



Prospect Heights School District 23

ACTION ITEM

March 9, 2022

To: Board of Education

From: Don Angelaccio

Subject: Resolution Authorizing the Dismissal and Non-renewal of Non-final Probationary Teacher

PROPOSED ACTION BY THE BOARD OF EDUCATION

Motion to approve the attached resolution authorizing the dismissal and non-renewal of certain non-final year probationary teachers

BACKGROUND

Illinois School Code requires that non-final probationary teachers be notified at least 45 calendar days before the end of the school year if they are to be dismissed for the following school year.

Recommended for approval by the Board of Education

Don Angelaccio, Ed.D.
Superintendent

**RESOLUTION FOR DISMISSAL AND NON-RENEWAL
OF CERTAIN NON-FINAL YEAR PROBATIONARY TEACHERS**

WHEREAS, the following teacher was employed for the 2021-2022 school term as a non-final year probationary teacher, and

WHEREAS, the Board of Education has determined that said teacher will not be reemployed for the 2022-2023 school term, pursuant to Illinois School Code;

NOW THEREFORE, be it resolved by the Board of Education of Prospect Heights School District No. 23, Cook County, Illinois, that:

Section 1: The named non-final year probationary teacher on Exhibit 1 will not be reemployed for the 2022-2023 school term;

Section 2: The President and Secretary of the Board are authorized and directed to give said teachers written Notice and Statement of Non-Renewal by certified mail, return receipt requested, at least forty-five (45) days before the end of the school term. Copy of said notice is attached as Exhibit 2 and incorporated by reference.

Section 3: The Superintendent or designee shall also personally deliver a copy of said notice to the teacher.

Section 4: This Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 9th day of March 2022, by the following vote:

AYES:

NAYS:

ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education

EXHIBIT 1

**NON-TENURED TEACHERS OTHER THAN FINAL YEAR PROBATIONARY
TEACHERS DISMISSED AT THE CLOSE OF THE 2021-2022 SCHOOL TERM**

NAME

Ashley Patek

POSITION

Special Education Teacher – MacArthur Middle School

EXHIBIT 2

NOTICE AND STATEMENT OF NON-RENEWAL

Date

Name
Address

Dear _____:

You are hereby notified that you are dismissed as a non-final year probationary teacher in this School District effective at the end of the present 2021-2022 school term and therefore, you will not be re-employed for the 2022-2023 school term.

Sincerely,

BOARD OF EDUCATION
Prospect Heights School District 23
Cook County, Illinois

BY: _____
President

ATTEST:

Secretary

**Certified Mail
Return Receipt Requested
and Personal Service**