

## Instructions

### 2016-2017 Pre-Kindergarten Waiver of 210 Minutes School Day

This one time waiver for the 2016-2017 school year is for pre-k programs that offer less than a 210 minute school day, but offer at least 2 hours (120 minutes) of instruction per day.

**Please enter data in the text box where indicated:**

**District/Charter School Name:**

- Enter in the name of the District or Charter School that is applying for the waiver.

**County District Number:**

- Enter in the 6 digit county district number of the school district or charter school, ex: 123-456.

**Date of Board Approval:**

- Enter in the date that the school board approved the waiver.

**Waiver Request:**

- From the drop down list, indicate whether the school district or charter school is applying for all campuses or a specific campus. If applying for a specific campus, please go to the next field. If the school district or charter school is applying for all campuses, please skip the next field.

**Indicate Specific Campus Number, Separated by Commas:**

- Enter in the specific pre-k campuses that are applying for the waiver. The specific campuses need to be separated by commas.

**Minutes per School Day:**

- Enter in the total minutes of the school day that the campus offers pre-k.

**Total Instructional Minutes:**

- Enter in the total minutes of instruction provided for pre-k.

**Waived Minutes:**

- Enter in the total minutes requested to be waived.

**Approving Superintendent Name:**

- Enter the name of the Superintendent who is approving the submission of this waiver.

**Contact Information:**

- Enter in the phone number of the approving Superintendent.

**Date:**

- Enter in the date the approving Superintendent signed the waiver.

Once the form is completely filled out, email as an attachment to [attendance@tea.texas.gov](mailto:attendance@tea.texas.gov) along with the required calendars and bell schedules.

## 2016-2017 Pre-Kindergarten Waiver of 210 Minutes School Day

House Bill (HB) 2610, passed by the 84th Texas Legislature, amends Texas Education Code (TEC), §25.081, by striking language requiring 180 days of instruction and replacing this language with language requiring districts and charter schools to provide at least 75,600 minutes of instruction, including intermissions and recess. This one time waiver for the 2016-2017 school year is for pre-k programs that offer less than a 210 minute school day, but offer at least 2 hours (120 minutes) of instruction per day. One-time waivers will only be granted to districts and charter schools that offered pre-k programs that offered less than a 210 minute school day in the 2015-2016 school year.

**District/Charter School Name:**

**County District Number:**

**Date of Board Approval:**

**Waiver Request:**

**Indicate Specific  
Campus Number,  
separated by commas:**

**Minutes per School Day:**

**Total Instructional Minutes:**

**Waived  
Minutes:**

"I have verified the information submitted to the Texas Education Agency via this email and attached documentation and certify its truth and accuracy." Additionally, I assure the following:

- The attached bell schedule is the approved/adopted bell schedule from the 2015-2016 school year and the 2016-2017 school year.
- The attached calendar is the adopted calendar from the 2015-2016 school year and the 2016-2017 school year.
- My district will ensure that each campus that provides a pre-k program is receiving at least 2 hours (120 minutes) of instruction per day.

**Approving Superintendent Name:**

**Contact Information:**

**Date:**

