</b>	1	1995.00	Free
<b>Special</b> <b>Customer To Receive \$1000 dollar trade in value for old poster maker and free installation PO must be received by 8-31-2021 manufacture pro</b>				
Shipping/Delivery: Equipment Delivered to Campus Installation: We will put all equipment together for you. You will not turn a screw! Training: We will train all of your Faculty/Staff how to use equipment, best practices, and minor maintenance.		<b>SUBTOTAL</b>		<b>5,995.00</b>
		<b>SHIPPING</b>	450.00	<b>450.00</b>
		<b>INSTALLATION</b>	400.00	<b>Free</b>
			<b>Total</b>	<b>6,445.00</b>
All Quotes are Valid for 30 Days				
Please email purchase orders to <a href="mailto:orders@imagerygraphic.com">orders@imagerygraphic.com</a> Please fax purchase orders to 210-341-2984				